



Ph. (06753) 252633

NAYAGARH PRAJAMANDAL DEGREE MAHILA MAHAVIDYALAYA

[Regd. Under Act. XXI of 1860

ESTD.- 1981

ନୟାଗଡ଼ ପ୍ରଜାମଣ୍ଡଳ ଡିଗ୍ରୀ ମହିଳା ମହାବିଦ୍ୟାଳୟ, ନୟାଗଡ଼

NAYAGARH- 752069, DIST- NAYAGARH

Ref. No. 305-

DATE: 14.5.15-

To

The Director,

National Assessment and Accreditation Council (NAAC)

Jnana Bharati Road ,Post Box No-1075, Nagarbhavi,

Bangalore,Karnatak,India Pin-560072

Sub- Uploading the Self Study Report (SSR) of 2015 of Nayagarh Prajamandal Mahila Mahavidyalaya,Nayagarh,Odisha For (NAAC) Accreditation of 1st Cycle in the College website.

Ref:- NAAC/E&NER/JP/ORCOGN22766/1ST Cycle/2014 Dt.16 December 2014

TRACK ID- ORCOGN22766

Sir

In inviting a reference to the letter and subject cited above, I have the honour to inform you that the college uploads the SSR in the college website i.e. www.npmnmnayagarh.org for NAAC accreditation (1st Cycle).

The soft copy and hard copies of SSR will be sent within one month from the date i.e.15.05.2015.

We eagerly await your decision and opt for peer team visit of our college during

1st week of October / 2nd week/3rd week of November 2015 .

Thanking You

Yours faithfully

(SRI SHREEDHAR KHUNTIA)

Principal

Principal

N.P.Mahila Mahavidyalaya
NAYAGARH

SELF STUDY REPORT (2015) FOR NAAC ACCREDITATION (CYCLE-1)



**Nayagarh Prajamandal Mahila Mahavidyalay,
Nayagarh**
(Affiliated to Utkal University, Vanivihar, Bhubaneswar)

**Submitted To:
National Assessment and Accreditation Council
Bangalore- 560072, Karnataka, India**

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PREFACE

Nayagarh Prajamandal Mahila Mahavidyalaya, Nayagarh, Dist: - Nayagarh , in the State of Odisha is an established Non-Government Aided Degree Womens College offering academic programmes in Degree Level in Humanities since 1981. The establishment of a Women's College was a long cherished dream of the enlightened people of this locality to provide higher education to the girl students at grass root level. The accreditation of the college by NAAC is the dream of all the stakeholders, the teachers, students, alumni, parents and the intelligentsia of the locality.

We deem it a great pleasure, honour and privilege to submit the **Self Study Report (SSR)** of Nayagarh Prajamandal Mahila Mahavidyalaya, Nayagarh **for the 1st cycle of Accreditation by the National Assessment and Accreditation Council (NAAC).**

After the submission of the LOI , IEQA and AQAR the preparation of the SSR has been undertaken with much enthusiasm and introspection by a committee comprising of the dedicated and experienced staff members of the institution strictly according to the guidelines of 'NAAC'. The overall pictographic scenario along with the history, academic activities, achievements, the vision, the mission with its dreams and aspirations has been very honestly truthfully and clearly reflected and analyzed in the SSR.

The institution is committed to quality education and is submitting the Self Study Report for the quality inspection and appraisal by the NAAC in order to get accreditation status to fulfill the dream of the stakeholders to transform the institution to an ideal centre of higher education for women.


(SRI SHREEDHAR KHUNTIA)
14.5.15
Principal Principal
N.P. Mahila Mahavidyalaya
N.P.M. Mahavidyalaya, Nayagarh
NAYAGARH

SELF STUDY REPORT – 1ST CYCLE OF NAAC ACCREDITATION

Section- A

Executive Summary

Nayagarh Prajamandal Mahila Mahavidyalay , Nayagarh located in the District Headquarter town of Nayagarh in the State of Odisha is a premier institution a Non-Government Aided Degree Women's College imparting higher education to the urban and rural students and the dreams of the poor students who are deprived of higher education have been translated into reality by this glorious institution .This institution brings holistic development of learners injecting in them a sense of patriotism, morality and has justified its name The geographical location and the socio-economic, cultural and historical background of the place have played a pivotal role for the establishment and growth of a Degree Women's college in Nayagarh . Presently Nayagarh, the Head Quarter town of the District was a Sub-Division at the time of establishment of the college , It has a diversified demographic pattern , composed of Tribes , agricultural economy , sub-urban people and migrants . A fusion of urban and rural culture is found here . Nayagarh is a culturally rich place and it has contributed a lot for the enrichment of Odia literature with a strong sense of participation in the freedom movement of odisha and in its politics. It is located at a distance of 85 km from the State Capital and connected to different major towns by National Highways . Formerly a princely state

(Garhjat) is now a centre of higher education. Students from neighbouring districts like Bolangir , Boudh , Kandhamal, Cuttack, Khordha, Ganjam prefer Nayagarh for higher education .

Nayagarh is a picturesque spot which lies on 19 50' and 20.35 N latitude and 84.20 and 85.30 E longitude. Nayagarh is situated on the foot hill of Rukhi , Balaram and Jajangi bears rich culture and traditions with it . Some beautiful temples in and around Nayagarh with exquisite sculptures such as Jagannath Temple, Gundicha Temple, Dakshina Kali Temple, Gopinath Temple, Raghunath Temple and Ladukeswar Temple speak of its rich religious and cultural traditions. Neelamadhav Temple at Kantilo on the bank of river Mahanadi is the origin of Jagannath culture . Legends like Jadumani Mohapatra , Utkala Ghanta; Ramachandra Mishra , a great playwright; Dasarathi Pattanaik, the father of library movement in Odisha; Nimain Patnaik, Short Story writer of national repute were born and brought up and brought reputation, recognition to this land. It is the

SADHANAPITHA of the famous poet Kabi Samrat Upendra Bhanja and the nativity of the World famous astronaut Mahamahopadhyay Pathani Samant , who wrote Sidhanta Darpan . The great exponent of Bhakti Movement of the Medieval Period the poet Bhakta Charan Das is a son of the soil. Towards the close of the 19th Century the then King of Nayagarh Princely State had established schools in this historic place for the spread of education and made elementary education free and compulsory. In the early Eighties establishment of a Women's College at Nayagarh was cherished in the minds of the enlightened people of the locality for the spread of higher education among women . The dream was translated into reality with the establishment of "Nayagarh Prajamandal Mahila Mahavidyalay Nayagarh in 1981 and the sincerest and concerted and coordinated efforts along with the humble contribution of the people transformed it into a premier institution of women education. At the very outset the hostel was constructed in the campus, to spread higher education to the girl students of remote areas ,which now accommodates **60** girls of different areas. The institution is named after People's movement (Prajamandal Andolan) for the independence of India. The freedom fighters of the Prajamandal Movement with their very noblest of their intentions donated their land and building for the opening of this college and had nobly suggested to name this institution as Nayagarh Prajamandal Mahila Mahavidyalay , which marks an emblem of respect to Nayagarh Prajamandal Movement ,

Now the institution is engaged in the 2nd generation of freedom movement i.e. Social Reformation and Transformation. Being a women's college it aims at women empowerment through women education. Being located at the district Head Quarter of Nayagarh the students are involved in various programmes conducted and sponsored by government. Since its inception it has committed to impart quality education and its social commitment is to bring higher education to the grass root level and to provide higher education to women students of different cross sections of the society especially the poor, rural based, minority of the locality and remote areas. Initially the institution was established for imparting higher education to the marginal section of the society, at present it is able to transform the society through continuous efforts. Started as an intermediate college it has gradually grown to a Degree college in 1988-89. The college is affiliated to Utkal University and is recognized by the Govt. of Odisha as the first Degree Women's College of the Sub-Division and subsequently of the District of Nayagarh.. At present the

college has 5.77 acres of recorded land at its possession. The present college building stands in an area of 02 acres of land. The college received recognition U/S 2(f) and 12(B) of UGC Act in 02.06.1994 . In 1994 it has received UGC grants from 8th Plan Period to 12th Plan Period. During the last 35 years of its existence the college authorities have developed the infrastructure of the college to accommodate the growing needs of the students. The college is committed to quality education. With an objective to transform the institution to an ideal centre of higher education, the college is submitting the SSR strictly as per the NAAC guidelines for the 1st cycle of accreditation by the NAAC.

CRITERION-WISE SURVEY OF THE INSTITUTION IS AS FOLLOWS:

CRITERION – I : CURRICULAR ASPECTS

The college offers Under Graduate studies in Arts with Honours and General Courses affiliated to the Utkal University. The girl students of this region prefer this institution for its congenial study atmosphere, quality teaching, experienced and caring faculty , disciplined campus and accommodation facility . At present the college is imparting Honours teaching in Arts Stream in 07 subjects and General Arts teaching in 08 subjects . Subjects offered in the institution are Economics, Education, English, History, Home Science, Odia, Political Science, Psychology and Sanskrit. Honours subjects offered in Arts Stream are History, Political Science, English, Odia, Sanskrit, and Education. The students, besides the core subjects, can opt for elective subjects like Indian Polity, Indian Economy, Landmarks in Indian History, Sanskrit, Odia, Education, Home Science and Psychology . There is also flexibility in the curriculum. The students are taught Indian Society and Culture, Environmental Studies and Population Studies as a part of their syllabus as prescribed by the University . Besides these prescribed subjects , skill oriented programmes like Communicative English and Computer Literacy programmes are offered to develop the communicative skill and acquaintance with computer and internet.

CRITERION – II : TEACHING-LEARNING & EVALUATION:

The admission process of the college is transparent as it is conducted with e-Admission process under SAMS (Student Academic Management System) project of the Department of Higher Education, Government of Odisha. Criteria adopted for admission into B.A. Hons. & B.A. General are based on the merit list prepared by the SAMS. The admission process covers reservation for SC, ST, Differently Able, N.C.C., Sports persons and wards of Ex-Army Men and Martyrs. Women students are provided many facilities such as non-payment of tuition fees and financial assistance. The college strives for empowerment of students. The college takes special care for the students from the socio-economic weaker section and, minority community.

The regular faculty members of the college are appointed by the Dept. of Higher Education, Govt. of Odisha and the contractual teachers are appointed by the Governing Body. There are qualified, experienced and efficient faculty members who consistently maintain the quality teaching in the college. In order to update the knowledge they have done their refresher and orientation courses in Academic Staff Colleges of different universities. Some of the teachers are engaged in Minor Research Projects sponsored by UGC. Academic programme of the college is carried out in accordance with the Common Academic Calendar of the Dept. of Higher Education, Govt. of Odisha, the University syllabus and the Academic Calendar of the college. In the teaching-learning process, besides the lecture method, provisions are made for interactive method, Power Point Presentation, ICT, Audio Visual Aids & “SMART” Class. The teachers and students are given free access to computers and internet. The college has a developed library with latest text books, reference books, journals, e-Books, e-Journals, computer, internet, INFLIBNET & reprographic facility.

Departmental seminars and study tours are conducted to enrich the teaching-learning process. College magazines and wall magazines are published and competitions in various activities are conducted to develop the creativity among the students. The lesson plans & progress registers are maintained to assess the academic progress. Monthly examinations,

test examinations and university examinations are conducted under the supervision of the faculty members. The teaching-learning & evaluation of the college are regularly monitored by the Academic Committee and IQAC of the College.

Criterion - III : Research, Consultancy & Extension

The Research Committee of the college encourages the faculty members to participate in research activities. The faculty members have undertaken Minor Research Projects funded by the UGC. Four Minor Research Projects have been completed by the faculty members. Other faculty members have applied to avail Minor Research Project to be funded by the UGC. Two state level seminars funded by the UGC have been organized in the college and One National seminar is sanctioned by the UGC , to be conducted during this year . The college organized various extension activities in collaboration with the University, Govt. & Non-Govt. organizations. The NSS & the YRC units of the college have organized programmes like Blood Donation Camps, AIDS Awareness Programs, Health & Hygiene Programmes , Literacy Programmes, Self Defence Training Programmes, Awareness Programs like Anti –Dowry, Prevention Of Domestic Violence Against Women, Early Marriage Legal Awareness, Human Rights And RTI etc are arranged in the college. Eco-Club works in generating awareness on environmental issues.

Criterion – IV: Infrastructure and Learning Resources

The college has extensive physical resources and massive infrastructure. The college has 5.57 acres of recorded land at its disposal and the college building covers an area of 02acres. At present the college provides 12 class rooms, laboratories , sports room, computer laboratory–cum–“SMART” class room, career counselling cell, examination section, SAMS centre, Students’ Common Room, Teachers Common Room, Library Building with Reading Rooms, Technology Equipped Lecturer Theatre, College Canteen, Cycle Stand, Staff Bike Shed, Cultural Pandal, Open Pandal, Conference Hall, Botanical garden & safe drinking water supply facility .

The college has an automated library with 13,406 books ,9525 reference books, 1299 magazines and periodicals, regular subscription of 02 English and 04 Odia news papers, 7000 e-books, e-magazines, 20 audio CDs and 200 video clips. The college has 50 numbers of computers with internet facility made available to faculty and students.

The college gives importance for the all round development of the students. Besides academic activities, it also gives emphasis on games and sports. To promote games and sports the college has play ground: meant for badminton ,volleyball and for outdoor games.

Criterion – V: Student Support and Progression

The institution continuously provides student support for the successful completion of academic programmes & to facilitate the progression of the students towards higher education & employment. Besides the Common Academic Prospectus published by the Department of Higher Education, Govt. of Odisha, all the information about the college and courses offered by the college are provided in the college website www.npmmnayagarh.org and the college calendar. Student support is provided in the form of scholarships like Beedi scholarships, post-matric scholarship for SC & ST, scholarships for OBC, Sanskrit scholarship, Minority Scholarship. Besides, book bank facility, students' moral and psychological supports are provided to the students. Special support in the form of supply of doubt clearing classes, study materials and remedial classes are provided to the students. The college has career counselling and placement cell which provides career guidance and information of job opportunities to the students. The college has a Grievance Redressal Cell to redress various grievances raised by the students. The college encourages the students to participate the various curricular & extracurricular activities like NSS, YRC activities, cultural, literary, games & sports events. The college publishes the wall magazine periodically and the college magazine, "Srotaswini" annually to encourage the creative writing among the students. The college remains in touch with the former faculty members and the alumni and gives importance to their feedbacks.

Criterion –Vi : GOVERNANCE, LEADERSHIP AND MANAGEMENT

The vision & mission of the college clearly defines its rich traditions, activities and aspirations. The institution makes aware all the stakeholders its vision and mission. The management of the college is well articulated, transparent and dynamic. At present the Hon'ble M.L.A. Nayagarh is the President of the Governing Body & the Principal is the ex-officio secretary. The internal administration of the college is bestowed on the

Principal who acts as the academic and administrative head of the college. The college functions as a decentralized administrative structure with Principal as the head. The Principal functions through different committees such as admission committee, academic committee, budgetary committee, purchase committee, library committee, NAAC steering committee & IQAC. The Principal takes into consideration the opinions of staff council & IQAC for formulating and implementing its quality policies and plans. All the matters are discussed in the staff council and collective decisions are taken into consideration, which are executed through different departments and committees. The academic activities are monitored by the Academic bursar and the heads of the departments. The Principal of the college interacts with the heads of the departments, heads of different committees, representatives of different stakeholders to assess the different programmes and activities. The institution formulates its academic, cultural and developmental action plans taking into consideration the needs and requirements of the students, faculty and the institution. The institutional mechanism for financial management consists of the Principal, Accounts bursar, Head clerk & the Accountant. Transparency is maintained in all financial transactions. The financial management of the college is subject to external audit by Local Fund Audit, Govt. of Odisha. The institution has established an IQAC. The objectives of the IQAC are to provide quality benchmarks to various academic, infrastructural & administrative development of the college.

Criterion- VII: Innovations and Best Practices

The college campus is situated in a natural and green environment. The institution has conducted a green audit of the campus with the help of the Y.R.C and Eco-club. The Eco-club promotes the protection of existing plants and undertakes plantations of new plants to keep the campus green. The college has given priority for the use of technology in teaching & learning. Provisions of computer, internet, Power point Presentation, SMART class room, internet café, , e-Library, computerized students information service and audio-visual library have been made in the college. The college has completed a bore well project for the supply of safe drinking water to the staff and students. College has launched its new website www.npmmnayagarh.org .The college has adopted some best practices like regular plantation programmes for protection of environment & blood donation camp to serve precious human lives.

SWOC ANALYSIS OF THE COLLEGE

STRENGTHS:

- ❖ The college is a women's Degree College catering the academic need of the socio-economic poor and minority women students of the locality.
- ❖ The college has physical resources like 5.57 acres of recorded land, a natural and green campus and planned infrastructural set up.
- ❖ The infrastructure of the college covers an area of 02 acres which includes class rooms, laboratories, sports room, library building with reading rooms, SAMS resource centre, computer laboratory-cum-“SMART” class room, cultural pondal, herbal garden and playground which create a congenial academic atmosphere.
- ❖ The human resources of the college include the dynamic , energetic and able leadership of the Principal, 24 nos. of efficient and experienced faculty members, 05 nos. of supporting experienced teaching staff and 17 nos. of committed non-teaching staff.
- ❖ Decentralized administration through various committees.
- ❖ The intake capacity of the college in Arts is 640.
- ❖ The learning resources of the college comprise:
 - Automated library with latest text books, reference books, magazines, periodicals , e-Library, e-Books, e-Journals, online resources, federated searching tools, content management for learning, audio-visual library, students information facility, computer, internet, INFLIBNET and reprographic facilities.
 - Computer laboratory with internet facility (Wi-Fi enabled).
 - Two generators of 05 KVA (Silent) and 740 Watt(Small) and One 5 KVA power backup for uninterrupted power supply.
 - “SMART” class room, technology equipped lectures theatre with power point provision.
 - Regularly updated college website www.npmmnayagarh.org.

- ❖ Regular conduct of extension activities like blood donation , HIV awareness campaign, plantation etc. through NSS, YRC units and ECO club of the college. The campus is under C.C. Camera surveillance along with security-guard deployed at the main gate 24 x 7 .
- ❖ Members of staff has connection with various organisations like Blood Bank , NGOs etc.
- ❖ Provision of Career Counseling, Remedial Classes, Extramural Lectures, Computer Literacy and Communicative English for students.
- ❖ Regular conduct of academic seminars., group discussions and study tour .
- ❖ Conduct of monthly examinations and assessment of the students.
- ❖ Transparency in the examinations with student information.
- ❖ Provision for staff welfare schemes like GPF, GIS and EPF.
- ❖ Ragging free Discrimination free peaceful campus.
- ❖ Hostel facility is available .
- ❖ Provision for safe drinking water
- ❖ Well furnished students common room.
- ❖ Cycle stand Canteen facility for students and staff.
- ❖ Elections held for Student's Union and various societies to develop leadership quality among them and
- ❖ Quality monitoring by IQAC.

WEAKNESSES:

- ❖ Most of the students hail from surrounding villages with poor socio-economic background.
- ❖ They also come from Odia medium schools with poor communicative skill in English.
- ❖ Non posting of faculty members by the Government in case of transfer without reliever, death or retirement.
- ❖ Hostel facility for students is insufficient.
- ❖ Residential facility is not available for teachers and other employees.

- ❖ No facility for Science education in Degree level.

The existing play ground is unable to accommodate the growing needs of the students .

OPPORTUNITIES:

- ❖ The college possesses recorded land mass of its own for future development.
- ❖ Mental and physical preparedness to undertake funded projects by the State Government and UGC.
- ❖ To open honours course in the general subjects taught in the college.
- ❖ Scope to undertake plantation programmes in the college campus and in its outskirts.
- ❖ There is wide scope of extension and outreach activities.
- ❖ The rural agricultural belt around the college provides wide scope for socio-economic survey and to undertake different socio-economic projects for the development of the locality.

CHALLENGES:

- ❖ Due to poor economic standard of the locality opening of self financed job oriented courses is not possible.
- ❖ It is not possible to give financial support to all the needy students.
- ❖ Meritorious students prefer technical education to traditional programmes offered in the college.
- ❖ It is not possible to provide job opportunities to all the degree holders.
- ❖ There is little scope for the institution to generate resources of its own for developmental works.

FUTURE PLANS:

- ❖ The institution contemplates it's all round development in infrastructure and teaching –learning method to bring excellence.
- ❖ To strengthen the use of ICT and multimedia in education.

- ❖ To integrate OPAC facility in library service.
- ❖ To develop a student centric education system backed by modern technology.
- ❖ Opening of job oriented and self financing courses.
- ❖ To develop sports and games infrastructure with a multi gym, an indoor stadium to encourage sports activity.
- ❖ To set up a research laboratory in collaboration with other institution having research infrastructure.
- ❖ To highlight local culture, heritage and socio-economic problems by encouraging research projects on these aspects.

SECTION B: PREPARATION OF SELF-STUDY REPORT

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	Nayagarh Prajamandala Mahila Mahavidyalaya ,Nayagarh		
Address :	At/Po/Dist-Nayagarh		
City : Nayagarh	Pin : 752069	State :	Odisha
Website :	www.npmmnayagarh.org		

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Shreedhar Khuntia	(O):06753-253317	09938715336	06753-253317	shreedharkhuntia@gmail.com
Vice Principal	NA	NA	NA	NA	NA
Steering Committee Co-ordinator	Dr. Krupasindhu Karan.		9938938278	---	Krupasindhu.karan@gmail.com

3. Status of the Institution:

Affiliated College

Constituent College

Any other (specify)

<input checked="checked" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

<input type="checkbox"/>

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co-education

<input checked="" type="checkbox"/>
<input type="checkbox"/>

b. **By shift**

i. Regular

ii. Day

iii. Evening

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

5. Is it a recognized minority institution?

Yes

No

<input type="checkbox"/>
<input checked="" type="checkbox"/>

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

NA

6. Source of funding:

Government

Grant-in-aid

Self-financing

Any other (UGC)

<input type="checkbox"/>
<input checked="" type="checkbox"/>
<input type="checkbox"/>

7. a. Date of establishment of the college:**02/07/1981**..... (dd/mm/yyyy)

b. University to which the college is affiliated or which governs the college

(If it is a constituent college)

UTKAL UNIVERSITY, VANI VIHAR.

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2(f)	02.06.1994	Yes enclosed
ii. 12(B)	02.06.1994	Yes enclosed

(Enclosed the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/clause	Recognition/Approval details Institution/Department/ Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	NA			
ii.	NA			
iii.	NA			
iv.	NA			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide the conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☐ No ☒

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☐

9. Is the college recognized?

a. by UGC as a college with potential for excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency ...NA... and Date of recognition.. NA.... (dd/mm/yyyy)

10. Location of the campus and area in sq. mts:

Location	Hilly Area
Campus area in sq. mts.	12932
Built up area in sq. mts.	5638

11. Facilities available on the campus (Tick the available facility and provide numbers of other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- **Auditorium/seminar complex with infrastructural facilities:** **Yes**
- **Sports facilities:**
 - * **Play ground:** **Yes**
 - * **Swimming pool:** **No**
 - * **Gymnasium:**
- **Hostel:** **Yes**
 - * **Boys' hostel** **No**
 - i. Number of hostels:
 - ii. Number of inmates:
 - iii. Facilities (mention available facilities):
 - * **Girls' hostel**
 - i. Number of hostels: 01
 - ii. Number of inmates: 60
 - iii. Facilities (mention available facilities):
 - i. Working women's hostel:
 - ii. Number of inmates:
 - iii. Facilities (mention available facilities):
- **Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise):**
- **Cafeteria --** **No**
- **Health centre --** **No**
 - Health centre staff –

Qualified doctor Fulltime ☐ Part-time ☐

Qualified Nurse Fulltime ☐ Part-time ☐

- Facilities like banking, post office, book shops: **No**
- Transport facilities to cater to the needs of students and staff: **No**
- Animal house: **No**
- Biological waste disposal: **No**
- Generator or other facility for management/regulation of electricity and voltage:
Yes
- Solid waste management facility: **No**
- Waste water management : **No**
- Water harvesting : **No**

12. Details of programmes offered by the college (Give data for the current academic year)

Sl. No.	Program Level	Name of the Program/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved student strength	No. of students admitted
1	Under-Graduate	+3 (B.A Arts.)	3 Years	+2/ Intermediate	English & Odia	256	640
2	Post-Graduate						
3	Integrated Programmes PG						
4	Ph.D.						
5	M.Phil.						
6	Ph.D.						
7	Certificate courses						
8	UG Diploma						
9	PG Diploma						
10	Any Other (specify and provide details)						

13. Does the college offer self-financed Programme?

Yes ☐ No ☒

If yes, how many? ☐

14. New programmes introduced in the college during the last five years if any?

Yes		No		Number	
-----	--	----	--	--------	--

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	Department	UG	PG	Research
Arts	Economics., English., Education., History , Home Science, Odia, Political Science., Psychology, Sanskrit.	B.A		

16. Number of programmes offered under (Programme means a degree course like B.A, B.Sc, MA, M.Com.....)

a. annual system	<input checked="" type="checkbox"/>
b. semester system	<input type="checkbox"/>
c. trimester system	<input type="checkbox"/>

17. Number of programmes with

a. Choice Based Credit System	<input type="text"/>
b. Inter/Multidisciplinary Approach	<input type="text"/>
c. Any other (specify and provide details)	<input type="text"/>

18. Does the college offer UG and/or PG programmes in Teacher Education?

If yes,

Yes ☐ No ☒

- a. Year of Introduction of the programme(s).....NA.....(dd/mm/yyyy)
and number of batches that completed the programmed

NA

- b. NCTE recognition details (if applicable)

Notification No.:NA.....:

Date:NA.....(dd/mm/yyyy)

Validity:NA.....:

- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐ No ☐

19. Does the college offer UG or PG programme in Physical Education?

If yes, Yes ☐ No ☒

- a. Year of Introduction of the programmed (s)NA.....(dd/mm/yyyy)
and number of batches that completed the programmed

- b. NCTE recognition details (if applicable)

Notification No.:NA.....:

Date:NA.....(dd/mm/yyyy)

Validity:NA.....:

- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately? No

20. Number of teaching and non-teaching position in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruited</i>	-	-		02	04	15	10	05		
<i>Yet to recruit</i>										
Sanctioned by the Management / society or the authorized bodies <i>Recruited</i>	-	-			01	01	02	05	01	
<i>Yet to recruit</i>										

21. Qualification of the teaching staff:

Highest qualification	Professor		Associate Professor/Reader		Assistant Professor/Lecturer		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	---	---	---	---	---	---	---
Ph.D.	---	---	-----	---	01	02	03
M.Phil.	---	---	---	01	01	04	06
PG	---	---	-----	---	03	09	12
Temporary teachers							
Ph.D.	---	---	---	---	---	---	---
M.Phil.	---	---	---	---		---	
PG	---	---	---	---	---	03	03
Part-time teachers							
Ph.D.	---	---	---	---	---	---	---
M.Phil.	---	---	---	---	---	---	---
PG	---	---	---	---	---	---	---

22. Number of Visiting Faculty/Guest Faculty engaged with the college.

Nil

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2011-12		Year 2 2012-13		Year 3 2013-14		Year 4 2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC		06		02		10		10
ST		02		08		04		02
OBC		98		82		191		204
General		16		26		28		44
Others		06		09		09		11

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	640	---	---	---	
Students from other states of India	---	---	---	---	---
NRI students	---	---	---	---	---
Foreign students	---	---	---	---	---
Total	640	---	---	---	

25. Dropout rate in UG and PG (average of the last two batches)

UG

16

PG

NA

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component

Rs.3000

(b) Excluding the salary component

Rs.2247

27. Does the college offer any programme/s in distance education mode (DEP)?Yes ☐No ☒

If yes,

a) **Is it a registered centre for offering distance education programmes of another University**Yes ☐No ☒b) **Name of the University which has granted such registration.**c) **Number of programmes offered****Programmes carry the recognition of the Distance Education Council.**Yes ☐No ☐**28. Provide Teacher:student ratio for each of the programme/course offered: 1 :26****29. Is the college applying for****Accreditation:** Cycle 1 ☒ Cycle 2 ☐ Cycle 3 ☐ Cycle 4 ☐Re-assessment: ☐*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)***30. Date of accreditation*** (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1:.....(dd/mm/yyyy) Accreditation Outcome/Result

Cycle 2:.....(dd/mm/yyyy) Accreditation Outcome/Result

Cycle 3:.....(dd/mm/yyyy) Accreditation Outcome/Result

***Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.**

31. Number of working days during the last academic year:

240

32. Number of teaching days during the last academic year

180

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC.....18.07.2011.....(dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC

AQAR (i)(dd/mm/yyyy)

AQAR (ii)(dd/mm/yyyy)

AQAR (iii)(dd/mm/yyyy)

AQAR (iv)(dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory / descriptive information) NIL

SECTION-C

CRITERION- I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution and describe how these are communicated to the students, teachers, staff & other stakeholders.

Vision –

The Nayagarh Prajamandala Mahila Mahavidyalaya strives to build thriving learning culture and to become an acceptable educational institution which shall always promote pursuit of excellence and inculcation of human values.

- The vision of the institution is to provide the opportunity of higher education to the girl students of the locality at an affordable price.
- To provide quality education to the students and to make their acquired knowledge, skill, and qualification more relevant to global needs.
- It is also the vision of the institution to make higher education accessible to various groups of the society particularly the girls belonging to economically weaker section and minority community.
- To build a developed, enlightened, tolerant & progressive society through improvement of knowledge. To enhance the knowledge and skill of disadvantage section of girls through vocational studies.
- To make the campus free from any kind of harassment, class violence , discrimination and promote friendly Teacher-Taught relationship .

By incorporating all the above visions in the development agenda our institution aims to become a centre of excellence.

Mission: -

- To establish an equitable society through women empowerment and communal harmony.
- To impart quality education ,learning and research. .
- To inculcate the habit of continual learning, the spirit of compassion and human values in students.
- To nourish the quality of leadership, entrepreneurship invention and ethics.
- To create an outstanding ambiance of academic and intellectual pursuit and physical activities.
- To create an environment of intellectual stimulus in scientific inquiry and responsibility.
- To promote economic and community development through inculcation of entrepreneurial spirit and productive partnership.

The vision and mission of the institution are based on the followings :

- ❖ Excellence
- ❖ Unity
- ❖ Integrity
- ❖ Dignity
- ❖ Diversity
- ❖ Accountability.

Objectives: -

The main objective of the institution is to prepare the girl students to become better human-beings and to equip them with the qualification, knowledge & life skill to face the challenges in life and to become successful in their social and professional life.

- To explore the inherent talent and quality of the rural based students.
- To impart quality education to the students by updating teaching-learning process adopting latest method and technology.
- To achieve academic excellence through cordial teachers and taught relationship , research & extension activities.

- To develop values of tolerance, fair play, compassion, integrity and fortitude.

Most importantly the institution have a team of dedicated faculties and staffs committed to welfare of the students..

Communication:-

The vision and mission of the institution are communicated to the students, teachers, staff and other stakeholders of the society through the website of the college i.e. www.npmmnayagarh.org, social network like , WhatsApp and also through posters displayed in the college campus. Besides that, it is also communicated through college calendar, college magazine , induction programmes and extension activities .

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The institution is affiliated to Utkal University, Bhubaneswar, Odisha. The curriculum is followed as prescribed by the Board of Studies of the University. From the very beginning of every academic session all departments prepare academic calendar which covers lecture hours, topics to be taught and other co-curricular activities to be organized during the year. The H.O.Ds of different departments distribute the syllabus among the faculty members of their respective departments.

Faculty members prepare lesson plans and maintain progress registers for the academic session. They complete the syllabus within the scheduled period according to the lesson plans. Special care is taken through Remedial Classes.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- The institution receives the changes or modifications in the curriculum through circulars, letters and e:mail , from the University. The Principal informs the teachers these modifications in the curriculum through notices, circulars and staff meetings providing copy of changed curriculum.
- The teachers are encouraged and permitted to participate the courses like refreshers course and orientation course conducted by the academic staff college of the Universities to update their knowledge. The teachers are also permitted to participate/attend the UGC sponsored State level & National level seminars conducted by different colleges & University to enrich their knowledge.
- The curricular practices like class room teaching, remedial classes, proctorial classes, free access to computer lab and internet browsing and lecturers' feedback are aimed at improving teaching level. The college has a library , which teachers and students frequently visit to refer the text and reference books , journals and online resources. The News corner provides update information to all .

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

- Information regarding the curriculum designed by the Board of Studies of the University are available in the courses of studies published by the University.
- The college receives the hard copy of the courses of studies from the University and provides the photocopy of the same to the teachers and the students.
- The teachers prepare the lesson plans at the beginning of the session referring the syllabus and common academic calendar and are careful to

cover the courses in the scheduled period .

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the University in effective operationalisation of the curriculum?

- The institution remains in touch with the University and interacts with the members of Board of Studies for the designing and for the effective operationalisation of the curriculum.
- The institution consults and interacts with the subject experts and research scholars', university representatives and major stakeholders.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The College provides feedback as received from the major stakeholders, students, teachers communities, employers regarding the effectiveness of the curriculum.. Some of teachers are members of Board of Studies of Nayagarh Autonomous College .

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

Along with the curriculum provided by the University, the institution designs curriculum for courses like Communicative English and Computer Literacy programme at the institutional level for the students.

1.1.8 How does institution analyze /ensure that the stated objectives of

curriculum are achieved in the course of implementation?

The objectives of curriculum are analyzed by the institution and necessary steps are taken to achieve the objectives in due course of its implementation.

- The faculty members of different departments prepare their lesson plans for effective implementation of curriculum.
- Departmental seminars are conducted to develop the analytical and critical outlook and enhance the knowledge of students.
- The extracurricular activities like Music, Dance, Quiz, Debate and Essay Competitions are organized to build the character of the students and to develop a positive attitude towards life..
- The performance of the students in the Monthly Examinations and other extracurricular activities are analyzed by the Academic Committee and IQAC of the college and suggestions are given to the faculty members for further improvement.

1.1 Academic Flexibility

1.1.1 Specifying the goals and objectives give details of the certificate/diploma /skill development courses etc, offered by the institution.

The college has introduced courses like Communicative English and Computer Literacy programme for the benefits of the UG students.

1.1.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

The institution doesn't offer any twinning/dual degree programmes.

1.1.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the

following and beyond:

- Range of Core/ Elective options offered by the University and those opted by the institution
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and courses
- Enrichment courses

Though the curriculum is designed by the University, there is ample scope of flexibility during the course of its implementation in the institution.

The college also maintains flexibility in due course of implementation of curriculum to suit the employs like the fixation of working hours, the allotment of classes, the schedule for extracurricular activities keeping in view the problems and needs of the students.

The curriculum provided by the University and implemented for the UG students contains core and elective options. Though the core options are compulsory, there is flexibility for elective options for them. The Humanities students, besides the core subjects, can opt for elective subjects like Indian Polity, Indian Economy, Landmarks in Indian History, Sanskrit, Odia, Education, Home Science.

The academic flexibility in curriculum has been proved helpful towards academic mobility, progression to higher studies and improved potential for employability.

1.1.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to

admission, curriculum, fee structure, teacher qualification, salary etc.

No, the institution does not offer any self financed programme.

1.1.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’, provide details of such programme and the beneficiaries.

- The institution provides skill oriented programmes like Communicative English course for UG students to develop their communicative skill.
- The institution also offers Computer Literacy programme to students to equip them with the use of Computer & Internet.

Both these programmes are relevant to regional and global employment markets.

1.1.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice ? If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

There is no flexibility of combining the conventional face-to-face and distance mode of education for students as per their choice.

1.2 Curriculum Enrichment

1.2.1 Describe the efforts made by institution to supplement the University Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

In order to integrate the University curriculum with academic programmes, goals and objectives of institution, the college takes the following initiatives:

- The college organizes State and National level UGC sponsored Conferences with resource persons of National reputation to improve

the intellectual standards of teachers and students.

- Academic seminars, group discussions, quiz competitions among the students, written tests are conducted regularly in the college.
- Communicative English and Computer Literacy programmes are offered to the students to develop their communicative skill and technical ability.
- NSS and YRC units of the college conduct regularly awareness programmes such as health, environmental protection, awareness against social evils, service camps and blood donation camps for the social development and harmony.
- The observation days such as Independence Day, Republic Day, Teachers Day and National Education Day, National Youth Day etc. are observed to develop the consciousness National Integration.
- The International & World observation days like International Women's Day - March.08, World Red cross Day-May.8, World Environment Day – 5th June ,World Blood Donor Day-June.14 UN Day & World Aids Day-Dec.1 are observed to develop a humanitarian, cosmopolitan and international outlook.

1.2.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

- The institution encourages the faculty members by giving the opportunity to attend Refresher Courses, Orientation Courses, State level and National level seminars (UGC sponsored) to enhance their knowledge in their respective subjects.
- They communicate their experiences and efficiencies to the students to improve their intellectual and communicative ability.
- After receiving the feedback from different stakeholders the institution organizes seminars, workshops and training programmes to make the students familiar with the present trend in the job market.

- Skill and personality development programmes are regularly organized by the Career Counseling Cell of the college to aware the students regarding interview techniques and to face the challenges of global employment markets..
- The students are regularly trained to enhance their knowledge in Computer, Internet and Communicative skill in English.

These are the efforts made by the institution to enrich the curriculum and to enhance the experiences of students to cope with the needs of the dynamic employment market.

1.2.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc. into the curriculum?

The University at regular intervals inducts different cross-cutting issues like Gender, Climate Change, Environmental Education, Human Rights, ICT etc. into the curriculum and the college implements the same.

- Topics like Women Empowerment, IT/CS, Human Rights, and Environmental Education etc. are taught in the college at UG level.
- Seminars are conducted addressing various social issues like Discrimination against women , domestic violence, and Sexual harassment in home and work place , trafficking in women , female foeticide etc .
- Legal experts are invited to deliver talks on human rights and legal awareness.
- The meteorologists and environmentalists social activists are invited to deliver talks on climate change and on environmental issues.

1.2.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- moral and ethical values

- **better career options**
- **community orientation**
- **employable and life skills**

The institution offers various enrichment programmes to the holistic development of the students.

- The institution imparts Yoga classes and several Yoga practice sessions are done to harmonize the body and mind of the students.
- The YRC volunteers believe in Health , Service and Friendship .
- The motto of NSS is – Not me but you .
- The institution has a regular Physical Education Teacher who instructs the students to play different games like volleyball, badminton for their physical growth.
- Besides the class room teaching, the institution conducts academic seminars, extra moral talks and group discussions to improve the intellectual ability and presentation skill of the students.

1.2.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The institution interacts with various stakeholders such as students, alumni, parents and faculty members, receives feedbacks from them and takes necessary measures to enrich the curriculum.

- The institution receives feedbacks from students at the end of every academic session.
- The institution also receives feedbacks from the alumni during the periodical meetings of Alumni Association regarding the effectiveness of curriculum.
- The institution also receives feedbacks from the parents regarding the performance of the students.
- The institution also obtains feedbacks from the faculty members regarding the effectiveness of curriculum.
- The feedbacks with regard to curriculum are communicated to the University and to the Governing Body and remedial measures are taken

to enrich the effectiveness of curriculum.

1.2.6 How does the institution monitor and evaluate the quality of its enrichment programmes ?

The institution has formed various committees as per the guidelines of UGC to monitor the enrichment programmes. The Coordinators of the committees analyze the activities and outcomes of different programmes and submit the same before the Principal

- The IQAC holds meetings periodically in which it monitors and evaluates the efficiency and success of different enrichment programmes.
- The enrichment programmes aim at empowerment of women.
- It also aims at the development of intellectual ability, skill and competency among the students to meet the challenges in global prospective relating to Socio-Economics, cultural and technological changes.
- The feedbacks received from different stakeholders help the institution in evaluating the effectiveness of enrichment programmes.

1.3 Feedback System

1.3.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The institution has no contribution in designing and developing the curriculum . It is designed by the Board of Studies of Utkal University. It follows the same , as it is an affiliated college of the University.

1.3.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‘yes’, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

There is no formal mechanism to communicate the feedbacks to the University. It is informally communicated to the members of Academic

Council and Board of Studies of the University.

1.3.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/ programmes?

The institution has no autonomy to design and introduce new courses. However, the institution has introduced new programmes like Communicative English and Computer Literacy for the well being and benefits of students.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process ?

Publicity:

Nayagarh Prajamandal Mahila Mahavidyalaya imparts teaching in Arts stream at +3 Degree level. Admission to this Under Graduate course is controlled by e-admission under SAMS(Students Academic Management System) of the Department of Higher Education, Government of Odisha since 2011-12. Besides, wide publicity of admission process of the college is done through various channels such as :-

- (1) Preadmission Counseling
- (2) Notice Board
- (3) Govt.Website

(1) **Preadmission Counseling:** - Since 2012-13 Soon after publication of result of +2 Annual H.S.Examination, Department of Higher Education notifies the detailed scheduled of the admission process through news papers . Intending candidates apply online through CAF . All information regarding subjects , number of seats and other facilities are available in the DHE website .Taking in to consideration the marks

obtained and weightage merit list is prepared by DHE . The college only admits the students according to merit list .

- (2) **Notice Board** : - The notice for admission into +3 stream is displayed on the college notice board after the publication of the results of +2 H.S. Examination. Details of admission schedule and merit list are notified in the notice board .
- (3) **Institutional Website** :- All the information pertaining to the availability of seats, eligibility criteria, students strength , last years cut-off mark & other rules regulations, the course offered, fee structure, Hostel facility, Teaching & Non-Teaching Staff & the facilities like Career Counseling, Computer education, internet facilities etc. are available in the college website (www.npmmnayagarh.org).
- (4) **Govt. Website** :- All necessary information about the admission procedure is conveyed through the Govt. website (www.dheodisha.in) .

Transparency:-

Since the entire admission process is controlled by Govt.of Odisha through SAMS receiving centre of the college, total transparency is maintained in the admission process.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex.

(i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The criteria adopted for admission into B.A.(Hons) and B.A.(General) courses are based on the merit list prepared by Dept. of Higher Education, Odisha through SAMS networking. In preparing the merit list students of different categories like SC, ST, differently abled (PH), sports ,NCC , NSS, Scouts and Guide persons and wards of Ex-service men are also given due weightage . The students are admitted on the basis of this merit list .

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and

provide a comparison with other colleges of the affiliating university within the city/district.

In comparison to other nearby colleges affiliated to Utkal University the college has a better position so far as the admission process is concerned. The minimum percentage of marks for admission into +3 Arts class is strictly based on cut-off marks meant for the college. The minimum and maximum percentage of marks for admission into +3 Arts stream and a comparative note with the nearby colleges is given below.

Admission Data 2014-15

Streams	Nayagarh Prajamandal Mahila Mahavidyalaya , Nayagarh	Nayagarh (Autonomous) College Nayagarh	Bansidhar Degree College , Itamati	Gatiswar Mahavidyalasy , Malisahii
UG Arts	Minimum:45.67% Maximum:73.33%	Minimum:62.17% Maximum:74.25	Min.40.33% Max.68.50%	Min.41.17% Max65.50%

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?

The college has the Admission Committee with an I/C, e-admission as its head to execute the entire admission process. Through this mechanism the college reviews the admission process and students profile annually.

- The college motivates the meritorious students and their guardians to opt for this college for admission.
- The college emphasizes on quality education and up to date teaching learning methodology to attract the meritorious students.
- These efforts contribute to the gradual increase in student strength and the admission process.

- The Admission Committee gives fresh instructions and guidelines to the members of the staff working in the Help-Desk to help the students and their guardians during the admission process.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrates/reflect the National commitment to diversity and inclusion.

- The reservation policy for the above categories of the students framed by the Govt. of India, UGC and the Govt. of Odisha, has been effectively implemented through the SAMS of the dept. of H.E. Govt. of Odisha.
 - Then SC, ST, OBC, Women, differently abled, economically weaker sections and minority community of the locality get the opportunity of higher education in this college through the reservation policies, which reflect the national commitment to diversity and inclusion.
 - The college motivates the women students belonging to SC, ST, minority community, economical weaker sections of the society, through awareness programs, emphasizing the importance of higher education, empowerment through knowledge and empowerment of women.
 - The college also attracts the reserved category students awarding them the different financial assistance provided by the government, other organizations and the college.

(a) Students from SC/ST Community : -

The students from SC and ST categories are allotted 16.25% and 22.50% of seats out of the total sanctioned strength as per governments reservation policy 2015 Govt. of Odisha. An additional seats of 8% and 10% are provided to the SC and ST students respectively if at all the reserved seats are exhausted. The state government provides SC/ST scholarship to the students to attract them towards higher education.

(b) OBC Category :-

There is no reservation available for OBC category of students in admission. However the government provides the scholarships to the meritorious students of OBC category to attract them towards higher education.

(c) Women:-

Though there is no provision of reservation for women students in general , all seats in this institution are reserved for women only , as this is a women's college .

(d) Differently able :-

As per Govt. guidelines 3% of total sanction strengths is reserved for the students belonging to differently able (PH and OH category).

(e) Economical Weaker Sections of the Society: -

There is no reservation of the students of this category in admission. However the central government and the state government provide financial assistance and scholarships to the students of this category.

(f) Any other:-

- (i) 1% seats of the total sanctioned strengths are reserved for the wands of the ex-service man (ESM), serving defence personnel (SDP)
- (ii) 2% of the seats of the total sanction strengths are reserved for the children of Martyrs (COM)
- (iii) 5% of seats of the total sanction strength is reserved for Odia students living in neighboring states like A.P.,Bihar, Chhattisgarh, Jharkhand, West Bengal.

(g) Weightage:-

NSS volunteers who have represented the State in the National level camp are given weightage of additional 7% of marks over and above the aggregate marks secured at the CHSE/equivalent examination. Athletes & Sports persons who have attended the National & State level Athletic meet are given weightage of 10% & 5% of marks respectively over & above the aggregate marks secured at the HSC/equivalent examination.

- 2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase/decrease and actions initiated for improvement.**

Programmes	Year	Number of applications	Number of students admitted	Demand Ratio
+3 1st yr Art.	2010-11	193	128	1:1.5
+3 1st yr.Arts.	2011-12	206	128	1: 1.61
+3 1st yr Art	2012-13	367	126	1:2.9
+3 1st yr.Arts	2013-14	517	240 *	1:2.15
+3 1st yr.Arts.	2014-15	635	274 **	1:2.32

*Increase in sanctioned strength from 128 to 256

**Additional 20 % seats increased temporarily

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and sure adherence to government policies in this regard?

The institution adheres the policies and guidelines of the government with regards to the convenience of differently abled students. Such students get priority in the admission into different programs of the college as per the reservation policy meant for them. The faculty members are given instructions to take special care of the differently abled students in the classrooms, reading room, examination hall, college counters and in the library counter. The physically handicapped and orthopedically handicapped students are escorted by the class IV employees to the classrooms, laboratory and library. There is provision of aids for the blind students in the examination. The blind examinee can appear the examination with the help of a writer who happens to be academically junior.

2.2.2 Does the institution assess the student's needs in terms of knowledge and skills before the commencement of the programme? If 'yes' give details on the process.

Soon after the admission into different programs and before the commencement of academic activities the students are welcomed institutionally and departmentally. During the process of interaction in such meetings the faculty members obtained feedbacks from the new entrants regarding their knowledge, skill, their socio-economic backgrounds, their field of interest and hobbies. The students are identified as per their mental capability like above average, average and below average. The college conducts orientation programs in which the faculty members counsel the students regarding the academic activities, financial assistance and finally the career options.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

The students of the college are drawn from different sections of the society. Most of them are from socio-economic backward section of the society which is the prime reason of creating knowledge gap.

- The college adopts several measures to bridge the knowledge gap of the enrolled students and provides all sorts of academic and financial support to cope with the academic programs in which they are enrolled.
- Remedial classes are held for ST, SC, OBC and academically poor students to bridge their knowledge gap.
- Special examinations are held to assess their improvement.
- The college has made the provision of the programs like communicative English and Computer Learning for the enrichment of the knowledge of students.

Different student activities like G.K., Quiz, Essay, debate, competitions and group discussions are conducted for the personality development, development of IQ of the students in order to bridge the knowledge gap.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc?

The college sensitizes its staff and students on issues such as gender, inclusion, environment etc. by adopting the following measures.

- As the college is a women's college institution, it provides equal opportunities and privileges to the girls belonging to various cross sections of the society . The college organizes seminars and special talks on the issues like Domestic violence and discrimination against women in the society, Female feticide , legal protective measures for women etc. It is one the best practices of the college .
 - Environmental studies has been included in the courses of studies of under graduate students.
 - Seminars and talks are conducted in the college on the topics of environmental issues like Global Warming and Protection of environment.
 - The Eco-Club of the college constantly endeavors for the cause of environment protection.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

- The advanced learners in different programs of the college are identified from the merit panel for admission, the admission register, interaction with the students during classroom teaching, from the academic performance, in the unit, monthly and half yearly tests.
- The teachers take extra care for further academic upliftment of the advanced learners providing all possible help like books and study materials.
- The institution provides text books, reference books from the college library.
- They are also allowed college internet to download the study material free of cost.
- There is also encouraged to participate various competitions organized at different level outside the institution.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided ?

The institute collects, analyses the data & information on the academic performance of the student from disadvantages section of the society, physically challenged, slow learners and economically weaker sections etc from the attendance register , the monthly and unit test results.

- Their attendance is checked from the attendance register and their performance in the test from the tabulation register.
- The academic performance of these groups of students are discussed in the academic committee which suggests remedial measures.
- Special counseling sessions are held to boost the morale of these students.
- The college makes provision of remedial classes for these students.
- Financial assistance in the form of stipend, scholarship are provided for these groups of students in order to discourage dropout.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The college plans and organizes the teaching, learning and evaluation schedule according to the guidelines as per the Dept. of Higher Education, Govt. of Odisha and the Utkal University.

- The Dept. of Higher Education, Govt. of Odisha issues the common minimum standard guidelines for all the colleges of Odisha, which includes the Common Academic Calendar and other academic circulars. These guidelines are strictly followed by the college.
- The Utkal University to which our college is affiliated, provides the courses of study, academic circulars and examination schedules which are strictly followed by the college.
- The college publishes its own calendar which contains the academic calendar, other academic and examination guidelines.
- The college strictly maintains the total number of 180(One Hundred and Eighty) teaching days as per government guidelines.
- Teaching of different academic program is carried with in accordance with the University syllabus.
- The Heads of Departments distribute the courses unit wise/paper wise among the faculty members of the concerning department.
- The lesson plan cum progress register is maintained by every individual teacher.
- The lesson plan cum progress register is submitted before the Principal on the last date of every month.
- The academic progress of every month is reviewed in the Heads of Department meeting presided over by the Principal in the first week of next month.
- The timetable of the college is prepared and displayed in the students' notice board, in the guard file of staff common room and in college website.
- The departments conduct monthly tests and evaluate the answer scripts to assess the performance of the students.

- The University conducts the theory and practical examinations for three year of under graduate degree courses separately as per its own schedule.
- The teaching-learning process and the evaluation of the internal tests are regularly monitored by the academic committee and IQAC of the college.

2.3.2 How does IQAC contribute to improve the teaching-learning process?

The IQAC of the college has been established with an objective of overall qualitative enhancement of the institution both academic and infrastructure as per the guidelines of UGC and NAAC.

- The IQAC in its periodical meetings reviews the academic, administrative and infrastructural situations and sets definite benchmarks and parameters for the qualitative development.
- The IQAC suggests different measures for effective implementation of curriculum and qualitative improvements in the teaching and learning process such as the academic improvement of the faculty and use of ICT (Information and Communication Technology).
- The cell suggests for the promotion of seminar activities and faculty development programs. It suggests and encourages the faculty to undertake research activities and to attend orientation and refresher courses.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The college provides support service to the teachers to make the learning process more students centric and to develop skills like interactive learning, collaborative learning and independent learning among the students.

- The college has developed its Library with latest text books, journals & sufficient reference books for the use of the faculty.

- The teachers regularly visit the Library, refer the books & journals and deliver quality teaching with latest information and study materials.
- The college has an e-library with e-books, e-journals and INFLIBNET facility open for the use of teachers and students.
- The college provides computer with internet facilities to the departments to be used by the teachers to update their knowledge.
- The teachers used to download the latest study materials for the reference of students.
- Though the teachers impart teaching delivering lectures, they are encouraged to present important topics/special talks using power point and LCD projection.
- The teachers are oriented to adopt question –answer method during teaching and to take more doubt clearing classes for interactive learning and collaborative learning.
- The college encourages and supports the faculty to undergo Refresher Courses/Orientation Courses and to attend seminars to refresh their knowledge and develop their teaching ability and skill.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The institution systematically through its teaching learning process nurtures critical thinking, creativity & scientific temperament among the students to transform into life-long learners and innovators.

- While imparting teaching the teachers carefully inculcate these qualities providing latest knowledge, information and citing examples of latest development in the fields of arts, science, culture and sports.
- To develop critical thinking among the students, debates, seminars and group discussions are organized time-to-time.
- Resource persons are invited to deliver talks on different burning national and international issues, which develops the critical thinking of students.

- To develop the creativity and scientific temperament among the students, articles are invited from the students for wall magazine and college magazine published regularly.
- To encourage the creativity and scientific temperament of students, activities like essay, debate, quiz competitions, and laboratory works are organized regularly.

2.3.5. What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning-resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information & Communication Technology (NME-ICT), open educational resources, mobile education etc.

The college is gradually developing technology and facilities to be used by the faculty for effective teaching-learning.

- The college has undertaken some definite steps to adopt modern technology in the teaching-learning process.
- The college has started an e-library with **4000 e-books**, number. of e-journals for the access of teachers and students in off-line mode.
- The college has availed eight no. of high speed internet connections under NME (National Mission on Education) for the use of faculty and students.
- The Video lectures of CEC (Consotium for Educational Communication) a program of UGC are recorded and preserved in the video format in the college library for the reference of teachers and students.
- The college has registered under INFLIBNET scheme for access of books and journals in the reputed libraries all over the world..
- The college has developed a well equipped computer lab with internet for the use of faculty and student.
- The Computer Laboratory is also used as a “SMART” Class Room.

- PowerPoint projection facility is available in the college in two class rooms.

2.3.6. How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

To improve the teaching-learning process the college takes steps to expose students and faculties to advance level of knowledge and skill.

- The faculty and students regularly visit library and refer the latest reference books and journals.
- E-library of the college is also opened for the access of teachers and students.
- Through 'INFLIBNET' teachers and students have access to the books and journals of some reputed National and International Libraries.
- College conducts seminars and workshops inviting resource persons and experts in different fields for the faculty members and students.
- Faculty and students participate seminars , training programmes at different colleges , Institutions and organizations .
- College has developed a well furnished computer lab with internet facilities for the use of staff and students.
- The college has two class-rooms with power point projection systems used for class room teaching.
- Through the use of modern technology the college endeavors to expose the student and faculty to advanced level of knowledge and skill.

2.3.7. Detail (process and the number of students/benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advice provided to students?)

- Student- groups are formed and kept under supervision and personal guidance of group to a mentor-teacher. The teacher-in-charge carefully monitors the academic and co-curricular activities of the students and constantly gives academic and personal guidance and psycho-social support to the students.

- The Career-Counseling Cell of the college plays an active role in giving academic and personal guidance to the students in shaping their academic and professional career.

2.3.8. Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The college encourages the teachers to adopt new and innovative approaches in the teaching learning process.

- For the last four years the college has been encouraging the teachers to attend refresher and orientation courses and UGC sponsored State and National level seminars in order to keep themselves abreast of the latest development in their respective fields.
- They are encouraged to use computers, internet, and library resources to enrich their classroom teaching.
- The college encourages the faculty to use SMART class technology and power point projector in the class room as the part of innovative teaching.

2.3.9 How are Library resources used to augment the teaching-learning process?

The library resources of the college are constantly used to augment the teaching-learning process.

- In every academic year the college has the budgetary provision for the purchase of new text books, reference books and journals.
- The college library is enriched with a good number of text books, journals, e-books, e-journals, audio-video library, INFLIBNET facility, internet facility and reprographic facility. The library has also the provision of reading room for teachers and students separately, news paper stand, display board for display of updated news and job information.

- For effective functioning of library and to make the issue and return process of books smooth and easier, the automation of college library has been completed.
- Students and teachers are motivated to use the library resources.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time framed and calendar? If ‘yes’ elaborate on the challenge encountered and the institutional approaches to overcome these.

- The college has a team of responsible and experienced teachers who always try to complete the curriculum with the stipulated time frame of every academic year.
- They prepare the lesson plan as per the syllabus and calendar and impart teaching accordingly.
- However, sometimes due to unforeseen situations such as incessant rains, flood and cyclone affect the usual academic progress. In that case the teachers take extra classes as soon as the normal situation prevails to finish the curriculum in time.
- The Principal, the Academic Bursar and the IQAC of the college monitor the Academic Progress & suggest measure to overcome the challenges.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The institution monitors and evaluates the quality of teaching & learning through feedbacks collected from the students and also from the observation and assessment by the Principal & the IQAC.

- The Principal goes on rounds and observes the classroom teaching of every teacher which makes every individual teacher conscious and help to improve the quality of teaching.

- The results of the monthly examinations also reflect the quality of teaching of the teachers.
- Feedbacks from the students and the stakeholders like guardians & parents are analyzed in the meetings of the IQAC and the reports are submitted to the Principal.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified & competent teachers) to meet the changing requirements of the curriculum.

The college being a Non Govt. aided college, is guided by the Act and Rules enacted by State Govt.. The recruitment , the service conditions and transfer etc of the teaching staff is regulated by the above said Rules. .

- In order to smoothly conduct the academic affairs of the college like admission, opening of new subjects and conducting of classes, the college is empowered to recruit Teachers on contractual basis, since usually there is a delay on the part of State Govt in filling of the posts of teachers etc. For the said purpose the college goes for open advertisement in the process, adopts necessary screening process and appoints meritorious candidates.
- The said screening committee is constituted as per rules with a subject expert, HOD and principal's nominee.
- Once the selection process is over the merit list prepared by the selection committee is sent for the approval of the President, GB and appointment letter is issued with the intimation to the DHE, ODISHA.

The following table reflects the human resource of the college(qualified & competent teachers).

Highest qualification	Reader		Senior Lect		Lecturer		TOTAL
	Male	Female	Male	Female	Male	Female	
Permanent Teacher		02	01	NIL	04	14	21
DSC/D.LIT	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Ph.D.	NIL	NIL	NIL	NIL	01	02	03
M.Phil	NIL	01	NIL	NIL	01	04	06
N.E.T.	NIL	NIL	NIL	NIL	NIL	01	01

2.4.2 How does the institution cope with the growing demand / scarcity of qualified senior faculty to teach new programs / modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Sometimes some faculty posts remain vacant because of transfer and retirement .In such cases the institution , appoints contractual Teachers having requisite qualification.

- ★ Subjects like Biotechnology, IT & Bioinformatics etc. are presently not available in the college. However the college intends to open the same to facilitate the emerging need of the students.

2.4.3 Providing details on staff development programs during the last four years elaborate on the strategies adopted by the institution in

enhancing the teacher quality. a) Nomination to staff development programs:

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	10
HRD programmes	
Orientation programmes	04
Staff training conducted by the university	
Staff training conducted by other institutions	1
Summer/winter schools, workshops, etc.	1

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

★ Teaching learning methods/approaches:-

The college takes up the onerous responsibility of adopting the most advance methods of teaching and learning. They are imparted training in computer / internet / power-point use and utilization with necessary presentation skills.

★ Handling new curriculum:-

The Utkal University has accorded necessary affiliation to the college and thus the curriculum is accordingly designed by it's Board of Studies. Year after year the curriculum is modified by the university as per the need of the hour and communicated to the college vide circulars.

★ Assessment:-

Each teaching staff is duty bound to prepare a self assessment report by the end of each Academic session for Principal's appraisal, which in turn helps the Principal to assess his / her Academic and co-curricular exposure. On the said basis the Principal maintains the CCR which is submitted to DHE. The Annual increment & promotional prospect of the Teacher purely depends on the same.

★ Cross cutting issues:-

The Utkal University has introduced certain cross-cutting issues like humanities, Rights of people issues like democracy, humanities, good governance, rights of people, environment, gender equality and women empowerment in the curriculum.

Environmental Studies has been introduced as a compulsory paper for UG Arts students. The college also organizes Departmental seminars, /UGC sponsored State level and National level seminars on different cross cutting issues.

★ Audio Visual Aids/Multimedia:-

The college instructs the teachers for taking help of Audio Visual Aids during class studies, seminars and group discussions including computer/internet along with the sound system etc., necessary training is imparted to the Teachers for its presentation.

★ OERs:-

The college conducts training programmes for the staffs to explore and use innovative open educational resources.

★ Teaching learning material development, selection and use:-

- The college library and the computer centre is well equipped with automated study materials. The teachers are instructed to avail the said facility for the betterment of studies.
- The college owns an automated library with e-books, e-journals, and

NET (internet) facilities for the use of the Staff and students. The students and Staff are instructed regularly use these resources.

c) Percentage of faculty:-

- Invited as resource persons in Workshops / Seminars / Conferences conducted by professional agencies:- 20%
- Participated in external Workshops / Seminars / Conferences conducted or recognized by professional bodies:- 60%
- Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies:- 10%

2.4.4. What policies/systems are in the place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.) The college provides adequate facilities for the faculty to develop their academic/professional skill and efficiency.

- The college encourages the teachers to pursue research activities. The teachers undertake UGC funded Minor Research Projects.
- Faculty members are encouraged to attend refreshers & orientation courses and State and National level seminars.

2.4.5 Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty:

NIL

2.4.6. Has the institution introduced evaluation of teachers by the students and external Peers? If 'yes' how is the evaluation used for improving the

quality of the teaching-learning process?

Yes, the institution has introduced evaluation of teachers by the students and external peers. By the end of every academic session feedback are received from the students on teachers performance. Information like teaching skill of the teachers, class room presentation, in-depth knowledge of the subject, completion of course, laboratory work, co-curricular activities are collected & assessed through these feedbacks. On the basis of the feedback the teachers are counseled for the improvement of the teaching learning process.

2.5 Evaluation Process and Reforms :

The college adopts an innovative process of evaluation atleast 4 times during an Academic Session in order to judge the readiness of the Students with regard to their curriculum. Further the teachers take care reviewing such evaluation process bringing necessary reforms as and when required.

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes ?

The college takes due care to intimate the students and faculty as regards the examination schedule during each academic session and as regard the evaluation process through college website, college calendar and due notices issued by the Office and pasted in the college notice board.

The department of Higher Education, Government of Odisha codifies the time schedule of examinations during an academic session broadly and the Utkal University prepare the time table in particular of the said examinations purely in consonance with the above prepared time schedule of the department of Higher Education. The university intimates the same to all concerns through it's website. Accordingly further the college takes care to put the same information in it's notice board for information of it's students and faculty.

2.5.2 What are the major evaluation reforms of the university that the

institution has adopted and what are the reforms initiated by the institution on its own?

The Utkal University to which the college is affiliated has adopted certain major evaluation reforms such as,

- ★ The central evaluation system which facilitate quick, efficient and fair evaluation of the answer scripts and timely publication of the result.
- ★ On-line uploading of marks and on-line tabulation. The teachers of the college having being registered as registered university teacher are given appointments online as evaluator by the university.
- ★ The marks of the practical examinations conducted by the college are submitted on-line to the university.
- ★ The college conducts periodic monthly test and evaluates the answer scripts and the marks awarded are intimated to the students for their self appraisal and improvement..

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The institution takes due care for implementation of the evaluation reforms of the University in its true letter and spirit through different bodies like the examination committee and the Staff Council. The codified guidelines of the said bodies are followed by the faculty members.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

The college adopts both formative and summative method of evaluation of students' achievement.

FORMATIVE ASSESSMENT:-

Under the said head the teachers of the college adopt the methods of verbal test, question answer session, and in the class room, group discussion and seminar interaction. Further in order to assess the ability of the students in their co-curricular field various competitions are taken

up by the college like essay, debate and quiz.

SUMMATIVE ASSESSMENT:-

The college conducts different tests during an academic session like unit, monthly pretest and test examination.

Such methods adopted by the college gives the teachers a chance to judge the ability and capability of the students in relation to the subject studies. This in term help the teacher in guiding the students to the pinnacle of success in their academic and professional career.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

The college conducts periodic monthly and unit test to closely assess the progress, performance and skill of the students during each academic session. The students have access to the evaluated answer script for their self appraisal and assessment. This in term makes the process of evaluation conducted by the college transparent and clear.

2.5.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The Utkal University has specified certain graduate attributes like academic abilities, subject knowledge, personal qualities and skills related to the academic circles during the studentship in the college.

❖ The same is adopted by the students in the following form :-

- 1) Academic excellence.
- 2) Critical thinking & effective communication.
- 3) Skill & Personal Development.

4) Exemplar leadership quality and thesis management ability.

❖ The college ensures the attainment of these attributes through.

(1) Class-room teachings.

(2) Academic seminars.

(3) Debates, Essay, Quiz competitions.

(4) Active utilization of computer and internet.

Character building and Personality development Programmes are taken up by the college like group discussions, critical thinking, reading, writing and expression skill, stress and time management, Communicative English and yoga & meditation classes.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Students grievance as regards proper evaluation of their answer scripts is taken care of under a codified process of the university and the college.

❖ Under the specific provision of the regulation of university if a student /examinee is not satisfied with the marks awarded to him in a particular Examination can apply for checking of addition/re-addition of her marks on payment of recursive fees. Further there is a provision for apply of the Xerox copy of the Answer script to an examinee on payment of requisite fees.

❖ The college provides for rechecking supply of answer scripts to an Examinee on her application for rechecking if she is not satisfied with the marks secured by her in an examination.

2.6. Student performance and learning outcomes

2.6.1 Does the college have clearly stated learning outcomes? If ‘yes’ give details on how the students and staff are made aware of these?

Yes, the college very much has clearly stated the learning outcomes widest perspective purely in the interest of the students.

The college website and the calendar are the major mediums for the same. At the end of every academic session the overall performance/result of the students are assessed in the Academic Committee and staff council meeting to find ways and means to bridge the gap of the said process. The college tries to improve its affectivity in conducting of its Academic Program.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The college regularly monitors the progress and performance of students through the duration of course

- The college conduct unit tests, class test examination and records the results of these examination.
- On the basis of the result of the test examinations students become eligible to appear at the university examination.
- The university examinations are conducted as per the examination schedule fixed by the university.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The college structures and monitors the teaching, learning and assessment strategy to achieve the intended learning outcome.

- The college has a band of dedicated and experienced teachers who day in and day out refresh their channel of knowledge and design innovative student friendly methods of teaching and assessment.

- The Academic Committee and the Examination Committee monitor the teaching and assessment methodology in the college with a wide vision and objective of achieving the best in the academic circle..

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The institution has adopted certain measures to enhance the social and economic relevance of the courses it has offered.

- The college takes care to conduct courses which helps in individual to properly adopt himself in the society and for economic productivity.
- During admission session the college takes care to provide proper counseling with an eye to the future prospect of the student and his career building.
- Although the academic session the college takes care to provide quality teaching and necessary career counseling.
- Necessary encouragement provided to the students to pursue higher studies and research works at the University level.
- Necessary motivation is imparted to the students to shoulder social responsibilities and to par-take in the community services through NSS and YRC units.

2.6.5 How does the institution collect and analysis data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The institution adopts some well set procedure to collect and analyze data on student learning outcome.

- The college conducts Monthly Test and Test Examinations.
- The results of the test examination are recorded in the tabulation register.
- The results of the examinations are duly analyzed to bridge the gap and short-coming both on the part of faculty and the students as well.

- The test result determines the eligibility of the students to appear at the university examination.
- The college adopts remedial measures for the weak learners / performer.
- On publication of the result of the University examinations, the performance of the students are assessed and reviewed by the Academic Committee and Staff Council of the college and necessary measures are adopted to overcome the same.
- necessary academic aids and assistance like library, book bank, question bank, study materials are provided to the students on proper review of the result published.
- Necessary psychological and mental support is provided by the faculty to boost the morale of the students.
- The college also provides necessary social and economic support to the students by interacting with the parents and guardians and on the other hand it provides financial assistance to the students.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The college follows the guidelines of the University and the Department of Higher Education, Govt. of Odisha through a well set mechanism.

- 75% of attendance being mandatory under the regulation of the University for making the students eligible to appear at the University examinations, the same is strictly adhered to.
- Students attendance is maintained on a regular basis.
- Monthly examinations and test examinations are conducted to evaluate the academic progress of students.
- Marks of the examinations are duly recorded in the tabulation register.
- Annual attendance is calculated and notified in the notice board for perusal of the students.
- The parents are duly intimated regarding the poor attendance of their wards.

- The students having poor attendance are advised to undertake extra classes to make up the deficit.
- The academically weak students are advised to attend remedial classes to improve.

2.6.7 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If ‘yes’ provide details on the process and cite a few examples.

Yes, the college and the teachers adopt assessment/evaluation process to judge the performance of the students.

- The outcomes of the evaluation process help the teachers to shape the future academic career of the students.
- Threadbare discussions are made in the staff council meeting under the aegis of the Principal, where each teacher presents his/her views on the performance of the students and suggests measures to strengthen the academic circle.
- On the basis of such suggestions, amendments are made in the existing system of the academic circle of the college.

CRITERION III: RESEARCH, CONSULTANCY & EXTENSION

3.1 Promotion of Research

3.1.1. Does the institution have recognized research center/s of the affiliating University or any other agency/ organization?

The institution does not have any recognized research center of both affiliating University or any other agencies.

3.1.2. Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the institution has a research committee to monitor and address the issues of research. The committee is constituted as follows:

- | | | |
|----------------|---|---|
| 1. Chairperson | : | The Principal |
| 2. Convener | : | Coordinator,IQAC |
| 3. Members | : | Three faculty members
(nominated by Principal) |

- Research Committee meets regularly to pursue and promote research activities in the college . The committee use to keep contact with the various schemes of the UGC, NUPPA, ICCSR and discuss the various research project proposals and give suggestion about how to forward for the onward transmission to finding agencies.

- As per the discussion of the research committee the members of the various faculty / Department apply to avail Minor Research Projects which is funded by UGC.
- The research committee also try to find out the scope of the project undertaken by the various faculties and recommends the Principal to forward the proposals to the UGC for approval.

3.1.3. What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects :

The following measures have been under taken for smooth progress and implementation of research schemes/projects.

- Helping the researcher to finalize the Research Proposal and submitting to UGC .
- Releasing of sanctioned fund..
- After the completion of research project the institution forwards the thesis along with utilization certificate to the UGC duly audited by the Chartered Accountant.

3.1.4. What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The institution develops scientific temper, research culture and aptitude among students by:-

- Organizing UGC sponsored State & National level seminars and motivating the students to attend these seminars.
- Conducting academic seminars on different topics of science & technology.
- Motivating the students to go for higher studies and pursue research work.
- Conducting study tours to develop scientific temper and interest in research culture.

3.1.5. Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual / collaborative research activity, etc.

Sl No .	Name of the person involved	Dept.	Duration	Fundi ng Agenc y	Theme of the project	Amount sanctione d	Utilization
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
01	Dr. M. Sahoo	Sanskrit	2001-02	UGC	A comparative study on the Bhasyas of Sayana Skandasvami , Dayananda Saraswati of the thirty hymns of Rig Veda .	50,000/	Submitted
02	Dr. Mrs. Bidyut Prava Mishra	Odia	2002-04	UGC	“jagamohan ramayana re samaj chetana eka adhyayana”	32,000/	
03	Dr. K. Karan	Educati on	2001-03	UGC	Environmental Awareness, Attitude and Interest of the prospective teachers	24,000/	Submitted

					in Elementary Teacher Training in institutes		
04	A.K. Mishra	Political Science	2005-07	UGC	Role of PRIs in fostering Human Rights of Rural Poor: A case study of Nayagarh Dist.	65,000./	Submitted
05	Dr. M. Sahoo	Sanskrit	2009-11	UGC	The role and message of Atharva Veda for protection Natural resources	88,500	Submitted
06	A.K. Mishra	Political Science	Ph. D	NA	Human Rights in India : A socio-Political approach towards women working in unorganized sectors	NA	Continuig
07	Smt. R. Mohapatra	English	M.Phil	NA	Nathaniel Hawthorne : A study in themes and techniques .	NA	Awarded
08	Smt.B. Narendra	Economics	M.Phil	NA	Financing of Small Scale and Cottage industries by commercial Banks of Khordha blocking the dist. Of Puri	NA	Awarded

09	Smt. R.B. Acharya	Political Science	M.Phil	NA	Peoples participation in Rural Development- A case study of Balugaon GP	NA	Awarded
10	Sri P.K. Nayak	Political Science	M.Phil	NA	Post 09/11 Indo-Pak Peace process: A study	NA	Awarded
11	Smt. S. Tripathy	History	M.Phil	NA	Society and Culture: A study of the Princely states of Orissa	NA	Awarded
12	Smt. B.L. Das	History	M.Phil	NA	Civil disobedience in Orissa: A case study of Balasore District	NA	Awarded

3.1.6. Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

PROGRAM DETAILS

3.1.7. Provide details of prioritize research areas and the edpertise available with the institution

Sl No.	Name of Faculty	Depar tment	Area Of Reasearch	Title	Name of Research
1	Dr. M. Sahoo	Sansk rit	Vedic Literature	The role and message of Atharva Veda for protection	M.R.P. Same as

				Natural resources	Ph.D.
2	Dr. B. P. Mishra	Odia	Puran Sahitya	“Jagamohan Ramayana Re Samaj Chetana Eka Adhyayana”	M.R.P. Same as Ph.D.
3	Dr. K. Karan	Educational	Environmental & Teacher Education	Environment Awareness, Attitude and Interest of the prospective teachers in Elementary Teacher Training in institutes	M.R.P. Same as Ph.D.
4	Sri A. K. Mishra	Political Science	Human Rights	Role of PRIs in fostering Human Rights of Rural Poor: A case study of Nayagarh Dist.	MRP
5	Sri A. K. Mishra	Political Science	Human Rights	Human Rights in India : A socio-Political approach towards women working in unorganized sectors	Ph.D
06	Dr. M. Sahoo	Sanskrit	Vedic Literature	The role and message of Atharva Veda for protection Natural resources	MRP

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

State level seminars are organised by the institutions. Apart from this the persons of eminence were invited to share their views on various issues with faculty and students .

The institution also invites the various scholars to participate in research work. Besides sometimes the international reputed persons are also invited to

participate in the seminar.

Name of the eminent scholars who attended the seminar.

Sl. No.	Department	Name of Scholars
1	English	
2	Odia	Prof. Bana Bihari Choudhdhary, Retd-Revenshaw College. Dr. Banambara Prusty, Harihar Prusty, Odia Bharati Sahitya Pratistha
3	Education	Prof.(Dr) Nityananda Pradhan,NERIE,NCERT Shilong Meghalaya
4	Sanskrit	Mr Satyanarayana Ratha,Dept of Sanskrit Rajsunakhala college, Rajsunakhala
5	Economics	Mr Trilochan Sahoo, (Manager BOB Nayagarh) Mrs Priyambada Dash,(HOD,Dept of sociology Nayagarh College, Nayagarh
6	History	Mr E.K. Ishaq, Lect. In History Nayagarh Autonomous College Nayagarh Mrs Snehalata Mohapatra, Lect in Hist, Satyasai college for Women, Bhubaneswar
7	Political Science	Prof. Jayant Mohapatra , VC Berhampur University Prof. B.C. Choudhury , Department of Pol.Sc.BU

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus? NIL

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

The institution tries to motivate the students for research work and share the finding of the research among the students and the staff. The faculty those who completed their research work try to demonstrate the major findings to the students.

3.2 RESOURCE MOBILIZATION FOR RESEARCH

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The institution has no provision for financial assistance for research activities. The faculty members interested to undertake the research project apply to the UGC for financial assistance.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no such provision in the institution .

3.2.3 What are the financial provisions made available to support student research projects by students?

No such facility is available in the institutional level .

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

No

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

However the faculty members who are funded by UGC to undertake

research work, utilise the library, internet, Computer center & equipment available in the laboratory for research activities.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If ‘yes’ give details.

No special grant has been received for research work by the institution from industry or other agencies. However, Library and Computer Lab have been used for research work which are developed with support of UGC.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The table of ongoing and completed projects and grants

Sl. No.	Nature of project whether ongoing or completed	Name of Faculty	Dept	Duration	Title of Project.	Total grants received till date
1	MRP Completed	Dr. M. Sahoo	Sans .	2009-11	The role and message of Atharva Veda for protection Natural resources	Rs.88,500/

3.3 RESEARCH FACILITIES

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The following facilities are available to the students / researchers in the college campus which is essential and quiet conducive for research work.

- The college library has good number of reference books, journals, reading room, computer with internet facilities and “INFLIBNET” facilities.
- The institution has Well equipped laboratories in different departments of Arts stream like Education, Psychology
- The institution has also a Computer Laboratory having 30 Computers and internet facilities, with Over Head Projector and LCD,

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The institution applies both to State Govt. and UGC for infrastructural development of academic research activities. State Govt. 10 lakhs for infrastructure.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If ‘yes’, what are the instruments / facilities created during the last four years.

No special grant has been received for research work by the institution from industry or other agencies . However, the infrastructural facilities generated with support of UGC such as Library and Computer Lab have been used for research work .

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories? NIL

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The college has a well equipped library with good number of reference books, periodicals, journals, magazines, newspaper, text books. Computer with internet facilities. “INFLIBNET” facilities available specifically for the research.

Sl No.	Details	Quantity
1	No of books	13406
2	No. of research Books	9529
3	No. of magazines and Periodicals	13
4	No of News Paper	5
5	No. of Text Books	3877
6	Audio cd and Video clip etc.	nil

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc. NIL

3.4 RESEARCH PUBLICATION AWARDS

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product)
- Original research contributing to product improvement
- Research studies or surveys benefiting the community or improving the services
- Research inputs contributing to new initiatives and social development :

NIL

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database? NIL

3.4.3 Give details of publications by the faculty and students:

- *Publication per faculty
- *Number of papers published by faculty and students in peer reviewed journals (national / international)
- *Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- *Monographs
- *Chapter in Books
- *Books Edited
- *Books with ISBN/ISSN numbers with details of publishers
- *Citation Index
- *SNIP
- *SJR
- *Impact factor
- *h-index

DETAILS OF PUBLICATION OF Dr. M. Sahoo (Lect. In Sanskrit)

Sl No.	Article Name	Published In	Year
1	<i>Vedic Deities and Demons</i>	Ananya	1997

2	<i>Adhyatma Vijnyanam</i>	Srotasvini	1999
3	<i>Devotion in Gitagovinda</i>	Impact of Gitagovinda on Art and Culture	2008
4	<i>Atharvavedare Prakrti o Parivesa</i>	Dharitri	2010
5	<i>Veda and Its Relation With Science</i>	Srotasvini	2011
6	<i>Vedic studies can destroy the Root of Corruption</i>	The prime need of Spiritual consciousness in building a corrupt free Society	2012
7	<i>Abhijnanasakuntale Vaidikatatvam</i>	Vyasarhi	2013
8	<i>Srimadbhagavadgitayam Karmanah Mahatvam</i>	Srotasvini	2013
9	<i>Environment Awareness in Atharvaveda</i>	Vyasarhi	2015
10	<i>Agnisukta (Rv,I.1) A Critical Study on the Basis of Traditional Commentaries</i>	Rtayani	2013

SEMINAR PROCEEDINGS AND PAPER PRESENTED BY DR. KRUPASINDHU KARAN

SL NO.	Name of the Authors	Name and Type of the Seminar	Title of the Paper Presented	Name of the Publisher	Year and Place

SELF STUDY REPORT – 1ST CYCLE OF NAAC ACCREDITATION

01.	DR.N.Pradhan DR.K.Karan & DR.S.Nayak	Quality Improvement Programming in Higher Education, (STATE)	Improving Quality in Education through Constructivist Instructional Design :A Paradigm Shift	Prof.P.Dash,Principal, SimuliaCollege, Markona	2005 Markona, Balesore
02.	R.N.Mishra & Dr.K.Karan	GATS and Education (INTERNATIONAL)	Ensuring Quality in Indian Higher Education Through External Quality Assurance Mechanism: Policy and Implementation Perspective	AIAER &Deptt. of Education and C.S,Punjabi University, Patiala,Punjab	2005 Patiala
03.	Dr.K.Karan & R.N.Mishra	Quality Concern in Educational Initiative in the Context of Globalization(NATIONAL)	Issues Of Quality Assurance And Accreditation in Indian Higher Education :From NAAC'S Perspective	Dr.M.K.Pathy Principal,CTE,Rourkela	2006 Rourkela
04.	Miss.L.K.Mishra & Dr.K.Karan	Women Education in KBK Districts of Orissa.	Educational Initiatives for Girls at Elementary Level in KBK Region: The Case of DPEP And SSA,Koraput District	Prof.J.D.Satanami, Principal,Govt Women's college, Bhawanipatana	2006 Bhawanipatana
05.	Dr.K.Karan	Ground Realities of Human Rights In India	Development Of Human Rights Through Moral Education	Prof.S.K.Pattanaik Principal ,P.N College,Bolagarh	2006 Bolagarh, Khurdha
06.	Dr.K.Karan	Higher Education in the Twenty first century and GATS	Higher Education in the Twenty First Century and GATS	Prof.S.C.Nayak Principal N.P.M.Mahavidyalaya Nayagarh	2007 Nayagarh
07.	Dr.K.Karan, J.Parida & S.S.Panigrahi	Higher Education in the Twenty First Century and GATS	Globalization of Indian Higher Education	Prof.S.C.Nayak Principal N.P.M.M ,NGR	2007 Nayagarh
08.	Dr.K.Karan	Moral Education With Special Reference to Vyasik Vision (National)	Role of Parents and Teachers for Fostering Morality Among Children through Moral Code and Moral Education	Dr.Umakanta Panda, Director,M.V.N.R.I	2007 Vedavyasa, Rourkela
09.	Dr.K.Karan	Quality Improvement in Teacher Education (National)	Improving Quality of Teacher Education through Information and Communication Technology	S.K.Panda Principal Rajadhani College, Bhubaneswar	2007 Bhubaneswar

SELF STUDY REPORT – 1ST CYCLE OF NAAC ACCREDITATION

10.	Dr.K.Karan	Student Support Services for the Disadvantaged (National)	Empowering the Disabled in Rural India through Open and Distance Education	Dr.Abhilash Nayak Regional Director, IGNOU,Koraput	2011 Koraput
11.	Dr.K.Karan	Professional Ethics of Teacher (National)	Status of Teaching Profession, Teachers and Code of Professional Ethics of Teacher	H.Nayak Principal B.P College,Antei	2012 Antei Kendrapa ra
12	Dr K.Karan	Effectiveness Of Right to Education-2009 (National)	Challenges Of Right to Education-2009	Dr Narayan Sahu Principal,S.J.C.E.T Naharkanta	2012 Naharkant a
13	Dr K.Karan	Vidya Bharati and Innovations in School Education (National)	Strategies of Education for Empowerment of Marginalized Sections	Prof B.Panda President S.V.S Odisha	2013 Gatiroutp atana Cuttack
14	Dr.K.Karan	Right to Education How far How Near (National)	Implementation of Right to Education Act:2009 in Odisha	Dr. Nityananda Pradhan HOD ,Dept Of Edn. Ravenshaw University, Cuttack	2013 School of Social Science, Ravensha w Universit y, Cuttack
15	Dr K.Karan	R M.T.T. Annual Memorial Conference, (State)	Techniques of Teaching Creativity for	Managing Trustee R.M.M.T.,Bhubane swar	20.10.201 3, Bhubanes war
16	Dr K.Karan	Education for Learning to Live Together	Education for Learning to Live Together in the Context of India's Cultural Heritage. (National)	Prof B.Panda President S.V.S Odisha	2014 Gatiroutp atana Cuttack

CHAPTER IN THE EDITED BOOKS BY DR KRUPASINDHU KARAN

Sl No	Name of the Authors	Name of the Book	Name of the Chapter	Publisher's Name, Place &Year of Publication
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01	Dr.N.Pradhan & Dr.S.N.Sahoo	Quality Primary Education for	Quality Primary Education and	Shiksha Vikash Samiti Odisha, Bhubaneswar-
02	Dr.N.Pradhan & Dr.S.N.Sahoo (lect.in edn.)	Name of the organisation/ All the Name of the type of seminar of the sponsor Name of the paper of Rte act:2009 implications National System Education in India Issues and Concerns of girl child	Evolution National System Education in India Issues and Concerns of girl child	S.V.S Odisha Bhubaneswar-10,2011
03	Dr.N.Pradhan & Dr.S.N.Sahoo	Mother Tongue Based Education	Improving Learning Outcomes in Primary Stage through Mother Tongue Education	S.V.S Odisha Bhubaneswar-10,2012
04	Dr.N.Pradhan, Dr.S.N.Sahoo &A.Pritinanda	Holistic Education Theory and Practice	Teaching Learning Strategies of Holistic Education	S.V.S Odisha Bhubaneswar-10,2013 ISBN:978-81- 926149-0-8
05	Dr.N.Pradhan, Dr.S.N.Sahoo Dr. S.P. Mohanty	Pedagogical Innovation in School Education	Education for Empowerment of Marginalized Groups	S.V.S Odisha Bhubaneswar-10,2013 ISBN:978-81- 926149-0-9

SEMINAR PROCEEDINGS

NAME:- VANI VANDANA BISWAL(LECT.IN EDN.)

Vani vandana biswal(lect.in edn.)	Indira gandhi women's college,cuttack	Ugc/national seminar	Quality control in higher education	2012
Vani vandana biswal(lect.in edn.)	Shiksha vikash samiti,odisha	Ugc/national seminar	Perspective of holistic education in continous and comprhensive education	2013
Vani vandana biswal(lect.in edn.)	Budha collge of education,karnal	Ugc/national seminar	Peace education is the need of the hour:in a secularist and democratic set in the school	2014
Vani vandana biswal(lect.in edn.)	Shiksha Vikash Samiti,Odisha	Ugc/national seminar	Learning to living together:an intercultural educational programme	2014
Vani vandana biswal(lect.in edn.)	Dr.g.d.d.a.v college of education,karnal	Ugc/national seminar	Dimension of quality management in higher education	2014
Vani vandana biswal(lect.in edn.)	Department of education,ravenshaw university,cuttack	Ugc/national seminar	Dimension of quality in higher education	

Publication of Dr. Bidyut Prava Mishra.

DETAILS OF PUBLISHED ARTICLES

Sl. No.	Journal Name	Article Name	Issue No.	Page No. Year
01	The Prajatantra	Khela (Short story)	Vol.VIII	29/2000

	Saptahika	Awarded by Sahitya academic Prajatantra	Issue -41	
02	Janasudha	Ahalya (Short story)	2 nd Ed. Vol.VIII	51/2000
03	Srotaswini	Jeevan (Short story)		17/2000
04	Ananya	Lottery (Short story)	Vol.-IV No-38	41/2001
05	The Samaya Saptahika			
06	Janasudha	Sabuja sahitya re romantic chetana(prose)	2 nd Ed. No-10	41/2001
07	The Samaja Saptahika	Vaktha ra Bhagaban (Short story)	Ed.No-83 No-37	8/2002
08	The Prajatantra Saptahika	Debaki (Short story)	Vol.-X Issu No-06	29/2002
09	The Samaya Daily News paper	Binasraya na bartanti Kabita Banita Lata		2002
10	Srotaswini	Laxman Rekha (Short story)		12/2003
11	Srotaswini	Vakti ra Kendra sthali Ramayan (Prose)		40/2007
12	The Prajatantra Saptahika	Asthi Bisarjana(Short story)	Vol.XIV Issu-48	29/2008
13	Soubhagya	Papa 'o' Punya(Short story)		62/2008
14	Mahodadhi	Mukha (Short story)	Vol.2 Issu-V	21/2009
15	Abhipasa	Besura Sura (Short story)		21/2009
16	The Odisha Bhaskar Daily News paper	Nari Sasastikaran (Prose)		2009
17	The Sambad Daily News paper	Santha Tulasi Dasanka Sriram (Prose)		2011
18	The Samaja Daily News paper	Dress Code		2010
19	Shrotaswini	Bhangamana		2005

20	Chata	Nua Barasa (Short story)		140/2010-11
21	Souvenir Sri Aurabinda	Nabedya Nuha Premahin Bhagabat Praptira Madyama		39/2011
22	Souvenir Sri Aurabinda	Samarpana hin Parama Bhakti		23/2010
23	Kalingaprava	Managahanara Katha (Short story)		200/2011
24	The Sambad Daily News paper	Nisanibarana dui Chitra (Prose)		2014

3.4.4 Provide details if any of research awards received by the faculty : NIL

3.5 CONSULTANCY

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?NIL

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized? NIL

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services? NO

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years. NIL

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development? NIL.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

EXTENSION ACTIVITIES & INSTITUTIONAL & SOCIAL RESPONSIBILITY (ISR).

N.S.S Programmes for four years:

SL No.	Date	Social Work	No. of volunteers engaged	Venue
(1)	(2)	(3)	(4)	(5)
1	18/1/2013	Special Camp	25 Volunteers	College Campus
2	22/1/2015	Attended the girl child day celebration at Sadbhabana Sabagruha Collectorate, NGRH	1NSS PO 2 Volunteers 1 Clerk	Sadbhabana Sabagruha Collectorate, NGH
3	8/03/2015	Observation of International Women's day NPMM (NGH)	53	College Campus
4	5/04/2015	Cleaning of College and Hostel Campus	25+25=50 Volunteers	College Campus

Y.R.C Programmes for four years:

SL No.	Date	Days	Venue	Details of Activities and Achievement
(1)	(2)	(3)	(4)	(5)
1	11-17 January	National Road Safety week	College & National Highway	Students and public

2	12 th January	National Youth Day	College Premises	
3	8 th March	International Women's Day	College Premises	
4	8 th May	World Red Cross Day	College Premises	
5	6 th June	World Environment Day	College Premises & Nearby village	
6	12 th August	International Youth day	College Premises	
7	29 th October	National Day for Disaster Management	College Premises & Nearby village	
	1 st December	World AIDS Day	College Premises & Nearby village	
<p>These programmes are organized every year . Apart from these some important programmes are organized on different days Blood Donation Camp, Health Check up Camp, Awareness Camps and Plantation Programmes. Are organized on different days in a year .</p>				

3.6.1 How does the institution promote institution - neighborhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college promotes institution neighborhood community network and students engagement, contributing to good citizenship service orientation and holistic development of the students through the programs

of the N.S.S & Y.R.C units of the college. In order to promote institutional and Social Responsibility by the N.S.S and Y.R.C units have organized programs like:

- AIDS awareness programmes.
- Blood Donation Camps
- Literacy programmes.
- Health and Hygiene awareness programmes.
- Plantation programmes.
- Self Defence Programme for girls.
- Anti-Dowry Practice
- prevention of violence against women Human Rights.
- R.T.I .
- Awareness Legal protection of Women

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The institution tracks students' involvement in different social and activity to promote citizenship role to the institutional mechanism like N.S.S., and Y.R.C. These institutional mechanisms ensure the involvement of students in different social activities and social service programs. Assess and record their outcome. The institution has organized a film show on “active citizenship” by the help of DHE, Odisha.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The overall performance and the quality of the institution are assessed through the feedback received from time to time from the stake holders and to adopt measures to attain the objectives of the institution.

- The feedbacks from the students are taken into consideration to improve teaching learning process and infrastructural facility of the college.
- After the meeting of the parent teacher association the views of the numbers are given importance in different development programs of the college.
- The Principal through the staff council meeting decide all important matters resulting to the all round development of the institution and the views of the members of the staff council are given due importance.
- The alumni association meeting is convened by the institution from time to time to receive the feedback on the overall performance of the institution.

3.6.4 How does the institution plan and organize its extension and outreach programs? Providing the budgetary details for last four years, list the major extension and outreach programs and their impact on the overall development of students.

The institution plans and organizes extension activities through it N.S.S. and Y.R.C. units. The N.S.S. of the college receive grants from the Department of Higher Education, Govt. of Odisha. and Y.R.C. unit receives a token grant from Odisha AIDS Control Society for Red Ribbon Club .After the release of grants the extension activities are undertaken by the N.S.S. and Y.R.C. units.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The institution promotes the participation of the students and faculty in extension activities undertaken by the N.S.S., Y.R.C...

- The college has enumerated the scope and opportunities of the extension activities in the college website, college calendar and notifications from time to time.
- At the time of admission and orientation the students are apprised of scopes and benefits of the extension activities.
- In the beginning of every academic session the N.S.S. programme officers and Y.R.C. Counselor hold interactive sessions with the students to attract them for their participation.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The N.S.S unit of the college conducts social survey to ensure social justice and the empowerment of students coming from socially and economically backward sections of the society.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The volunteers of N.S.S. and Y.R.C. units implement the social service spirit and academic learning experience in different programmes undertaken.

- During the course of students participation in various programmes of extension activities they inculcate values and skills like belongingness to the society and Nation, patriotism, nationalism, self-confidence and optimism, service to society and mankind.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The programme officers and counselor of N.S.S. and Y.R.C. respectively ensures the involvement of the community in its extension activities.

- These officers on behalf of the institution interact and consult with the leaders and youths of the villages chosen as the venue of extension activities.
- Local participations are encouraged in the programmes like plantation, blood donation and AIDS Awareness etc.
- The alumni association is also contacted for their involvement and success of the activities.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The institution has constructive relationship with other institutions in successful organizations of different outreach and extension activities.

- The blood donation camps are organized with the help and collaboration of Blood Bank, Nayagarh.
- The health and hygienic camps are organized with the help of District HQ Hospital, Nayagarh.
- The plantation programmes are organized with the help of the Department of Social Forestry, Govt. of Odisha.
- Health camp is organized by “MANKIND”.
- The YRC unit has association with Rotary Club , Nayagarh

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/ community development during the last four years. Nil

3.7 COLLABORATION.

- 3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

In the year 2012 Department of political Science collaborated a National Seminar ,organized at Paramananda College , Bolgarh

- 3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/ Corporate (Corporate entities) etc. and how they have contributed to the development of the institution. Nil**

- 3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc. NIL**

- 3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years. NIL**

- 3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -**

- a. Curriculum development/enrichment
- b. Internship/ On-the-job training
- c. Summer placement
- d. Faculty exchange and professional development

- e. Research
- f. Consultancy
- g. Extension *
- h. Publication
- i. Student Placement
- j. Twinning programmes
- k. Introduction of new courses
- l. Student exchange
- m. Any other

*For generation HIV awareness Odisha AIDS Control Society (OSACS) has funded for establishment of Red Ribbon Club in the college .

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include. NA

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

In order to accommodate the ever increasing students strength and to provide them requisite infrastructural and teaching learning facilities, enhancement and extension of infrastructural facilities and learning resources

are necessary. So the institution constantly endeavors for the creation and enhancement of infrastructure and learning resources within its limited resources to facilitate effective teaching and learning. The institution utilizes the development fund, UGC grants, infrastructural grants from the State Government, MLA-LADS & MP-LADS funds for the purpose.

4.1.2 Detail the facilities available for :-

- a) Curricular and co-curricular activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

The institution provides the following facilities for curricular & co-curricular activities.

I. Class Room:

Room No.	Dimension (Square ft.)
Room No. - 11	322
Room No. - 14	360
Room No. - 16	630
Room No. - 24	900
Room No. - 31	984
Room No. - 33	764
Room No. - 37	694

II. Departments:

Name of the Departments	Dimension (Square ft.)
Dept. of Education (Room No. – 11)	238
Dept. of English (Room No. – 28)	242
Dept. of Odia (Room No. – 29)	242
Dept. of History (Room No. – 34)	255
Dept. of Economics (Room No. – 35)	351
Dept. of Sanskrit (Room No. – 36)	320
Dept. of Political Science (Room No. – 38)	320
Total	1968

III. Laboratory:

Name of the laboratory	Dimension (Square ft.)
Education :- (Room No. – 12)	238
Home Science (Room No. – 9)	320
Psychology (Room No. – 32)	366
Total	924

IV. Store Rooms:

Name of Rooms	Dimension (Square ft.)
Store - I :- (Room No. – 18)	630
Store – 2 :- (Room No. – 19)	200
Home Science (Room No. – 10)	135
Total	965

V. Technology enabled Learning Space:

Name	Dimension (Square ft.)
------	------------------------

Computer Lab Cum Smart Classroom	484
Seminar Hall (Fitted With Projector Room No – 30)	1833
Room No. – 31 (Fitted with Projector)	984
Room No. – 33 (Fitted with Projector)	765
Room No. – 24 (Fitted with Projector)	900
Total	4966

VI. **Seminar Hall:**

Name	Dimension (Square ft.)
Seminar Hall	1833

VII. **Conference Hall : -**

Name	Dimension (Square ft.)
Conference Hall	1260

VIII. **College Garden :**

Name	Dimension (Square ft.)
College Garden	2700

IX. **Library :**

Name	Dimension (Square ft.)
Library Room No. 4	694
Library Office Room No 5	320

Students Reading Room (Room – 3)	320
Staff Reading Room (Room – 6)	377
TOTAL	1711

X. **Staff Common Room :**

Name	Dimension (Square ft.)
Staff Common Room (Room No – 8A)	247

XI. **Student's Common Room :**

Name	Dimension (Square ft.)
Student's Common Room (Room No – 17)	630

XII. **Principal's Chamber :**

Name	Dimension (Square ft.)
Principal's Chamber (Room No. – 07)	348
Principal's Office (Room No. – 40)	460

XIII. **Account Section :**

Name	Dimension (Square ft.)
Account Section (Room No. – 1)	460

XIV. **Establishment Section :**

Name	Dimension (Square ft.)
Establishment Section (Room No. – 2)	448

XV. Examination Section :

Name	Dimension (Square ft.)
Examination Section (Room No. – 39)	488

XVI. N.S.S. AND Y.R.C. :

Name	Dimension (Square ft.)
N.S.S. and Y.R.C. Room (Room No. – 13)	322

XVII. Generator Room :

Name	Dimension (Square ft.)
Generator Area	100

XVIII. IQAC Cell :

Name	Dimension (Square ft.)
IQAC Room (Room No. - 41)	14 X 12 = 168

XIX. Open Pandal :

Name	Dimension (Square ft.)
Open Pandal for Institutional Function	1833

XX. Cultural Pandal :

Name	Dimension (Square ft.)
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Cultural Pandal for Boarders	
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XXI. SAMS Resource Centre :

Name	Dimension (Square ft.)
SAMS Resource Centre (Room No. – 8B)	200

XXII. CYCLE STAND :

Name	Dimension (Square ft.)
Cycle Stand (Students)	98.6 X 10 = 986
Bike Shed (Staff)	Proposed

XXIII. SCIENCE LABORATORY :

NA

XXIV. HOSTEL :

Name	Dimension (Square ft.)
HOSTEL	18,817

XXV. OTHERS :

Name	Dimension (Square ft.)
COLLEGE CANTEEN	1150
VISITOR'S ROOM	156

b) Extra -curricular activities -

The institution has the following provisions for extra-curricular activities.

- I) Indoor, Outdoor Games and sports
- II) One NSS , YRC and Ranger One Unit each- organizing various service and awareness activities round the year
- III) Self Defense Training Program for Students ,Cultural Activities and competitions – Vocal, Music, Dance, Drama
- IV) Literary competitions

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

To fulfill the requirements of the students the institution has been trying to create and extend it's infrastructural facilities since it's foundation in the year 1981. The institution has utilized various external resources like grants from UGC, Govt. of Odisha, MP-LADS and internal resources from developmental fees to augment it's infrastructural facility keeping in view the ever increasing strength of the students. The college has made efforts for the expansion of the scope of academic opportunity

The amounts spent for infrastructural development in last 04 Years are as follows:

SELF STUDY REPORT – 1ST CYCLE OF NAAC ACCREDITATION

Amount Spent In Rupees							
Session	Infrastr ucture	COLLEGE DEVELOPMEN T FUND	UGC	STATE GOVT.	MPLAD FUND	MLA LAD FUND	Grand Total In Rs.
2010 – 11	Constru ction works	Rs. 8,56,000	Rs. 8,00000	Nil	Nil	Nil	Rs. 16,56,000
2011 – 12		Rs. 9,00000	Nil	Rs. 5,00000	Nil	Nil	Rs. 9,00000
2012 – 13		Rs.9,20,000	Rs. 7,56,000	Rs. 5,00000	Nil	Nil	Rs. 21,76,000
2013 - 14		Rs.9,40,000 0	Rs. 14,0000	Nil	Nil	Nil	Rs. 10,8,0000

- **Master Plan of the Institution is attached.(Annexure-VI)**

The existing physical infrastructures and the projected future expansions have been reflected in the master plan.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

To meet the requirement of the students with physical disabilities. The institution has constructed ramps on the way from the campus to the library to facilitate the entry of such students into the library building.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility - Accommodation available : - **YES**
- Recreational facilities, gymnasium yoga center, **NO -**

- Computer facility including access to internet in hostel : - **NO**
- Facilities for medical emergencies : - **YES**
- Library facility in the hostels : **NO**
- Internet and Wi-Fi facility : **YES**
- Recreational facility-common room with audio-visual equipments : - **YES**
- Available residential facility for the staff and occupancy : - **NO**
- Constant supply of safe drinking water : - **YES**
- Security : - **YES**

There is no residential facility.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The institution provides on-campus & off-campus health care facility.

- The YRC unit of the college provides First-Aid service and organizes health check-up camps inviting doctors from medical centers.
- The District Headquarters Hospitals, Nayagarh situated at a close proximity of the college which provides health care service as and when required by the staff and students.

4.1.7 Give details of the Common Facilities available on the campus-spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc

SL NO	Name Of The Unit	Whether Facility Available Or Not	Room No	Dimension In Square Ft
01	IQAC	Yes	Room	

			No. 41	
02	Grievance Redressal Unit	Yes		Cabin-1
03	Women's cell	Yes		Cabin-2
04	Counseling and careers guidance cell with placement cell	Yes		Cabin-3
05	Health Centre	No		
06	Canteen	Yes		1150
07	Recreational Space For Staff And Students	No		
08	Safe Drinking Facility	Yes		
09	Auditorium	No		

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The institution has a Library Committee and it is constituted with the following.

3.1 Principal: Chairperson

3.2 Prof. in Charge Library

3.3 Two teacher members

3.4 Librarian

The library committee meets at regular interval for discussion & finalization of the infrastructural academic requirements of the library. The committee also makes suggestions to bring reformation in the functions of library to make it more user friendly according to the suggestions of the IQAC. The library committee has taken as well as suggested the following steps during the last 4 years.

- On-line Automation of Library.
- To setup Audio Visual Library.
- To setup an e-Library with on-line mode.

- To setup Internet Café.
- Use of software to access online open educational resources such as articles, theses, e-journals, e-papers and e-books.
- INFLIBNET membership.
- To provide reprographic facility.
- To make provision for news paper reading
- New arrival display notice board.
- Provision for uninterrupted power supply.
- To install fire extinguisher with fire alarm.
- To subscribe more academic and research journals.
- Book Bank.

4.2.2 Provide details of the following:

- Total area of the library (in Sq. Mts.) :- 1795.6
- Total seating capacity 50
- Working hours :-
 - On working days :- From 10 am to 4.30 pm
 - On holidays :- Remains Closed
 - Before examination days 10.30am to 4.30pm
 - During examination days 10.30am to 4.30pm
 - During vacation :- Remains Closed

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The requirement lists of books, journals especially current titles are submitted by all the heads of Department to the Principal. The purchases are made as per the requirements through the library committee.

The books, journals and library resources procured during the last four years are as follows :-

Library Holdings	YEAR 2010-11		YEAR 2011-12		YEAR 2012-13		YEAR 2013-14		Grand Total	
	No	Amount	No	Amount	No	Amount	No	Amount	No	Amount
Text Books	223	Rs.23904	266	Rs.39208	Nil	Nil	94	Rs.9678	583	Rs.72,790
Reference Books	1016	Rs.190074	522	Rs.203628	435	Rs.55418	95	Rs.20610	2068	Rs.4,69,730
Journals / Periodicals	01	Rs.180							1	Rs.180
e-resources							01	Rs.30,000		Rs.30,000
Any other INFLIBNT										
TOTAL	1240	Rs.214158	788	Rs.242836	435	Rs.55418	190	Rs.60288	2652	Rs.572700

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC :- NO
- Electronic Resource Management package for e-journals: YES
- Federated searching tools to search articles in multiple databases: Yes
- Library Website: NO
- In-house/remote access to e-publications: NO
- Library automation: YES
- Total number of computers for public access : NO
- Total numbers of printers for public access : NO
- Internet band width/ speed : 2mbps ✓
- Institutional Repository : NO
- Content management system for e-learning : Yes
- Participation in Resource sharing networks/consortia (like INFLIBNET) : YES

4.2.5 Provide details on the following items:

- Average number of walk-ins : **100**
- Average number of books issued/returned : **70**

- Ratio of library books to students enrolled : **23:1**
- Average number of books added during last three years : **514**
- Average number of login to OPAC : **N.A.**
- Average number of login to e-resources : **Nil**
- Average number of e-resources downloaded/printed : **Nil**
- Number of information literacy trainings organized : **Nil**
- Details of “weeding out” of books and other materials : **151**

4.2.6 Give details of the specialized services provided by the library

- Manuscripts:NO :
- Reference: Yes :
- Reprography:Yes
- ILL (Inter Library Loan Service) :No
- Information deployment and notification: YES
- Download: Yes
- Printing : :Yes
- Reading list/ Bibliography compilation : Yes
- In-house / remote access to e-resources : Yes
- User Orientation and awareness : Yes
- Assistance in searching Databases : Yes
- INFLIBNET/IUC facilities : Yes

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The Library Staff of the college sincerely perform their duties and responsibilities to provide support service to the students and teachers to use the library.

- The library staff provides catalogues to the students and teachers to choose and request for books and journals.
- As per their request the library staff provide books and journals.
- They look after the congenial study atmosphere in the reading room.
- They provide necessary support to the student and staff to access the e-

resources of the library.

- They make necessary arrangement to keep the Magazines and Newspaper in the appropriate place of News Corner.

4.2.8 What are the special facilities offered by the library to the visually / physically challenged persons? Give details.

- The library staff provide necessary support to the physically challenged persons to use the library.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

- In order to receive feedbacks from its users the library has a suggestion box in which the students put their suggestions and complaints in writing.
- In the library committee meeting these feedbacks are analyzed and future course of actions to improve the library services are chalked out.

4.3 I.T. Infrastructure:

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

The following computing facility (Both Hardware and Software) are available in the institution.

1	Number of computers with Configuration (provide actual number with exact configuration of each available system)	List Attached ANNEXTURE - 2
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2	Computer-student ratio	1:14
3	Stand alone facility (Fax, Projector)	Available
4	LAN facility	Available
5	Wi-Fi facility	Available
6	Licensed software	Available
7	Number of nodes/ computers with Internet facility	07
8	Any other	

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- The institution has 50 numbers of computers and 07 computers with internet facility made available to the staff and students.
- The Computer Center, SAMS Resource Center, Principal's Chamber, Examination Section, Career Counseling Cell, IQAC Cell, the Library, reading room & administrative block are provided with high speed internet facilities.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institution has plans and strategies

- To upgrade its I.T. infrastructure associated facilities in the campus from its own resources and UGC assistance.
- To purchase more educational software and e-resources
- To install V-SAT for uninterrupted internet connective.
- To transform the traditional class room into SMART class room.

4.3.4 Provide details on the provision made in the annual budget for procurement, up-gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

The institution has purchased computers from the UGC grants. However, the college makes financial provision for maintenance of these computers in the annual budget

Session	Computer Procurement	Up-gradation	Deployment	Maintenance	Total
2010 – 11	4,42,550	Rs37,900	-	Rs.3500	Rs.4,83,950
2011 – 12	-	Rs.8,000	-	Rs1750	Rs. 9750
2012 – 13	-	Rs 1200	-	Rs1750	Rs.2950
2013 - 14	-	Rs.12,000	-	Rs1750	Rs.13,750

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The following provision has been made by the institution for the use of ICT resources for development and use of computer aided teaching/learning materials by the staff and students.

- 50 numbers of computers with 07 numbers of internet connections are available for the use of staff and students.
- The library provides internet facility through which students and staff download the study material and take print out.
- The institution has made the provision of Power Point Presentation in four class rooms and in three departments namely, Education, Political Science and Sanskrit.
- The faculty and students are regularly motivated and trained to use the

e-resources and I.T. facilities of the institution.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The students are allowed to have access to all the advanced technology like:

- Students use internet to access the online resources for their learning.
- Students are given facility to download study materials from the internet and take print-out.
- Students are benefited from the teaching in the classrooms with Power Point facility.
- The students of the college have the access to rare reference books and journals of e-library.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of ? NO

4.4 Maintenance of campus facilities:

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

SESSION	SL NO	FACILITY	BUDGET ALLOCATED	TOTAL
2010 - 11	01	Building	Rs.2, 00,000.	Rs.5,40,000.00
	02	Furniture	Rs 40, 0000.	
	03	Equipment	Rs 30, 0000.	
	04	Computer	Rs 50, 0000	
	05	Vehicles	Nil.	
	06	Any other	Rs 2,20, 000.	

<i>2011 – 12</i>	<i>01</i>	<i>Building</i>	Rs 5,00, 000.	Rs.7,20,000.00
	<i>02</i>	<i>Furniture</i>	Rs 30, 000.	
	<i>03</i>	<i>Equipment</i>	Rs 60, 000.	
	<i>04</i>	<i>Computer</i>	Rs 50, 000.	
	<i>05</i>	<i>Vehicles</i>	Nil.	
	<i>06</i>	<i>Any other</i>	Rs 80, 000.	
<i>2012 - 13</i>	<i>01</i>	<i>Building</i>	Rs 2,00,000.	Rs.6,21,000.00
	<i>02</i>	<i>Furniture</i>	Rs 50, 000.	
	<i>03</i>	<i>Equipment</i>	Rs 60, 000.	
	<i>04</i>	<i>Computer</i>	Rs 55, 000.	
	<i>05</i>	<i>Vehicles</i>	Nil.	
	<i>06</i>	<i>Any other</i>	Rs 2,56,000.	
<i>2013 - 14</i>	<i>01</i>	<i>Building</i>	. Rs 2,00,000.	Rs.13,90,000.00
	<i>02</i>	<i>Furniture</i>	Rs 80, 000.	
	<i>03</i>	<i>Equipment</i>	Rs 50, 000.	
	<i>04</i>	<i>Computer</i>	Rs 60, 000.	
	<i>05</i>	<i>Vehicles</i>	Nil.	
	<i>06</i>	<i>Any other</i>	Rs 10,00,000 .	

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The development committee of the college looks after the annual maintenance, repair of infrastructure facilities and equipments of the college.

- For this purpose funds are allocated from the college development fees in the annual budget.
- The UGC also provides funds for the maintenance of instrument purchased from the UGC assistance.

4.4.3 How and with what frequency does the institute take up calibration and

other precision measures for the equipment/ instruments?

Technical experts are contacted as and when necessary for the annual and periodical maintenance and repairing work of instruments.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

- The institution has taken maximum care for the location, upkeep and maintenance of sensitive equipment.
- The College has made provisions for the installation of one CVT, two generators (One silent generator of 5 KVA Capacity & one small generator of 740 Watts), Four inverters (Each 800W), one 5KVA stabilizers, and a number of UPS for uninterrupted and stabilized power supply to sensitive equipments of the college like computer, printer, Fax and LCD projector.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/ handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Since the introduction of E-admission in 2011 through SAMS (Student Academic Management System) by the Department of Higher Education, Govt. of Odisha, a Common Prospectus has been published containing the details about all the Higher Education Institutions of the State including this college. As the government publishes Common

Academic Prospectus the college does not publish its own prospectus since 2011. All the information of the college and the courses offered are there in this common prospectus available in the website www.dheorissa.in. All these information are also made available in the college website (www.npmmnayagarh.org) and the college calendar which is published in every academic year. The institution ensures its commitment and accountability by providing updated information on courses offered, subject combination, rules and regulation of the college, faculty position, academic calendar, co-curricular activities and holiday's list etc. through these documents.

5.1.2 Specify the type, number and amount of institutional scholarships / free ship given to the students during the last four years and whether the financial aid was available and disbursed on time?

Name of scholarship	2011-12		2012-13		2013-14		2014-15	
	No	Amount	No	Amount	No	Amount	No	Amount
Post-Matric Scholarship (SC)*	01		11		02		19	
Post-Matric Scholarship (ST)	05		03		02		02	
Post-Matric Scholarship (OBC)	-		-		-		16	
Minority Scholarship	12		04		04		11	
Beedi Scholarship	02		01		02		03	

Sanskrit Merit Scholarship Medhabrutti	04		01		02		03	
Contract Worker Scholarship							02	

NB-Scholarships are directly credited to beneficiary's account by concerned agencies. So exact data is not available with the institution.

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Students receive financial assistance like Beedi Scholarship from the Central Government. Post Metric Scholarship for SC / ST, OBC & Minority scholarships from the State Government. 14.58% of the students of the college receive financial assistance from the above sources.

5.1.4 What are the specific support services/facilities available for?

➤ Students from SC/ST, OBC and economically weaker sections

Students belonging to SC/ST/OBC & economically weaker sections are identified from the selection list published by the SAMS (Student Academic Management System) for admission. Students belonging to these categories are provided every possible help and concessions during their studentship in the college. They are also provided with financial assistance & scholarships from the State Government and the Central Government.

★ Students with physical disabilities

In the admission process the institution adopted the reservation policy outlined by the State and Central Government for Differently Able student. Our college provides necessary facilities to such students

during their studentship in the college.

★ **Overseas students :N.A.**

★ **Students to participate in various competitions/ National and International**

The students are provided with the information and notice in the Students' Notice Board relating to for various State and National Level competitions. The list of applicants are forwarded to the concerned authorities and staff members are deputed in case any urgency for the competition.

★ **Medical assistance to students: health centre, health insurance etc.**

The institute provides medical assistance to the students by organizing health awareness camps, health checkup camps are organized . However in emergency and critical cases Doctors are consulted .

★ **Skill development**

Two courses like Communicative English and Computer Literacy have been implemented in the college as skill development programmes for the students.

★ **Support for “slow learners”**

Through different tests and periodical examinations the slow learners and intellectually weak students are identified by the teachers. In order to cover up their academic deficiency provisions of remedial classes and extra classes are made.

★ **Exposures of students to other institution of higher learning/ Corporate/business house etc.**

The college invites different organizations and management colleges through Career Counseling Cell and organizes different career

counseling sessions for the exposure of students to different career building options.

★ **Publication of student magazines**

The college publishes the college magazine “Srotaswini” annually and wall magazine periodically.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The Career Counseling Cell of the college with the help of different organizations conducts different training programs and motivational sessions. The institution encourages and develops entrepreneurial skills among the students through awareness program, tailoring, computer course, immunization, YRC and NSS programs. The college encourages the outgoing students to start their own enterprises.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- additional academic support, flexibility in examinations
- special dietary requirements, sports uniform and materials
- Any other

Different societies of the institution i.e. student’s cultural society, Athletic Society, Dramatic Society, NSS & YRC units... conduct and supervise different extracurricular activities. These societies and units motivate and encourage the students to participate in different extracurricular and co-curricular activities like Sports, Games, Quizzes, Essay, Debate competitions and cultural activities like Dance, Song, Jhota, Fancy Dress and Sloka recitation competitions.

As per the provision of the University and Dept. of Higher Education the students of the college who participate in inter-college sports, song and dance competitions and the NSS volunteers who attend the

State and National level camp... The college provides sports materials and sports kits to the students for their regular practice to keep them physically fit.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGCCSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The college offers under graduate programmes, the above noted competitive examinations are not meant for these students. The institute provides support and guidance to the students to appear the State, Central government services, Educational services, Forest services, Civil services, and Defense services for which UG students are eligible.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Academic counseling: Academic counseling is provided to the students during the admission process and throughout the period of their studentship in the college. Extra classes are arranged for academically weak students. Teachers meet students often and get update with their progress and take remedial measures as required.

Personal Counseling: The faculty members of each Department of the institution actively participate in personal counseling through interaction with the students to solve their personal problems.

Career Counseling: The career Counseling Cell of college organizes a number of programs, meeting and workshops to provide inspire the students for a better career.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves

for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- ★ The college has a career counseling centre with leadership of a senior faculty member. The final year students are provided information News paper cuttings, Information Boucher are displayed on the notice board informing the students about the job recruitment and admission for higher studies in different Universities.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, a grievance redressal cell has already existed in the institution from the academic session 2011-12 consisting of the Principal, Adm. Bursar, Academic Bursar, accounts Bursar and other Senior Lecturers. The students are given freedom to present grievance and problems to the concerned authorities in the college. During the last four years the following is the list of general grievances of the students received and redressed.

session	Sl No.	Grievance Reported	Redressal
2011-12	1	Provide fresh and safe drinking water	Provided
	2	Renovation of canteen	Provided
	3	Expansion of cycle Stand	Under Consideration
	4	Opening NCC unit	Applied to concerned authorities
2012-13	1	Common Room	Provided
	2	Library with more No. Of books	Yes
	3	Provision light in the campus	Yes
	4	Well furnished class room	Yes
2013-14	1	Acquaguard for hostel boarders	Yes
	2	Wall Magazine	Yes
	3	Deep bore well for Hostel Students	Yes
	4	Students reading room	Yes
2014-15	1	Partition wall on fee collection counter	Yes
	2	Gymnasium	Proposal submitted to

			UGC
	3	Wi-fi in the campus	Yes
	4	PPT in the Department	Yes
	5	Separate administrative building	Yes

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

There is an Anti Sexual Harassment Cell constituted in the college in the year 2011-12 for prevention/action against sexual harassment of our students. The college has installed a complaint box on the premises for this purpose. As it is a Women's College there is no chance of harassment from boys. So far no such complains have been reported for the cell to take majors in this regard.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

As per the guidelines of the UGC & DHE.Odisha there is an Anti Ragging Committee in the college. Through this the college has taken several steps for prevention of ragging. We organize awareness meetings and also the faculty members stay alert in the admission time. Our institution provides a ragging free campus to the students.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Our institution provides the following welfare Schemes:

- Facilities to get avail different Scholarships.
- Adequate Facilities in college library
- Healthy and Subsidized food facilities in college canteen.
- Adequate provision for free studentship
- Well furnished Girls Common Room
- Value based career oriented courses
- NSS and YRC units

5.1.14 Does the institution have a registered Alumni Association? If 'yes',

what are its activities and major contributions for institutional, academic and infrastructure development?

The College has Alumni Association. Which organizes various meetings in which issues related to the academic and infrastructural development are discussed? The college also receives feedback from the alumni to assess the development.

The alumni association is very much active and conscious regarding the development of the college. The Conference Hall of the college has been constructed by the active initiative and supervision of the Alumni Association.

5.2 STUDENTS PROGRESSION

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlights the trends observed.

SESSION	STUDENTS PROGRESSION	%
2010-11	UG TO PG	NA
	PG to M.Phil	
	PG to Ph.D	
	Employed ★ Campus Selection ★ Other than campus recruitment	
2011-12	UG TO PG	NIL
	PG to M.Phil	
	PG to Ph.D	
	Employed ★ Campus Selection ★ Other than campus recruitment	
2012-13	UG TO PG	
	PG to M.Phil	
	PG to Ph.D	
	Employed ★ Campus Selection	

	★ Other than campus recruitment	NIL
2013-14	UG TO PG	
	PG to M.Phil	
	PG to Ph.D	
	Employed ★ Campus Selection ★ Other than campus recruitment	NIL

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/ batch wise as stipulated by the university)? Furnish program-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Session Final University	SL NO.	Name of programme	Number of students	Number of students	% of pass
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Exam			appeared	passed	
Hons And Pass 2010-11	1	B.A. Hons	51	47	92.16%
	2	B.A. Pass	32	28	87.5%
Hons And Pass 2011-12	1	B.A. Hons	46	44	95.65%
	2	B.A. Pass	52	43	82.69%
Hons And Pass 2012-13	1	B.A. Hons	74	71	95.95%
	2	B.A. Pass	32	24	75%
Hons And Pass 2013-14	1	B.A. Hons	83	64	77.11%
	2	B.A. Pass	25	16	64%

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The institution facilitates student progression to the higher studies and towards employment through following initiatives:

- Through motivation and guidance by giving valuable tips for different higher courses and career options by the faculty members.
- Through meetings, organized by the Career Counseling Cell of the college.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The institution provides special support to the students who are at the risk of failure and drop out as follows:

- By giving financial assistance in the form different scholarships.
- By giving moral boosting to the students through personal contact with them and their guardians.
- By supplying of study materials.
- Through remedial classes.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Various types of games, sports, cultural and other extracurricular activities also available to the students of the college.

- Provisions of indoor, outdoor games and athletics are available for the students.
- The Athletic Association organizes annual athletic meet under the supervision and guidance of Prof. I/C Athletic association and P.E.T.
- The students of the college take part in the inter college sports & games competitions conducted by the University.
- The college conducts various competitions like Song, Dance, Sloka through Dramatic Association annually.
- The N.S.S and Y.R.C units of the college organize different programmes such as Blood Donation Camp, Health Check up Camp, Awareness Camps and Plantation Programmes.
- The College Union organizes different competitions such as Essay, Debate and Alpana Competitions.
- The students of the college participate in different inter college competitions like Essay, Debate, Quiz, Song organized by the University.

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University/ State / Zonal / National / International, etc. for the previous four years.
:NIL

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The college receives feedback from its graduates who have already been employed and from their employer. On the basis of their feedbacks the college endeavors to bridge the gap in the performance and quality delivered and to be delivered.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material?

List the publications/ materials brought out by the students during the previous four academic sessions.

The college takes initiative and encourages the students in publishing wall magazine periodically and the college magazine “SROTASWINI”

annually in which the creative thinking, imagination and feelings are reflected in the form of poems, short stories, essays in English, Odia, Hindi and Sanskrit.

5.3.5 Does the college have a Student Council or any similar body?

Give details on its selection, constitution, activities and funding.

The college has a Students’ Union in the name of student cultural society. The office bearers of the Students’ Union such as President, General Secretary, Vice- President, and Asst. General Secretary are elected and the class representatives of each class are elected. There is provision of funds for the activities of Students’ Union generated from students’ fees at the time of admission and re-admission.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

There is no provision of students’ representation in the Academic and Administrative Bodies. However, in important academic and developmental decisions, the opinions of the students representative such as President, General Secretary of Students’ Union are given prime importance. But through students’ grievance. and redressal cell, the institution takes proper care of relating to students’ grievance at the time taking academic and administrative decisions.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

Any other relevant information regarding Student Support and Progression which the college would like to include.

The college has regular contact with the former faculty members and the Alumni of the college. They are also invited to the college in important occasions of the college like Annual Day Function, National State Level Conferences, Departmental seminar, Cultural Programmes ,College Foundation Day.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Nayagarh Prajamandal Mahila Mahavidyalaya, Nayagarh has been established with a definite vision and mission to meet the need of higher education in Nayagarh.

VISION:-

- The vision of the institution is to provide the opportunity of higher education to the girl students of the locality at an affordable price.
- To provide quality education to the students and to make their acquired knowledge, skill, and qualification more relevant to global needs.
- It is also the vision of the institution to make higher education accessible to various groups of the society particularly the girls belonging to economically weaker section and minority community.
- To build a developed, enlightened, tolerant & progressive society through improvement of knowledge.

- To enhance the knowledge and skill of disadvantage section of girls through vocational studies.
- To make the campus free from any kind of harassment, class violence, discrimination and promote cordial Teacher-Taught relationship.
- To transform the institution to an ideal center of Higher Education that fulfills the objective of higher education policies of the nation.
- To provide quality education to the students and to setup a basic foundation among the students to achieve their goal in the future.

The institution translates its Vision statement through the following steps:

- Inculcating the vision – mission statement in all the stakeholders through meeting, discussion sessions and common action programme wherever possible.
- Systematic planning process.
- Regular monitoring and evaluation process.
- Intense community engagement.
- Innovative practices in teaching learning process.
- Revisiting the vision and mission of the college on annual basis.
- Preparing students to accommodate the fast changing global scenario.

MISSION:-

The mission of the institution is:

- To establish an equitable society through women empowerment and communal harmony.
- To impart quality education ,learning and research.
- To inculcate the habit of continual learning, the spirit of compassion and human values in students.
- To nourish the quality of leadership, entrepreneurship invention and ethics.
- To create an outstanding ambiance of academic and intellectual pursuit and physical activities.

- To create an environment of intellectual stimulus in scientific inquiry and responsibility.
- To promote economic and community development through inculcation of entrepreneurial spirit and productive partnership.

The vision and mission of the institution are based on the followings :

- ❖ Excellence
 - ❖ Unity
 - ❖ Integrity
 - ❖ Dignity
 - ❖ Diversity
 - ❖ Accountability
- To remove the darkness of ignorance from the society through dissemination of knowledge.
 - To create an ideal academic environment emphasizing on quality teaching and learning.
 - To create an atmosphere for maximum competitiveness.
 - To make higher education accessible to various social groups of the society particularly, the poor students and minor community.
 - To generate awareness among the people against the social evils, communicable and non-communicable diseases and for environmental protection and sustainable society.
 - To implant in the students positive, human values, secular outlook, a spirit for social work, prosperity and harmony.
 - To build up good moral character of the students with core values of honesty and discipline.
 - To encourage all round development of personality of students.
 - To enhance spiritual, ethical and moral values among the students to arrest the events which leads to the value degradation in the society.

The vision and mission of the college enumerates institution's characteristics in terms of the need of the population of the locality in which it is situated and its action plan for the present and future.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The management, the Principal and the faculty collectively play a vital role in the acceleration of quality of the institution over the years.

- At present M.L.A. of Nayagarh is the president of the committee and the principal is the ex-officio Secretary.
- The principal is empowered to take necessary steps towards development of infrastructure, library and laboratories, recruitment of staff.
- The principal plays a key role in the encouragement and support given to the staff to attend seminars, workshops, conferences, refresher course of academic excellence.
- The internal administration of the institution is bestowed on the Principal. The Principal plays a key role along with the Heads of the Departments and some of the senior faculty members for framing various administrative, academic and financial policies and plans. The Principal functions through different committees such as Admission Committee, Academic Committee, Purchase Committee, UGC Committee, Budgetary Committee, Library Advisory Committee, Sports and Athletic Committee, Magazine Committee, College Development Committee, NAAC Steering Committee and IQAC.
- The Principal takes into consideration the opinion of the Staff Council and the IQAC for formulating and implementing its quality policies and plans.

6.1.3 What is the involvement of the leadership in ensuring:

- **The policy statements and action plans for fulfillment of the stated mission**
- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**

➤ **Champion organizational change**

➤ **The policy statements and action plans for fulfillment of the stated mission:**

The Principal of the institution takes a dynamic and pro-active role in formulating the plans and implementing them for the quality enhancement of the institution.

- In the beginning of the academic session the Principal chalks out plans and programmes in consultation with the staff council and gives necessary instructions to the faculty members regarding different aspects of quality enhancement. The Principal with the support of the faculty and the management executes the different plans and programmes for the fulfillment of stated mission. The programmes are executed through different committees consulted with the faculty members.
- The Principal interacts with the Heads of the Departments, Heads of different committees and representatives of different stakeholders from time to time to assess success rate of different programmes and take necessary steps.

➤ **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:**

The institution formulates its academic, cultural and developmental action plans with utmost care taking into consideration the needs of the students, faculty and guidelines of the Government, UGC and University. The academic plan of the college is formulated in consonance with the Common Academic Calendar published by the Department of Higher Education , Govt. of Odisha. The university and test examinations are conducted as per the programs scheduled by the University. The developmental action plans have been formulated as per UGC and Government guidelines. The cultural programmes and the extracurricular activities are conducted without affecting the academic interest and examination of students as per the guideline of DHE, ODISHA.

➤ **Interaction with stakeholders:**

The institution frequently interacts with all its stakeholders like students, faculty, parents, Alumni and the Management for the quality improvement of the institution.

The college administration interacts with the Alumni and parents in the meetings and their views are given due importance in institutional affairs. The Principal frequently interacts with the teaching staff and administrative staff of the college and maintains perfect harmony with them in the smooth functioning of the institution.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders:

- a) To formulate the policy and planning the institution emphasizes the need based analysis of the requirements of the students, teachers and staff. The institution also derives data in consultation with the stakeholders from time to time.
- b) The feedbacks are analyzed carefully and positive suggestions are taken into account for the development of the college.

➤ **Reinforcing the culture of excellence:**

It is the continuous policy of the college to uphold the culture of excellence. The institution retains the quality in teaching and learning process, discipline and general administration. It gives priority for the empowerment of teaching and ministerial staff. The teaching staff are encouraged to update their knowledge attending Orientation/Refresher courses and utilize their updated knowledge in teaching. The ministerial staff are also encouraged to undergo accounts and computer training programmes. The institution gives importance on total quality management and total quality performance.

➤ **Champion organizational change:**

The institution has worked out organizational changes in the Academic and Administrative management of the college. Total transparency has been maintained as the institution functions through different committees such as

Academic Committee, Purchase Committee, NAAC steering Committee and IQAC Committee.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

- The institution monitors and evaluates its policies and plans at different levels.
- Management of the college reviews the policies and plans of the college in its meetings and formulates definite strategies for their effective execution.
- The Staff Council also reviews the policies and plans of the college in the staff council meeting and suggests different measures through its resolutions.
- The Government and UGC also put forth certain guidelines which are mandatory on the part of the college to incorporate them in its plans and policies.
- The Principal works out these plans and policies through different committees for effective implementation and improvement of the college.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The top management of the institution consists of the President, Governing Body and the Principal as its ex-officio Secretary. The management provides academic leadership to the faculty through the Principal. The Principal delegates power and responsibilities to different faculty members entrusting different academic, developmental and administrative works.

6.1.6 How does the college groom leadership at various levels?

- Grooming of leadership is visible at various levels in the governance, management and functions of the college.
- The Principal leads the institution and he motivates the students, teaching and non-teaching staff of the college for different activities of the college.
- The Principal is the key Leader performs the following roles in the governance and management of the institution.

- The principal acts as a steering force in motivating the students, teachers and non-teaching staff for academic excellence.
- Every meeting is addressed by him with notes of acknowledgement, encouragement, correction and suggestion.
- As the Secretary of the various sub-units of the college, the principal provides Leadership in integrating and coordinating them.
- The principal is involved in the planning process for development of the institution as the secretary of the Management Committee or Governing Body.
- The monitoring and evaluation of various activities is undertaken by the principal through the personal interaction with the staff.
- The principal acts as a liaison officer with the Government and the UGC to get the maximum benefits for the growth and development of the institution.
- The principal delegates responsibilities appropriately to the heads of the department and the Committees – in – charge for smooth functioning of the college.
- The principal appreciates members of the staff for their overall performance towards the growth and development of the institution.
- The organization of various activities such as budgeting, grievance redressal and all evaluation activities are initiated by the principal.
- The Principal delegates power to the Heads of different committees who lead their respective team.
- The institution believes in team work and the leadership of the team is generally given on the basis of efficiency and seniority.
- The professor- in-charge of Y.R.C. and N.S.S. units groom leaders from among the Y.R.C. & N.S.S. units during the mobilization of different extension programmes.
- Above all, the principal plays a very dynamic role in keeping the image of the college in top position by striving for excellence in all spheres of the institutions.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- The college administration runs on the principle of decentralized governance delegating authority and operational autonomy to different departments and units of the college.
- The Head and the faculty members are delegated authority and operational autonomy for the development of the department under the supervision and guidance of the Principal.
- After the distribution of co-curricular and extra-curricular activities by the Principal, the faculties are given free hand to discharge their duties effectively.
- The Principal constitutes different committees for the management of e- Admission, examination, Students' Union & construction. These committees along with other units of the college like N.S.S., Youth Red Cross are given full autonomy in their functioning. The heads of the committees, N.S.S. programme officer, officer- in- charge Youth Red Cross place the plan, programmes and budget before the Principal and after due approval, they execute the programmes independently .

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

- Yes, the college promotes a culture of participative management.
- Though the Principal as the Head of the institution takes the leading role in the governance and management of the college, he invites progressive ideas from all the stakeholders.
- The Principal inducts the teaching and non-teaching staff as members of different committees and involves them in college administration and decision making process.
- The Principal explores the best talent from among the teaching and non-teaching staff and inspires them to participate in the academic & general development of the college.

- The representatives of the student community, Alumni, parents and guardians are also allowed to participate in the general developmental process of the college.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the college has a formally stated quality policy. It has been developed by the State and National Educational Policy and the guidelines of the Department of Higher Education, Government of ODISHA, UGC, the University and the NAAC. The quality policy of the college is driven, deployed and reviewed by IQAC, Research Committee of the college, College Development Council of Utkal University.

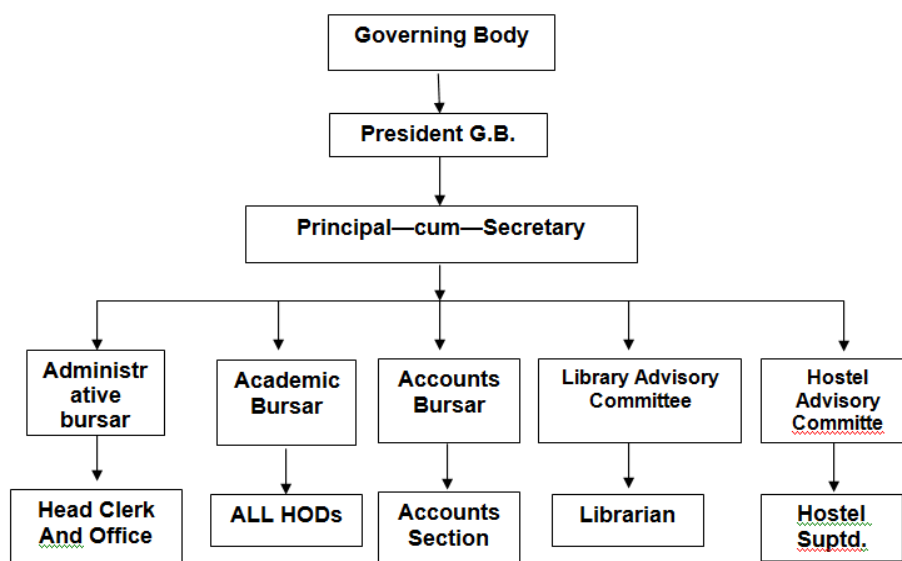
6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

- The institution has a perspective plan for development particularly :
 - (i) Infrastructural development.
 - (ii) Academic development.
- For infrastructural development the college depends on UGC Grants, developmental grants from the State Government, Odisha, MPLAD & funds. The perspective plans for development of the college are as follows:
 - I. The construction of class rooms
 - II. Construction of separate administrative building
 - III. Construction of staff common room
 - IV. Power Point Presentation Provision in four class rooms.
 - V. Wi-Fi connectivity of the campus.
 - VI. Extension of seats in general B.A. & Honours subject.
 - VII. Opening of BSc and Honours in Physics, Chemistry, Botany, Zoology and Mathematics in Science .
 - VIII. Opening of career oriented and skill development courses.

6.2.3 Describe the internal organizational structure and decision making processes.

The college has developed an efficient organizational structure which functions in a hierarchical structure.

ORGANIZATIONAL STRUCTURE



The organizational structure functions and follows the hierarchical structure. The Management / G. B. is headed by the President and the Principal is the ex-officio secretary of the body. Under the principal the institution runs through. Academic, Administrative and Accounts Bursar. The Academic wing consists of all Heads of the Departments and faculty members. In the academic wing the academic bursar co-ordinates and monitors all activities in liaison with the Principal.

The administrative wing consists of administrative and account bursar along with the head clerk and the office assistants.

The Library wing functions under the direct supervision of the Principal in consultation with the Library Advisory Committee. The librarian assists in smooth functioning of the library.

The Hostel Advisory Committee consists of four senior members of teaching staff and Hostel Superintendent. And some other members, which always concentrate for the smooth running of the ladies hostel.

The decision making process reflects the decision taken in the various meeting lead by the PRINCIPAL with the various committee such as –

college development committee, discipline committee, grievance redressal cell, anti-ragging cell, anti-sexual harassment cell, student welfare committee, alumni committee, research committee, purchase committee, computer literacy program committee NSS and YRC committee, placement committee, finance committee, magazine committee, hostel advisory committee, career counseling cell, examination committee, board of studies, cultural committee, admission committee, furniture stalk and store committee, pay-bill committee, income-tax committee, web-site development committee and computer maintenance committee.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**
- **Research & Development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**

The institution consistently adopted the following strategies for quality improvement:

➤ **Teaching & Learning:**

The institution continuously strives to enhance the quality in teaching and learning:

- The curriculum of the college is taught by qualified and experienced teachers. The institution encourages and facilitates the faculty to constantly upgrade and update their knowledge by attending refresher and orientation courses, seminars, conferences and workshops.
- The institution has taken special initiative to elevate the standard of library equipping it with latest texts and reference books, journals, internet facility.
- The college has adopted learner centric approach in teaching-learning process.
- The college has made the provision of modern teaching-learning aids such as Power Point Projector.
- The Academic Calendar is prepared strictly adhere to in the college.

- The faculty and students are encouraged to conduct academic seminars frequently.
- College makes the provision of remedial classes for slow learners.
- The college provides free internet facility to the teaching staff to access online study materials.
- The college makes the provision to provide information, notices, academic instruction through its web-site www.npmmnayagarh.org .

➤ **Research & Development:**

- The institution provides encouragement and assistance to the faculty members to carry up research work.
- The faculty members are advised to take research projects under Minor Research Project funded by UGC.

➤ **Community engagement:**

- The institution emphasizes and encourages the community engagement of the faculty and students.
- The college emphasizes on the knowledge empowerment of the students coming from different cross sections of the society and there by transmitting and extending the knowledge to the community.
- Community engagement is also materialized through different programmes of the N.S.S. and the Y.R.C. units of the college such as blood donation, AIDS awareness , health awareness, traffic awareness, plantation and cleaning programme and programme on national unity.

➤ **Human resource management:**

- The institution being a Non-Government Aided Institution of the state, the human resource management is regulated by the Department of Higher Education, Govt. of Odisha and the Governing Body.
- All the appointments in the regular post of the college are made by the Government as per work load and students strength.
- However, if the post remains vacant due to death, retirement and transfer of the staff without reliever, the Governing Body is empowered to fill up those posts through contractual appointment.

- To meet the academic need of the student and the institution the Governing Body makes the appointment through a selection committee.

➤ **Industry interaction: NA**

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- The Head of the institution keeps personal contact with all the stakeholders such as students, teaching and non-teaching staff, alumni, parents and public and receives adequate information pertaining to the activities of the college through interactions with them.
- The Principal ventilates their views in the Governing Body, the IQAC, the staff council meeting and the review meetings of all the committees for necessary measures.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The management encourages and supports the involvement of the staff in improving the effectiveness and efficiency of the institutional process.
- The Principal constitutes different committees and involves the staff members in different activities adjudging their capability and efficiency in different institutional activities.
- The members of the staff as the constituent members of different committees are given autonomy in the execution of the different programmes.
- The staff members are encouraged and complemented for their achievements in different fields.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The management council of the college is constituted with the Administrative Bursar, Accounts Bursar, Academic Bursar, Professor-in-charge UGC and the Coordinator IQAC.

The resolutions made by the council and their implementation in the last year are as follows:

Resolutions Made by the Management Council				Status of Implementations
Date	Resolution No	Proposal	Approved Expenditure	
05.01.2014	01	Construction of Seminar Hall	8 lakh	Completed
05.05.14	02	Construction of administrative block	10 lakh	Completed
26.06.14	03	Construction of departmental room for English and odia and computer lab	8 lakh	Completed
02.11.14	04	Sanitation renovation	1 lakh	Completed
18.11.15	05	Installation of CC Camera	1.5 lakh	Completed

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If ‘yes’, what are the efforts made by the institution in obtaining autonomy?

It is not the affiliating University but the UGC which can accord the status of autonomy to an affiliated college.

The institution has not made any attempt to attend autonomy till now.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder

relationship?

- The institution promptly attends and resolves the grievances and complaints of the students.
- The college has a Grievance Redressal Cell to redress the grievance of the students.
- The students put forth their grievances in written form and drop them in the Grievance Box.
- The administration of the college is accessible to the students. The students can meet the Principal and express their grievances. The Principal takes immediate actions to solve the problems of the students.
- The institution is also having a ragging free campus.
- The teaching and non-teaching staff put forth their grievances before the Principal in staff council and general-body meeting respectively.
- The Grievance Redressal Cell and the staff council are the forums where the nature of grievances are analyzed and the future course of action are chalked out to cultivate better relationship with the stakeholders.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

During the last 4 years there have not been any instances of court cases filed by and against the institution.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If ‘yes’, what was the outcome and response of the institution to such an effort?

Yes, the institution has a mechanism for analyzing student feedback on institutional performance. The institution invites feedback confidentially from the final year students about the institution, departments and faculty members.

The data mentioned in feedback are forwarded by the Principal to the IQAC for analysis and recommendations for improvement. On the basis of the feedback, the IQAC recommends several proposals for infrastructural and academic development.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- The institution has taken the following efforts to enhance the professional development of its teaching & non-teaching staff.
- The teaching staffs are encouraged to update their knowledge by attending refresher courses, orientation courses organized by the Academic Staff College. They are also encouraged to attend UGC sponsored State & National seminars.
- The college encourages the teaching staff to use modern teaching learning aids like Power Point Projector.
- The college has equipped the library with latest text books and reference books, journals, e-books, e-journals, internet, INFLIBNET & has encouraged the teaching staff to use the library to refer latest study materials.
- The college encourages and gives scope to the teaching staff to undertake Minor Research Project funded by UGC and organizes National and State level seminars funded by UGC .
- The college encourages the teaching staff to conduct academic seminars in their departments.
- The college provides skill development training programmes to the teaching and non-teaching staff like computer training and access to internet.
- Some of the non-teaching staff like the head clerk and the senior clerks are encouraged to complete Accounts Training.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- The institution facilitates the employees, both teaching and non-teaching to obtain career advancement as per the policy of the Department of Higher Education, Odisha.
- training. For that the college recommends the teaching staff for refresher courses and the non-teaching staff for accounts
- The college has sponsored the faculty members and they have received HRMS, e-Admission and e-Dispatch training.
- Both the teaching & non-teaching staff are encouraged to use computer and internet.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The performance appraisal system of the staff is maintained by tracking their performance throughout the Academic Session through :

- I. Review of the progress register.
- II. Review of class room teaching.
- III. Review of co-curricular activities.
- IV. Review of clearance of files in case of non-teaching staff.

The Self-Appraisal forms are filled up by the staff and are submitted to the Principal for assessment.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The performance appraisal reports are reviewed by the management i.e., the President, Governing Body and the Principal-cum-Secretary. Only adverse reports are communicated to the members of staff.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The welfare schemes available for teaching and non-teaching staff are :

- I. G.P.F (General Provident Fund for teaching and non-teaching staff).
- II. G.I.S (Group Insurance Scheme for teaching and non-teaching staff)
- III. Advance to the teaching and non-teaching staff in case of late receipt of salary from Govt.
- IV. G.P.F. loan facility for teaching and non-teaching staff.
- V. Maternity leave.

Percentage of staff who have availed the benefit of such schemes for the last four years:

Sl. No.	Schemes	% of staff availed
01.	GPF	42%
02.	GIS	42%
03.	Salary Advance	40%
04.	GPF loan	64%
05.	Maternity Leave	03%

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

As the college is a Govt. Aided Educational Institution the faculty members are recruited, appointed and transferred by the Department of Higher Education, Govt. of Odisha. So the institution cannot retain eminent faculty members of its choice.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The institution has a definite mechanism to monitor effective and efficient use of available financial resources. The institutional mechanism for financial management consists of the Principal, Accounts Bursar, Head

Clerk and the Accountant. The annual budget is prepared by the account section and approved by the President, Governing Body.

The available financial resources of the college are derived from College development fund, grants from State Government of Odisha and UGC. Transparency is maintained in all financial transactions. Proper procedure for purchases is adopted as per the guidelines of UGC & OGFR (Odisha Govt. Financial Rule). The annual accounts are audited by the Chartered Accountant and the L.F.A. (Local Fund Audit) Govt. of Odisha.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- The financial management of the college is subjected to external audit.
- The external audit is carried out by the Local Fund Audit, Govt. of Odisha.
- The DCR & cash book are maintained daily by the account section, cross checked by the account bursar and finally signed by the Principal.
- All the financial matters of the college are audited annually.
- The last audit was done for the session 2011-12 & 2012-13
- Audit objections: NIL
- Details of compliances: Complied up to 2011-12 & 2012-13

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

➤ **The major sources of the institutional receipt/funding are :**

- ❖ Students development fee
- ❖ UGC Grant.
- ❖ State Govt. Grant.
- ❖ MPLAD & MLALAD Fund

➤ **The college always maintains a balanced budget:**

The audited income and expenditure statement of academic and administrative activities of previous 4 years are:

YEAR	INCOME (Rs.)	EXPENDITURE(Rs.)
2011-12	UGC-Nil	UGC-Nil
	GENERAL-Rs-7,30,296.00	GENERAL- Rs-7,30,296.00
2012-13	UGC-Rs-8,56,000.00	UGC- Rs-8,56,000.00
	GENERAL- Rs-8,38,272.00	GENERAL Rs-8,38,272.00
2013-14	UGC-Rs-14,00000.00	UGC- Rs-14,00000
	GENERAL-Rs-11,90,000.00	GENERAL- Rs-11,90,000.00
2014-15	UGC-Rs-1,20,000	UGC- Rs-1,20,000
	GENERAL-Rs-16,00,000.00	GENERAL- Rs-16,00,000.00

* Latest Audit Report for 2012-13 is attached herewith : ANNEXURE-V(I to f)

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

- Infrastructural Developmental Fund 2013-14 : Rs. 10,00,000.00. for the construction of Class room.
- MPLADS Fund : Rs...Nil
- MLALADS Fund : ...Nil

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a) Has the institution established an Internal Quality Assurance Cell (IQAC)? If ‘yes’, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, the institution has established an Internal Quality Assurance Cell. The IQAC has been established in the college on 18th July 2011. The objectives of the IQAC are to provide quality benchmarks to various infrastructural, academic and administrative development of the institution. It also provides qualitative outline for co-curricular and extra-curricular activities of the institution.

b) How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

Five major decisions of the IQAC have been approved by the management or authorities for implementation and all the five decisions have been implemented.

- I. Modernization of Library and to equip library with e-Books, e-Journals, INFLIBNET, internet and reprography facility.
- II. To provide Power Point Projections to two class rooms.
- III. Computer and internet facilities for staff and students.
- IV. To provide a well furnished Teacher's Common Room.
- V. To provide a well furnished student's common room and reading room.
- VI. To construct separate administrative building.
- VII. To construct computer lab.

c) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

The IQAC has two external members who have suggested for the improvement of the academic environment of the college. The library modernization and the use of modern teaching learning aids are due to the suggestions of two external members of the IQAC.

d) How do students and alumni contribute to the effective functioning of the IQAC?

The feedbacks received from the students and alumni are communicated to the IQAC and on the basis of the feedbacks the IQAC suggests for the improvement for the academic environment of the institution.

e) How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC remains in touch with the teaching and non-teaching staff of the college and students and interact with them at regular intervals. On the basis of the findings it suggests for improvement and engages them for the betterment of the institution.

6.5.2 Does the institution have an integrated framework for Quality

assurance of the academic and administrative activities? If ‘yes’, give details on its operationalization.

- The institution has an integrated framework for quality assurance of academic and administrative activities.
- The statutory bodies of the college like the Governing Body , the Staff Council, the Student’s Cultural Society, the Academic Committee, the Finance Committee, the Development Committee contribute the common goal for the quality assurance in the academic and administrative sphere.
- The Governing Body and the staff council work for the general development of the college and insist on qualitative improvement.
- The Academic Committee, the Development Committee and the Finance Committee consistently work for the qualitative improvement in respective fields.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If ‘yes’, give details enumerating its impact.

- Yes, the institution provides training to its staff for effective implementation of the quality assurance procedure.
- The teaching staff are given training for the use of computer, internet, Power Point Projector and other modern teaching learning amenities.
- Both the teaching and non-teaching staff are given training to use computer and internet.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If ‘yes’, how are the outcomes used to improve the institutional activities?

There is no provision of external academic audit of the institution. However, academic performance of the students and academic activities of the college are reviewed in the meetings of the staff council, HODs and Academic Committee to find out the strength and weaknesses and suggest measures for improvement.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The institution regulates its academic activities as per the guidelines of UGC, Utkal University and the Department of Higher Education, Govt. of ODISHA. Officials from the Department of Higher Education, Govt. of Odisha and the University visit the institution and inspect its quality aspect and academic progress of the institution.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The institutional mechanism for continuous review of the teaching learning process are :

- The maintenance of plan and progress register by the faculty members.
- The review of the plan and progress register by the Academic Bursar and the Principal.
- Instruction to the faculty member for completion of course as per the plan.
- Monthly test to review the performance of the students.
- Review of the academic progress by the Principal in the HODs' meeting.
- Review of the general performance of the students in the staff council meeting.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

The institution communicates its Quality Assurance Policies, mechanisms and outcomes to the various internal and external stakeholders through:

- Notifications in the notice boards of girls common room and the guard file of the Staff Common Room.
- The college website www.npmmnayagarh.org .
- Staff council meeting.
- Meeting of the alumni & parents.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its Campus and facilities?

Yes, the institution has conducted a green audit of its campus with the help of the Department of Botany & Eco-Club of the college. The facilities provided by the Green Audit are mentioned below.

- ★ Wi-Fi Campus
- ❖ Plantation
- ★ Future Plan → Installation of Solar Lamp (Less emission of Carbon)
- ★ Smoke free zone
- ★ Ban of polythene
- ★ Tobacco Free Zone

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

The college authority has taken some of the step to make campus eco-friendly.

★ **Regarding Energy conservation:**

- # The traditional electric bulbs are replaced by CFL bulbs.
- # Unnecessary use of electricity is discouraged.
- # The class IV employees are instructed to remain watchful to switch off the fans and lights of the class rooms & the laboratories as soon as the class is over, office hour is over and practical is over

★ **Use of renewable energy:**

There is no provision of use of renewable energy sources in the college. The college is planning to install solar lamps in near future .

★ **Water harvesting:**

The college has no facility of rainwater harvesting pond. College always encourages minimum use of water and Control over wastage of water .

★ **Efforts for Carbon neutrality:**

- # Plantation in and around the campus is done as possible .
- # Dry leaves and other waste materials are disposed in a pit.
- # Use of LPG in college canteen and Hostel Mess for cooking .

★ **Plantation:**

- # The NSS , YRC units and Eco-club of the college undertake plantation programs inside the college the college and outside college i.e. near-by

village..

★ **Hazardous waste management:**

- # Waste management system is done and all are conscious to use dustbin. Staff and students are very much conscious to keep the campus Clean and Green.
- # NSS, YRC volunteers, Class IV employees are the agents to keep campus clean and green .

7.2 Innovations

Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

❖ **Structural Innovation:**

- During the last four years girls common room with indoor games have been constructed
- A bore well project has been completed and provision of safe cool drinking water facility has been provided to the staff and students.
- Three new class rooms have been constructed.
- The conference hall equipped with Air Conditioner and Audio Video provision
- Construction of separate administrative block.
- Installation of CC Camera in the campus .

❖ **Use of Technology in Teaching – Learning:**

- In four class rooms power point presentation facilities have been made.
- Establishment of Computer Lab .
- Automation of library and subscription of INFLIBNET facility
- All computers connected to internet through wi-fi

❖ **WEBSITE:**

The college has launched its new website (www.npmmnayagarh.org) which is integrated with online college automation software for library, accounts, examinations, admission and establishment.

★ **Academic Innovations:**

Students / teaching staff, non teaching staff all use power point, internet, e-library, online resources.

❖ **Academic Innovations:**

- Faculties are motivated and trained to adopt new methodology in teaching such as use of power point, internet, e-library, online resources and open educational software.
- Provision of video recording of important lectures are made for advanced learner and absentee (FLIP CLASSES).
- Different departments of the college have prepared Question Banks .

7.3 Best Practices

- 7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.**

BEST PRACTICE-01

a) **Title of Practice:** - “*Cooperation of all , for protection of Girl .*”

b) **Goal:** – *Empowerment of Women .*

c) **The context:**– Women in general suffer from many socio-cultural problems like Dowry torture , Early Marriage, Illiteracy, Domestic Violence, Female Foeticide, Sexual Harassment , Discrimination etc. There is also preference for a male child over a female child As a result the demographic pattern is in threat i.e. number of women is decreasing decade after decade . Keeping in view, this major problem , Government of India have launched a protective campaign titled- *Beti Padhao , Beti Bachao Abhiyan* in 100 districts . Unfortunately Nayagarh the only district of Odisha is enlisted in it .

d) **Objectives of the Practice:** – The objectives of the practice are to create a sense of dedication in the minds of the students and faculties for the cause of women . The college exclusively deals with girl students. The institution has taken these issues seriously and started a mission to address and redress them. Along with academic development the institution focuses on upliftment of women by empowering them in various ways .

e) **Practice:-** The college endeavours to combine class room teaching with community service and to inculcate in the minds of the students a sense of service mentality to the society and mankind. Awareness programmes on these issues are organised regularly by NSS , YRC units in the college and in nearby villages . The girl students are informed , motivated and encouraged on these issues . The enlightened girls disseminate the message in the community as ambassadors . Keeping in view the rationality of the issues street plays , rallies , awareness meetings are organised in the locality .

f) **Impact of the Practice:** –

Nayagarh is a small town surrounded by villages. Rural culture dominates the locality . Our Customs, traditions and superstitions are all against women. The drive started by the institution has positive impact on women

community and people have started changing their attitude and perception towards women. Literacy campaign motivated the parents and encouraged the girls for higher education. The Muslim girls now a days are interested for studies, even married Muslim girls take admission in the college. The result is the increasing enrolment of the students every year. Anti early marriage campaign has a good response in the locality. Now many girls continue their studies after marriage . Some how a great change of mentality has been felt towards girls in their family, community and peer group .

g) **Problems encountered and resources required:**– The goal adopted is not an easy task . The volunteers and teachers faced protests and non-cooperation from the community. It was very difficult on part of the community to change age old customs and practices. It was also equally difficult to motivate the volunteers for this campaign. Apart from this more financial resources and dedicated human resources required for the purpose .

BEST PRACTICE-02

a) **Title:- “We Move with Time and Technology”**

b) **Goal:** – Adoption of modern technology for teaching and learning

c) **The Context:**–

In modern time technology plays a vital role in all spheres of life . Adoption of technology in the field of education has broadened the horizon of teaching and learning . Various modes like use of internet ,e-books, e-journals, e-library , automation facilities etc made the teaching learning easier .

d) **Objectives:**– The objective of adoption of modern technology is to provide up-to-date knowledge and information to the teacher and taught and to link them with rest of the world .

e) The Practice:– During the last few years many steps have been taken to equip the college with modern technology . Automation of library, computerization of office, Internet connection through Wi-Fi , Smart Class Room , E-admission process , Conference Hall with LCD Projector , CC Camera surveillance have been adopted .

f) Problems encountered and resources required:– With the financial support of UGC technological infrastructure of the institution has been upgraded . But the real achievement i.e, optimum use of resources not satisfactory . Teachers are so loaded with curricular , co-curricular and extra-curricular activities that they don't get sufficient time to use these facilities . Students are mostly from rural areas and economically backward families and they don't have access to modern technology prior to coming to college . So they hesitate to adopt modern technology . Still we try to impart it on them.

EVALUATIVE REPORT OF THE DEPARTMENT

01. Name of the Department: **Education**

02. Year of Establishment: **1988-89**

03. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **U.G.**

04. Names of Interdisciplinary courses and the departments/units involved : **Nil**

05. Annual/ semester/choice based credit system (programme wise) : **ANNUAL**

06. Participation of the department in the courses offered by other departments : **NIL**

07. Courses in collaboration with other universities, industries, foreign institutions, etc: **Nil**

08. Details of courses/programmes discontinued (if any) with reasons: **Nil**

09. Number of Teaching post:-

	Sanctioned	Filled
Professors

Associate Professors
Assistant Professors	04	04

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.): **We have adequate and competent faculty to teach the under graduate students of our college**

Sl. No .	Name of the teacher & Designation	Qualification	Specialisation	No of Years of experience	No of PhD. Students Guided for last four years
1.	Mr. Shreedhar Khuntia, H.O.D.	M.A.	i.Educational Measurement & Evaluation, ii.Educational & Vocational Guidance	33 years	Nil
2.	Mrs. Smitarani Routray, Lecturer	M.A.	i.Educational Measurement & Evaluation, ii.Educational & Vocational Guidance	24 years+	Nil
3.	Dr. Krupasindhu Karan . Lecturer	M.A., Ph.D.	i.Educational Measurement & Evaluation, ii. Teacher Education	16 years+	Nil
04	Miss.Vani Vandana Biswal. Lecturer	M.A, B.Ed	i. Educational & Vocational Guidance ii. Educational Administration & Supervision	1 Year	Nil

11. List of senior visiting faculty:- **Two**

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **25**.

13.Student-teacher Ratio (Programme wise) :- **35:1**

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15.Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG : **P.G.-03 &, Ph.D- 01**

16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**

17.Departmental projects funded By DST - FIST; UGC, DBT, ICSSR,

etc. and Total grants received : **One UGC funded MRP has been received Rs-16070/- by Dr.K.Karan**

18.Research center/facility recognized by the University: **Nil**

19.Publications:

a. Publication per faculty:

* Number of papers published in peer reviewed journals (national / international) by faculty and students –**Nil**

* Number of Publication listed in International Database (For Eg: Web of Science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCOHOST ,etc.) : **Nil**

* Monographs :**Nil**

* Chapter in Books : **02**(with ISBN numbers-By Shikshya Vikash Samiti,Odisha)

* Books Edited : **Nil**

* Book with ISBN/ISSN numbers with details of publishers : **Nil**

* Citation Index : **Nil**

* SNIP : **Nil**

* SJR :**Nil**

* Impact factor : **Nil**

* h-index : **Nil**

20.Area of consultancy and income generated : **Nil**

21.Faculty as members in

A)National committees b) International Committees c) Editorial Board: **Nil**

22.Students projects

a)Percentage of students who have done in-house projects including inter departmental/ programme : **94.17%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Nil**

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department:**One**

SL.No.	Name of The Visitors	Designation
1	Dr. Nityananda Pradhan	Professor in Education ,North Eastern Regional Institute of Education,NCERT,Shilong, Meghalaya

25.Seminars/ Conferences/Workshops organized & the source of funding

- * State Level : **One UGC**
- * Departmental : **4 in every year**

26. Student profile programme/course wise

Session	Name of Course/programme (Refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
				M	F	
2008-11	+3Arts Edn. Hons.	70	16		16	100
2009-12	+3Arts Edn. Hons.	75	16		16	87.5
2010-13	+3Arts Edn. Hons.	117	16		15	100
2011-14	+3Arts Edn. Hons.	130	16		13	100
2008-11	+3Arts Edn.Pass	30	17		17	100
2009-12	+3Arts Edn.Pass	55	42		42	100
2010-13	+3Arts Edn.Pass	38	19		19	94.73
2011-14	+3Arts Edn.Pass	35	15		15	53.33
2008-11	+3Arts Edn..Elective	50	35		35	100
2009-12	+3Arts Edn..Elective	42	25		25	100
2010-13	+3Arts Edn..Elective	56	36		36	91
2011-14	+3Arts Edn..Elective	52	35		35	94.28

27. Diversity of students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
Honours, pass,	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Many students qualified in deferent administrative services and other competitive examination of the state Govt. Public & private sector.**

29. Students progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed	Data not available
• Campus selection	

• Other than campus recruitment	
Entrepreneurship/Self-employment	Data not available

30.Details of infrastructural facilities:

a) Library : **Departmental seminar library and College library facility is available for the students.**

b) Internet facilities for Staff & Students: **Yes**

c) Class rooms with ICT facility: **Yes**

d) Laboratories: **One**

31. Number of students receiving financial assistance from college, university,government or other agencies: **23**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **Two special lecture and four seminars are conducted every year in the Dept.**

33. Teaching methods adopted to improve student learning: **Along with lecture method department uses LCD Projector and power point slides for teaching and learning.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Students of the department participate in NSS ,YRC, Eco-Club and other programmes of the institution**

35. SWOC analysis of the department and Future plans :

Strength:

- Dedicated and experienced faculty who have attended different Orientation and Refresher Courses conducted by Academic Staff College of different Universities, State, National & International Seminars and completed Minor Research Project.
- Efficient, sincere and affectionate teachers.
- Conducting regular classes.

- Power point presentation by faculty members in classrooms.
- Conduct of regular seminars.
- Power point presentation of seminar papers by faculty members and students
- Easy access to Seminar Library of the department.
- Seminar books are issued once in a Week.
- Harmonious teachers and taught relationship.
- Cordial relationship between teachers and guardians.
- Internet access to the department.
- Separate Laboratory of the department.

Weakness:

- Lack of access to modern technology of teaching.
- Rural-based and financially backward students.
- Communicative skill of the students in English is poor.
- Lack of computer skills of the students.

Opportunity:

- Use of modern technology like computer and internet in the process of teaching and learning.
- To produce good number of student researchers through project works.
- To prepare slides and papers in Power point presentation mode for seminar and conference.

Challenges:

- Easy access to modern means educational technology to each student of the department.
- To enhance learning competency and performance of the student through hard work and positive attitude.
- To make them ready for competition and challenges.

Future plan:

- Organization of student seminar competition.

- Publish mouth piece of the department.
 - More use of seminar library with adequate reference books.
 - Positive involvement of students in organizing seminar in PPP mode, study tour, project work.
-

EVALUATIVE REPORT OF THE DEPARTMENT

1. Name of the Department: **Economics**
2. Year of Establishment: **1988-89**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **U.G. (Pass & Hons.)**
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (Programme wise) : **ANNUAL**
6. Participation of the department in the courses offered by other departments : **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc: **Nil**
8. Details of courses/programmes discontinued (if any) with reasons :**Nil**
9. Number of Teaching post:-

	Sanctioned	Filled
Professors
Associate Professors
Assistant Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.): **We have adequate and competent faculty to teach the under graduate students of our college**

Sl. No .	Name of the teacher Designation	Qualification	Specialisation	No of Years of experience	No of PhD. Students Guided for last four years
1.	Mrs. Binodini Narendra.,	M.A, M.Phil.	Monetary Economics	27 years	Nil

	H.O.D.				
2.	Mrs. Jyotsna Prusty, Lecturer	M.A	Mathematical Economics	24 years	Nil

11. List of senior visiting faculty:- Nil

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: Nil

13. Student-teacher Ratio (programme wise) :- 69:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG : P.G.- 01 & M.Phil - 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded By DST - FIST; UGC, DBT, ICSSR, etc. And total grants received : Nil.

18. Research center/facility recognized by the University: Nil

19. Publications: Nil

a. Publication per faculty

* Number of papers published in peer reviewed journals (national / international) by faculty and students –**Nil**

* Number of Publication listed in International Database (For eg: Web of Science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCOHOST ,etc.) : **Nil**

* Monographs :**Nil**

* Chapter in Books : **Nil**

* Books Edited : **Nil**

* Book with ISBN/ISSN numbers with details of publishers : **Nil**

* Citation Index : **Nil**

* SNIP : **Nil**

* SJR :**Nil**

* Impact factor : **Nil**

* h-index : **Nil**

20. Area of consultancy and income generated : Nil

21. Faculty as members in

A)national committees b) International Committees c) Editorial Board: **Nil**

22. Students projects

a)Percentage of students who have done in-house projects including inter departmental/programme : **60.41%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Nil**

23. Awards / Recognitions received by faculty and students: Nil

24. List of eminent academicians and scientists / visitors to the department: 02

25.Seminars/ Conferences/Workshops organized & the source of funding:

* Departmental : **4 in every year**

* National : **Nil**

26. Student profile programme/course wise:

Session	Name of Course /Programme	Application Received	Selected	Enrolment		% of Pass
				M	F	
2008-11	+3 (Eco.Hons.)	Nil	Nil		Nil	Nil
2009-12	+3 (Eco.Hons.)	Nil	Nil		Nil	Nil
2010-13	+3 (Eco.Hons.)	24	16		09	88.88
2011-14	+3 (Eco.Hons.)	25	16		13	00
2008-11	+3 (Comp-P.S.)	93	93		83	90.36
2009-12	+3 (Comp-P.S.)	123	123		98	88.77
2010-13	+3 (Comp-P.S.)	128	128		106	89.62
2011-14	+3 (Comp-P.S.)	128	128		108	74.07
2008-11	+3 (Eco.Pass.)	Nil	Nil		Nil	Nil
2009-12	+3 (Eco.Pass.)	Nil	Nil		Nil	Nil
2010-13	+3 (Eco.Pass.)	Nil	Nil		Nil	Nil
2011-14	+3 (Eco.Pass.)	Nil	Nil		Nil	Nil

27. Diversity of students :Nil

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
Honours, pass,	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations suchas NET, SLET, GATE, Civil services, Defense services, etc. ?:

Many students qualified in deferent administrative services and other competitive examination of the state Govt. Public & private sector.

29. Students progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	NA
PGtoPh.D.	NA
Ph.D. to Post-Doctoral	NA
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Data not available
Entrepreneurship/Self-employment	Data not available

30. Details of infrastructural facilities

a) Library : **Departmental seminar library and College library facility is available for the students.**

b) Internet facilities for Staff & Students: **Yes**

c) Class rooms with ICT facility: **No**

d) Laboratories: **N.A.**

31. Number of students receiving financial assistance from college, university, government or other agencies: 05

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: One special lecture and four seminars are conducted every year in the Dept.

33. Teaching methods adopted to improve student learning: Along with traditional teaching method we use LCD Projector and power point slides for interesting learning.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Students of the department participate in NSS ,YRC, Eco-Club and other programmes of the institution.

35. SWOC analysis of the department and Future plans**Strength:**

- Dedicated and experienced faculty who have attended different Orientation and Refresher Courses, National & State Seminars and completed Minor Research Project.
- Sincere, efficient and affectionate teachers.

- Conduct of regular classes.
- Conduct of regular seminars.
- Departmental seminar library.
- Cordial relationship between teachers and students.
- Harmonious relationship between teachers and parents.

Weakness:

- The Department has no independent power point presentation (PPT).
- Financially weak students.
- Poor communicative skill of the students affects their learning and performance.

Opportunity:

- After completing the UG course the students get chance for higher studies in Tirupati University and other Universities with stipend. Being successful in competitive examinations got good jobs and achieved a better future.

Challenges:

- To involve the students for creating public awareness about Swchha Bharat Mission, Environment protection and Blood donation.

Future plan:

- Organization of student seminar competition.
 - To establish hi-tech class room with A/v aids.
 - To provide computer with internet facility.
 - To organize different camps of students and involve them to educate common man.
-

EVALUATIVE REPORT OF THE DEPARTMENT

01.Name of the Department: **English**

02. Year of Establishment: **1988-89 (General English),2010-11(Hons.)**

03.Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **U.G. (Hons.,Compulsory English)**

04.Names of Interdisciplinary courses and the departments/units involved : **Nil**

05.Annual/ semester/choice based credit system (programme wise) : **ANNUAL**

06.Participation of the department in the courses offered by other departments : **NIL**

07.Courses in collaboration with other universities, industries, foreign institutions, etc: **Nil**

08.Details of courses/programmes discontinued (if any) with reasons :**Nil**

09.Number of Teaching post:-

	Sanctioned	Filled
Professors
Associate Professors /Reader	01	01
Assistant Professors /Lecture	02	02

10.Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.): **We have adequate and competent faculty to teach the under graduate students of our college**

Sl. No.	Name of the teacher Designation	Qualification	Specialisation	No of Years of experience	No of PhD. Students Guided for last four years
1.	Mrs. Rajashree Mohapatra Reader	M.A. M.Phil	American Literature	25	Nil
2.	Mrs.Krushna Kumari Dash Lecturer	M.A	Indo Anglion Literature	22	Nil
3.	Mrs.Rashmi Maharana Lecturer	M.A	English Literature	02	Nil

11.List of senior visiting faculty:- **Nil**

12.Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **33**

13.Student-teacher Ratio (programme wise) :-**164:1**

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15.Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG :

P.G.-02 & M.Phil-01

16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**

17.Departmental projects funded By DST - FIST; UGC, DBT, ICSSR, etc. And total grants received : **Nil**.

18.Research center/facility recognized by the University: **Nil**

19.Publications:**Nil**

a.Publication per faculty

* Number of papers published in peer reviewed journals (national / international) by faculty and students –**Nil**

* Number of Publication listed in International Database (For Eg: Web of Science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCOHOST ,etc.) : **Nil**

* Monographs :**Nil**

* Chapter in Books : **Nil**

* Books Edited : **Nil**

* Book with ISBN/ISSN numbers with details of publishers : **Nil**

* Citation Index : **Nil**

* SNIP : **Nil**

* SJR :**Nil**

* Impact factor : **Nil**

* h-index : **Nil**

20.Area of consultancy and income generated : **Nil**

21.Faculty as members in

A)national committees b) International Committees c) Editorial Board: **Nil**

22.Students projects

a) Percentage of students who have done in-house projects including inter departmental/programme : **61.9%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Nil**

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25.Seminars/ Conferences/Workshops organized & the source of funding

* National : **Nil**

* International : **Nil**

26. Student profile Programme /course wise :

Session	Name of	Appl.	Selected	Enrolment	Pass %
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	Course /Programme	Received		M	F	
2008-11	+3 (Eng.Hons.)	Nil	Nil		Nil	Nil
2009-12	+3 (Eng.Hons.)	Nil	Nil		Nil	Nil
2010-13	+3 (Eng.Hons.)	03	01		01	100%
2011-14	+3 (Eng.Hons.)	04	01		01	100%
2008-11	+3 (Comp-Eng.)	93	93		83	90.36
2009-12	+3 (Comp-Eng.)	123	123		98	88.77
2010-13	+3 (Comp-Eng.)	128	128		106	89.62
2011-14	+3 (Comp-Eng.)	128	128		108	74.07

27. Diversity of students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Students progression

30.Details of infrastructural facilities a) Library : Departmental seminar	Student progression	Against enrolled %
	UG to PG	Data not available
	PG to M.Phil.	N.A
	PGtoPh.D.	N.A
	Ph.D. to Post-Doctoral	N.A
	Employed <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Campus selection <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Other than campus recruitment	Data not available
	Entrepreneurship/Self-employment	Data not available

ar library and College library facility is available for the students.

b) Internet facilities for Staff & Students: **Yes**

c) Class rooms with ICT facility: **Nil**

d) Laboratories: **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies: **04**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: **One special lecture and four seminars are conducted every year in the Dept.**

33. Teaching methods adopted to improve student learning: **Along with traditional teaching method we use LCD Projector and power point slides for interesting learning.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Students of the department participate in NSS ,YRC, Eco-Club and other programmes of the institution.**

35. SWOC analysis of the department and Future plans

Strength:

- Successful academic result
- Extra doubt clearing classes through personal contact.
- Healthy teaching -learning atmosphere.
- Students Co-operation 100%.

Weakness:

- Inadequate staff .
- Insufficient text books and reference books
- Poor communicative skill of the students adversely affects their learning and performance .

Opportunity:

- After completing their UG course students get chance for higher studies in the state level .

Challenges:

- Enrichment of Library with reference books for prospective Honours students.
- Opening of Language Lab .
- Organising state / National Level seminar.
- Organising soft skill and personality development programmes by inviting resource persons from outside.
- The faculty members of this department are to be supported to undertake collaborative research work .

EVALUATIVE REPORT OF THE DEPARTMENT

01.Name of the Department: **History**

02.Year of Establishment: **1988 (Pass),1994(Hons.)**

03.Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **U.G**

04.Names of Interdisciplinary courses and the departments/units involved : **Indian Society and Culture**

05.Annual/ semester/choice based credit system (programme wise) : **ANNUAL**

06.Participation of the department in the courses offered by other departments : **NIL**

07.Courses in collaboration with other universities, industries, foreign institutions, etc: **Nil**

08.Details of courses/programmes discontinued (if any) with reasons :**Nil**

09.Number of Teaching post:-

	Sanctioned	Filled
Professors
Associate Professors /Reader
Assistant Professors /Lecture	03	03

10.Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.): **We have adequate and competent faculty to teach the under graduate students of our college**

Sl. No .	Name of the teacher & Designation	Qualifi cation	Speciali zation	No of Years of experience	No of PhD. Students Guided for last four years
1.	Mrs. Basanti lata Das., Lecturer	M.A. M.Phil	Ancient Indian History	24	Nil
2.	Mrs. Sradhanjali Tripathy, Lecturer	M.A. M.Phil	Modern Indian History	20	Nil
3.	Mrs Kasturi Sahoo, Lecturer	M.A	Odisha History	18	Nil

11.List of senior visiting faculty:- **Nil**

12.Percentage of lectures delivered and practical classes

handled(programme wise) by temporary faculty: **Nil**

13.Student-teacher Ratio (programme wise) : **56:1**

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15.Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG : **P.G.-01 & M.Phil-02**

16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**

17.Departmental projects funded By DST - FIST; UGC, DBT, ICSSR, etc. And total grants received : **Nil**.

18.Research center/facility recognized by the University: **Nil**

19.Publications:**Nil**

a.Publication per faculty

* Number of papers published in peer reviewed journals (national / international) by faculty and students –**Nil**

* Number of Publication listed in International Database (For eg: Web of Science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCOHOST ,etc.) : **Nil**

* Monographs :**Nil**

* Chapter in Books : **Nil**

* Books Edited : **Nil**

* Book with ISBN/ISSN numbers with details of publishers : **Nil**

* Citation Index : **Nil**

* SNIP : **Nil**

* SJR :**Nil**

* Impact factor : **Nil**

* h-index : **Nil**

20.Area of consultancy and income generated : **Nil**

21.Faculty as members in

A)national committees b) International Committees c) Editorial Board: **Nil**

22.Students projects

a)Percentage of students who have done in-house projects including inter departmental/programme : **61.9%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Nil**

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the

department: **Nil**

25.Seminars/ Conferences/Workshops organized & the source of funding

* National : **Nil**

* International : **Nil**

26. Student profile Programme /course wise :

Session	Name of Course /Programme	Applicati on Received	Select ed	Enrolment		Pass %
				M	F	
2008-11	+3 (Hist.Hons.)	20	11		06	100%
2009-12	+3 (Hist.Hons.)	15	04		02	100%
2010-13	+3 (Hist.Hons.)	26	16		09	100%
2011-14	+3 (Hist.Hons.)	28	16		14	100%
2008-11	+3 Hist.Elective.	32	32		32	96.87%
2009-12	+3 Hist.Elective.	14	14		14	92.85%
2010-13	+3 Hist.Elective.	10	10		10	100%
2011-14	+3 Hist.Elective.	07	07		07	85.71%
2008-11	+3 (Comp-ISC)	93	93		83	90.36
2009-12	+3 (Comp-ISC)	123	123		98	88.77
2010-13	+3 (Comp-ISC)	128	128		106	89.62
2011-14	+3 (Comp-ISC)	128	128		108	74.07

27. Diversity of students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Students progression

Student progression	Against % enrolled
UG to PG	20%

PG to M.Phil.	N.A
PGtoPh.D.	N.A
Ph.D. to Post-Doctoral	N.A
Employed <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Campus selection <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Other than campus recruitment	NIL 35
Entrepreneurship/Self-employment	50

30.Details of infrastructural facilities

a) Library : **Departmental seminar library and College library facility is available for the students.**

b) Internet facilities for Staff & Students: **Yes**

c) Class rooms with ICT facility: **Yes**

d) Laboratories: **No**

31. Number of students receiving financial assistance from college, university government or other agencies:**07**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **Nil**

33. Teaching methods adopted to improve student learning: **Along with traditional teaching method we use LCD Projector and power point slides for interesting learning.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Y.R.C ,N.S.S & Other social awareness programmes.

35. SWOC analysis of the department and Future plans

For student enrichment programme from time to time the department arranged same curricular based discussion and class room seminar.

Strength:

- Efficient faculty capable of effective teaching & Special Departmental library.

Weakness:

- No spacious room.

Opportunity:

- Students will learn past glory and culture of India.
- The subject will prepare the students for future competitive examinations and make them well versed in G.K .
- It will teach the past failures and give way for a bright future .

Challenges:

- Poor employment opportunity for UG students in traditional subject like history .

EVALUATIVE REPORT OF THE DEPARTMENT

1.Name of the Department: **Home Science**

2.Year of Establishment: **1988-1989**

3.Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated): **UG (General)**

4.Names of Interdisciplinary courses and the departments/units involved
Names of Interdisciplinary.... : **Nil**

5.Annual/ semester/choice based credit system (Programme wise):
ANNUAL

6.Participation of the department in the courses offered by other departments: **Nil**

7.Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**

8.Details of courses/programmes discontinued (if any) with reasons: **N.A.**

9.Number of Teaching posts:

	Sanctioned	Filled
Professors
Associate Professors	01	01
Assistant Professors	01	00

10. Faculty profile with name, qualification, designation, specialization,

(D.Sc./D.Litt./Ph.D. / M. Phil. etc.): adequacy and competency of faculty

We have adequate and competent faculty to teach the under graduate students of our college

Sl. No.	Name of the teacher Designation	Qualification	Specialization	Teaching experience	No of PhD. Students Guided for last four years
1.	Smt. Puspallata Dash H.O.D., Reader	M.A.	Dissertation	30	Nil

11. List of senior visiting faculty: **One**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **N.A.**

13. Student -Teacher Ratio (programme wise): **128:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **One**.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.: **P.G.-01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

18. Research Centre /facility recognized by the University: **Nil**

19. Publications:

a) Publication per faculty

* Number of papers published in peer reviewed journals (National / International) by faculty and students – **Nil**

* Number of Publication listed in International Database (For eg: Web of Science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCOHOST ,etc.) : **Nil**

* Monographs : **Nil**

* Chapter in Books : **Nil**

* Books Edited : **Nil**

* Book with ISBN/ISSN numbers with details of publishers : **Nil**

* Citation Index : **Nil**

* SNIP : **Nil**

* SJR : **Nil**

* Impact factor : **Nil**

* h-index : **Nil**

20.Areas of consultancy and income generated: **Nil**

21.Faculty as members in

A) National committees b) International Committees c) Editorial Board: **Nil**

22.Students projects

a)Percentage of students who have done in-house projects including inter departmental/programme: **100%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : **Nil**

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department: **One**

25. Seminars/ Conferences/Workshops organized & the source of funding

* Departmental : **4 in every year**

* National : **Nil**

26. Student profile Programme /course wise :

Session	Name of Course /Programme	Application Received	Selected	Enrolment		Pass %
				M	F	
2008-11	+3 (H.Sc. Pass)	07	04		04	100%
2009-12	+3 (H.Sc. Pass)	00	00		00	00
2010-13	+3 (H.Sc. Pass)	00	00		00	00
2011-14	+3 (H.Sc. Pass)	10	06		03	66.67%
2008-11	+3 (H.Sc. Ele.)	65	55		51	100%
2009-12	+3 (H.Sc. Ele.)	110	93		85	96.47%
2010-13	+3 (H.Sc. Ele.)	112	101		89	96.62%
2011-14	+3 (H.Sc. Ele.)	95	82		80	97.5%

27. Diversity of students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G, (pass)	100%	Nil	Nil

28. . How many students have cleared national and state competitive examinations such

as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Information not available**

29. Students progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	N.A
PGtoPh.D.	N.A
Ph.D. to Post-Doctoral	N.A
Employed <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Campus selection <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Other than campus recruitment	Data not available
Entrepreneurship/Self-employment	Data not available

30.Details of infrastructural facilities

a) Library : **Departmental seminar library and College library facility is available for the students.**

b) Internet facilities for Staff & Students: **Yes**

c) Class rooms with ICT facility: **No**

d) Laboratories: **One**

31. Number of students receiving financial assistance from college, university,government or other agencies: **02**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **One special lecture and four seminars are conducted every year in the Dept.**

33. Teaching methods adopted to improve student learning: **Along with traditional teaching method we use LCD Projector and power point slides for interesting learning.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Students of the department participate in NSS ,YRC and other programmes of the institution.**

35. SWOC analysis of the department and Future plans

Strength:

- Successful academic result
- Experienced & Sincere faculty .
- Healthy teaching -learning atmosphere.
- Students attendance 100%.

Weakness:

- The Department has no. separate reading room.
- There is lack of adequate no. of teaching staff in the Department.
- There is no provision of Honours classes in the Department.

Opportunity:

- Since it is a practical subject.
- There is wide scope for the students to learn tailoring , Knitting ,Cooking, Catering, wearing and to become a good decision maker & home maker and

managerial responsibility.

Challenges:

- Organizing State / National Level seminar.
- Organizing soft skill and personality development programmes by inviting resource persons from outside.
- The faculty members of this department are to be supported to undertake collaborative research work .

Future Plan:

- Opening of Honours classes in the Department
- To organize National Seminars.

EVALUATIVE REPORT OF THE DEPARTMENT

01.Name of the Department: **ODIA**

02.Year of Establishment: **1988-89**

03.Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **U.G.**

04.Names of Interdisciplinary courses and the departments/units involved : **Nil**

05.Annual/ semester/choice based credit system (programme wise) : **ANNUAL**

06.Participation of the department in the courses offered by other departments : **Yes**

07.Courses in collaboration with other universities, industries, foreign institutions, etc: **Nil**

08.Details of courses/programmes discontinued (if any) with reasons : **Nil**

09.Number of Teaching post:-

	Sanctioned	Filled
Professors
Associate Professors/Reader
Assistant Professors/Lecture	02	02

10.Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.): **We have adequate and competent faculty to teach the under graduate students of our college.**

Sl. No .	Name of the teacher Designation	Qualification	Specialization	No of Years of experience	No of PhD. Students Guided for last four years
1.	Smt. Sakila Jamal, HOD	M.A.,BEd,	Folklore	25	Nil

2.	Dr. BidyutPrava Mishra, Lecturer	M.A. PhD,N.E.T Computer C.C.C	Linguistics	23	Nil
3.	Miss Monalisha Dalabehera, Lecturer	M.A	Modern Poetry	1	Nil

11. List of senior visiting faculty:- Six

Name	Date of visit	Purpose
Dr.Harihara Kanungo	27.06.2012	As a resource person in the state level seminar sponsored by U.G.C in the Odia department
Prof.Smt.Sanghamitra Mishra, Reader in Utkal University	27.06.2012	As a resource person in the state level seminar sponsored by U.G.C in the Odia department
Prof Dr. Prafulla Kumar Dhal Director of BR/CS BBSR	28.06.2012	As a resource person in the state level seminar sponsored by U.G.C in the Odia department
Prof. Banabihari Choudhury Rtd. Prof. Philosophy Revensha University	28.06.2012	As a resource person in the state level seminar sponsored by U.G.C in the Odia department
Dr. Banambar Prusty Lecture in Odia Nayagarh Autonomous College Nayagarh	12.12.2013	As Resource person in the institutional seminar
Dr. Banambar Prusty Lecture in Odia Nayagarh Autonomous College Nayagarh	15.12.2014	As Resource person in the institutional seminar

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty:**33**

13. Student-teacher Ratio (programme wise) :-**190:1**

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**

15.Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG : **P.G.-02 & Ph.D- 01**

16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Dr, BidutPrava Mishra Lect. in Odia had got M.R.P & State level seminar from the U.G.C fund.**

17.Departmental projects funded By DST - FIST; UGC, DBT, ICSSR, etc. And total grants received : **One MRP funded by UGC of Rs.32000.00**

18.Research center/facility recognized by the University: **Nil**

19.Publications:

a.Publication per faculty:

- Number of papers published in peer reviewed journals (national / international) by faculty and students: – **Articles published in deferent daily , Magazine & Journal.(Copy Enclosed)**
- Number of Publication listed in International Database (For Eg: Web of Science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCOHOST ,etc.) : **So many articles also published in state level & National level seminar. (Copy Enclosed)**
- Monographs :**Nil**
- Chapter in Books : **Nil**
- Books Edited : **Nil**
- Book with ISBN/ISSN numbers with details of publishers : **Nil**
- Citation Index : **Nil**
- SNIP : **Nil**
- SJR :**Nil**
- Impact factor : **Nil**
- h-index : **Nil**

20.Area of consultancy and income generated : **Nil**

21.Faculty as members in A)national committees b) International Committees c) Editorial Boards: **Dr. Bidyutprava Mishra Lect. In Odia has been chosen for distinguished standing & has been conferred with an honorary appointment to the professional women's Advisory Board, Member of state Tulashi Sahitya Sansoda ,Member of Odia Sahitya Samaja .**

22.Students projects

a)Percentage of students who have done in-house projects including inter departmental/programme :**63.63%**

b)Percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/Industry/ other agencies: **Nil**

23. Awards / Recognitions received by faculty and students:**Dr. Bidutprava Mishra Lect. In Odia best owed with the coveted Prajantatra ,Prachar Samiti ,Bishuba Milana Award for short stories in 2001.**

24. List of eminent academicians and scientists / visitors to the department:

Name	Date of visit	Purpose
Dr.Harihara Kanungo	27.06.2012	As a resource person in the state level seminar sponsored by U.G.C in the Odia department
Prf.Smt.Saghamitra Mishra, Reader in Utkal University	27.06.2012	As a resource person in the state level seminar sponsored by U.G.C in the Odia department
Prof Dr. Prafulla Kumar Dhal Director of BR/CS BBSR	28.06.2012	As a resource person in the state level seminar sponsored by U.G.C in the Odia department
Prof. Banabihari Choudhury Rtd. Prof. Philosophy Revensha University	28.06.2012	As a resource person in the state level seminar sponsored by U.G.C in the Odia department
Dr. Banambar Prusty Lecturer in Odia Nayagarh Autonomous College Nayagarh	12.12.2013	As Resource person in the institutional seminar
Dr. Banambar Prusty Lecturer in Odia Nayagarh Autonomous College Nayagarh	15.12.2014	As Resource person in the institutional seminar

25. Seminars/ Conferences/Workshops organized & the source of funding
Departmental : **State level -One (UGC Funded)**

26. Student profile programme/course wise:

Session	Name of Course /Programme	Application Received	Selected	Enrolment		Pass %
				M	F	
2008-11	+3 (Odia.Hons.)	Nil	Nil	Nil	Nil	Nil
2009-12	+3 (Odia.Hons.)	Nil	Nil	Nil	Nil	Nil
2010-13	+3 (Odia.Hons.)	32	16		14	92.85%
2011-14	+3 (Odia.Hons.)	35	16		14	71.42
2008-11	+3 (Odia.Ele.)	10	10		10	100%
2009-12	+3 (Odia.Ele.)	22	22		22	100%
2010-13	+3 (Odia.Ele.)	34	34		34	100%
2011-14	+3 (Odia.Ele.)	35	35		35	97.14%
2008-11	+3 (Comp.Odia)	93	93		83	100%
2009-12	+3 (Comp.Odia)	123	123		98	100%
2010-13	+3 (Comp.Odia)	128	128		106	100%
2011-14	+3 (Comp.Odia)	128	128		108	100%

27. Diversity of students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such

as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Students progression:

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	N.A
PGtoPh.D.	N.A
Ph.D. to Post-Doctoral	N.A
Employed <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Campus selection <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Other than campus recruitment	NIL 20
³ Entrepreneurship/Self-employment	60

.Details of infrastructural facilities

a) Library :**The Student use seminar departmental library & college Library.**

b) Internet facilities for Staff & Students: **The students use college internet for exam. & study.**

c) Class rooms with ICT facility: **Nil**

d) Laboratories: **Nil.**

31. Number of students receiving financial assistance from college, university, government or other agencies: **10 Students**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **The department has conducted expert talks by eminent for student enrichment .**

33. Teaching methods adopted to improve student learning: **Students use internet & PowerPoint.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **The students of this department actively participating through N.S.S & YRC Unit.**

35. SWOC analysis of the department and Future plans

Strength:

- Healthy teaching & learning atmosphere.
- Internal teacher & students relationship.

Weakness:

- Non availability of required faculty members due to retirement.
- Students come from cultural diversity of linguistic back ground , which leads an average results.

Opportunity:

- Some students are placed in different & non Govt. jobs.
- Some students are going for higher education.

Future plan:

- To organize U.G.C National level seminar.
- To enhance reference Books & Journal departmental library.
- To prepare the Hons. Students to participate in the other college seminars and conference.

EVALUATIVE REPORT OF THE DEPARTMENT

01.Name of the Department: **Political Science**

02. Year of Establishment: **1988-89**

03.Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **U.G**

04.Names of Interdisciplinary courses and the departments/units involved : **Nil**

05.Annual/ semester/choice based credit system (programme wise) :

ANNUAL

06.Participation of the department in the courses offered by other departments : **NIL**

07.Courses in collaboration with other universities, industries, foreign institutions, etc: **Nil**

08.Details of courses/programmes discontinued (if any) with reasons :**Nil**

09.Number of Teaching post:-

	Sanctioned	Filled
Professors
Associate Professors
Assistant Professors	03	03

10.Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.): **We have adequate and competent faculty to teach the under graduate students of our college**

Sl. No	Name of the teacher Designation	Qualification	Specialization	No of Years of experience	No of PhD. Students Guided for last four years
1.	Reena Bala Acharya, Lecturer	M.A., M.Phil. , B.Ed.	Political Sociology	23	Nil
2.	Aditya Kumar Mishra, Lecturer	M.A(Pol.Sc.) M.A (Pub.Admn.)	Federal Politics	22	Nil
3	Sri Prabhat Ku. Nayak, Lecturer	M.A., M.Phil.	State Politics	09	Nil

11.List of senior visiting faculty:- **Nil**

12.Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **Nil**

13.Student-teacher Ratio (programme wise) :

14.Number of academic support staff (technical) and administrative staff; sanctioned and filled : **NA**

15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG :
MPhil -02, PG-01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**

17. Departmental projects funded By DST - FIST; UGC, DBT, ICSSR, etc. And total grants received : **Nil**.

18. Research center/facility recognized by the University: **Nil**

19. Publications:

a. Publication per faculty :

* Number of papers published in peer reviewed journals (national / international) by faculty and students – **Nil**

* Number of Publication listed in International Database (For eg: Web of Science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCOHOST ,etc.) : **Nil**

* Monographs : **Nil**

* Chapter in Books : **Nil**

* Books Edited : **Nil**

* Book with ISBN/ISSN numbers with details of publishers : **Nil**

* Citation Index : **Nil**

* SNIP : **Nil**

* SJR : **Nil**

* Impact factor : **Nil**

* h-index : **Nil**

20. Area of consultancy and income generated : **Nil**

21. Faculty as members in

A) national committees b) International Committees c) Editorial Board: **Nil**

22. Students projects

a) Percentage of students who have done in-house projects including inter departmental/ programme : **66.66%**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department:

25. Seminars/ Conferences/Workshops organized & the source of funding

* Departmental: **4 in every year**

* National: **Nil**

26. Student profile Programme /course wise :

Session	Name of Course /Programme	Application Received	Selected	Enrolment		Pass %
				M	F	
2008-	Hons.	26	16		16	80%

11	Pass	-	-		-	-
	Elective	-	-		-	-
2009-12	Hons.	24	16		16	100%
	Pass	-	-		-	-
	Elective	-	-		-	-
2010-13	Hons.	30	16		16	93%
	Pass	-	-		-	-
	Elective	-	-		-	-
2011-14	Hons.	27	16		16	100%
	Pass	-	-		-	-
	Elective	-	-		-	-

27. Diversity of students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
Honours, pass,	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: **Information not available**

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	
PGtoPh.D.	
Ph.D. to Post-Doctoral	
Employed	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Campus selection <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Other than campus recruitment	
Entrepreneurship/Self-employment	

Details of infrastructural facilities

a) Library : **Departmental seminar library and College library facility is available for the students.**

b) Internet facilities for Staff & Students: **Yes**

c) Class rooms with ICT facility: **YES**

d) Laboratories: **N.A.**

31. Number of students receiving financial assistance from college, university, government or other agencies : **10**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **One special lecture and four seminars are conducted every year in the Dept. Study tour organized . Remedial classes taken for doubt clarification .**

33. Teaching methods adopted to improve student learning: **Along with traditional teaching method we use LCD Projector and power point slides for interesting learning.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities.: **Students of the department participate in NSS ,YRC, Eco-**

Club and other programmes of the institution.

35. SWOC analysis of the department and Future plans

Strength:

- Dedicated and experienced faculty who have attended different Orientation and Refresher Courses, International ,National & State Seminars and completed Minor Research Project.
- Sincere, efficient and affectionate teachers.
- Conduct of regular classes.
- Conduct of regular seminars.
- Departmental seminar library.
- Cordial relationship between teachers and students.
- Harmonious relationship between teachers and parents.

Weakness:

- The Department has no independent power point presentation (PPT).
- Financially weak students.
- Poor communicative skill of the students affects their learning and performance.

Opportunity:

- After completing the UG course the students get chance for higher studies in Tirupati University and other Universities with stipend. Being successful in competitive examinations got good jobs and achieved a better future.

Challenges:

- To involve the students for creating public awareness about Swachha Bharat Mission, Environment protection and Blood donation.

Future plan:

- Organization of student seminar competition.
- To establish hi-tech class room with A/v aids.
- To provide computer with internet facility.
- To organize different camps of students and involve them to educate common man.

EVALUATIVE REPORT OF THE DEPARTMENT

01.Name of the Department: **Psychology**

02.Year of Establishment: **1988-89**

03.Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **U.G**

04.Names of Interdisciplinary courses and the departments/units involved : **Nil**

05. Annual/ semester/choice based credit system (programme wise) :

ANNUAL

06. Participation of the department in the courses offered by other departments : **NIL**

07. Courses in collaboration with other universities, industries, foreign institutions, etc: **Nil**

08. Details of courses/programmes discontinued (if any) with reasons : **Nil**

09. Number of Teaching post:-

	Sanctioned	Filled
Professors
Associate Professors
Assistant Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.): **We have adequate and competent faculty to teach the under graduate students of our college**

Sl. No.	Name of the teacher Designation	Qualification	Specialization	No of Years of experience	No of PhD. Students Guided for last four years
1.	Mrs. Puspita Mohanty, Lecturer	M.A.	Industrial and Organizational Psychology & Advance Social Psychology	25	Nil
2.	Miss Rajashree Mohanty, Lecturer	M.A., B.Ed	Guidance and Counseling & Educational Psychology	25	Nil

List of senior visiting faculty:- **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**

13. Student-teacher Ratio (programme wise) : **53:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **01**

15. Qualification of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG : **P.G.-02**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**

17. Departmental projects funded By DST - FIST; UGC, DBT, ICSSR,

etc. And total grants received:**Nil**.

18.Research center/facility recognized by the University: **Nil**

19.Publications:

a.Publication per faculty :

* Number of papers published in peer reviewed journals (National / International) by faculty and students –**Nil**

* Number of Publication listed in International Database (For eg: Web of Science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCOHOST ,etc.) : **Nil**

* Monographs :**Nil**

* Chapter in Books : **Nil**

* Books Edited : **Nil**

* Book with ISBN/ISSN numbers with details of publishers : **Nil**

* Citation Index : **Nil**

* SNIP : **Nil**

* SJR :**Nil**

* Impact factor : **Nil**

* h-index : **Nil**

20.Area of consultancy and income generated : **Nil**

21.Faculty as members in

A)National committees b) International Committees c) Editorial Board: **Nil**

22.Students projects

a)Percentage of students who have done in-house projects including inter departmental/programme : **100%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Nil**

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department: **Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding:

*Departmental : **4 in every year**

* National : **Nil**

26. Student profile Programme /course wise :

Session	Name of Course /Programme	Application Received	Selected	Enrolment		Pass %
				M	F	
2008-11	+3Psy.(Pass)	25	18		10	100%
2009-12	+3Psy.(Pass)	27	19		07	100%
2010-13	+3Psy.(Pass)	20	15		12	100%
2011-14	+3Psy.(Pass)	45	36		07	85.71%
2008-11	+3 Psy.(Ele.)	08	08		08	100%
2009-12	+3 Psy.(Ele.)	12	12		12	100%
2010-13	+3 Psy.(Ele.)	03	03		03	100%
2011-14	+3 Psy.(Ele.)	28	28		28	100%

27. Diversity of students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G(General)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Students progression:

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	N.A
PGtoPh.D.	N.A
Ph.D. to Post-Doctoral	N.A
Employed <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Campus selection <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Other than campus recruitment	NIL 20
Entrepreneurship/Self-employment	60

30.Details of infrastructural facilities

a) Library :**The Student use seminar departmental library & college Library.**

b) Internet facilities for Staff & Students: **The students use college internet for exam. & study.**

c) Class rooms with ICT facility: **Nil**

d) Laboratories: **One.**

31. Number of students receiving financial assistance from college, university,government or other agencies: **03 Students**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **The department has conducted expert talks by eminent scholars for student enrichment .**

33. Teaching methods adopted to improve student learning: **Students use internet & PowerPoint.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **The students of this department are actively participating in N.S.S & YRC Unit.**

35. SWOC analysis of the department and Future plans

For student enrichment programme from time to time the department

arranging some curricular based discussion and class room seminar.

Strength:

- Faculty with capability of effective teaching.
- Availability of up to date teaching instruments.

Weakness:

- Insufficient spacious room for Laboratory.
- No special departmental library or reading room.

Opportunity:

- Students can learn about scientific and adjustive behavior.
- The subject will provide a broad sphere for all types of competitive exams.
- It will help them to lead a healthy moral and happy life.
- The students can have healthy understanding of their environment /surrounding.
- As it a living science it can help each student in every sphere of their interaction & understanding.
- Sufficient opportunity for employment.

Challenges:

- Non application of the subject from the trend level like in the 1st grade of the school education , which can solve the chaotic situation arising in every sphere of modern day to day life.

EVALUATIVE REPORT OF THE DEPARTMENT

01.Name of the Department: **SANSKRIT**

02.Year of Establishment: **1988-89**

03.Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)- **U.G.**

04.Names of Interdisciplinary courses and the departments/units involved : **Nil**

05.Annual/ semester/choice based credit system (programme wise) : **ANNUAL**

06.Participation of the department in the courses offered by other departments: **NIL**

07.Courses in collaboration with other universities, industries, foreign institutions, etc: **Nil**

08.Details of courses/programmes discontinued (if any) with reasons :**Nil**

09.Number of Teaching post:-

	Sanctioned	Filled
Professors
Associate Professors

Assistant Professors	03	03
----------------------	----	----

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.): **We have adequate and competent faculty to teach the under graduate students of our college**

Sl. No.	Name of the teacher Designation	Qualification	Specialisation	No of Years of experience	No of PhD. Students Guided for last four years
1.	Mr. Trinath Pal H.O.D.	M.A.	Literature	29 years	Nil
2.	Dr. Manasi Sahoo, Lecturer	M.A. M.Phil. Ph. D	Veda	24 years+	Nil
3.	Miss Debasmita Pattanaik, Lecturer	M.A	Literature	16 years+	Nil

11. List of senior visiting faculty:- **One**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **N.A.**

13. Student-teacher Ratio (programme wise) :- **138:1**

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **N.A.**

15. Qualification of teaching faculty with D.S.c/ D.Litt/ Ph.D/ MPhil / PG : **P.G.-02 & M. Phil, Ph. D- 01**

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **01- National**

17. Departmental projects funded By DST - FIST; UGC, DBT, ICSSR, etc. And total grants received : **Two UGC funded MRP has been received by Dr. M. Sahoo of Rs.135500.00 & One National Seminar by the Department of Rs.150000.00**

18. Research center/facility recognized by the University: **Nil**

19. Publications:

a. Publication per faculty

* Number of papers published in peer reviewed journals (National / International) by faculty and students – **Nil**

* Number of Publication listed in International Database (For e.g: Web of Science, Scopus, Humanities International complete, Dare Database – International Social Sciences Directory, EBSCOHOST ,etc.) : **Nil**

* Monographs : **Nil**

* Chapter in Books : **Nil**

- * Books Edited : **Nil**
- * Book with ISBN/ISSN numbers with details of publishers : **Nil**
- * Citation Index : **Nil**
- * SNIP : **Nil**
- * SJR : **Nil**
- * Impact factor : **Nil**
- * h-index : **Nil**

20. Area of consultancy and income generated : **One**

21. Faculty as members in

A) National committees b) International Committees c) Editorial Boards.: **One**

22. Students projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **66.66%**

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **Nil**

23. Awards / Recognitions received by faculty and students: **Nil**

24. List of eminent academicians and scientists / visitors to the department: **One**

25. Seminars/ Conferences/Workshops organized & the source of funding

* Departmental: **4 in every year**

* National: **One UGC**

26. Student profile programme/course wise

Session	Name of Course/programme (refer question no. 4) B.A	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2008-11	+3Arts Sans.Hons.	45	16		14	92.85%
2009-12	+3Arts Sans.Hons.	51	16		15	93.33%
2010-13	+3Arts Sans.Hons.	52	16		11	100%
2011-14	+3Arts Sans.Hons.	56	16		13	84.61%
2008-11	+3Arts Sans.Pass	02	02		01	100%
2009-12	+3Arts Sans.Pass	08	08		03	100%
2010-13	+3Arts Sans.Pass	01	01		01	100%
2011-14	+3Arts Sans.Pass	00	00		00	00
2008-11	+3Arts Sans.Elective	30	30		30	100%
2009-12	+3Arts Sans.Elective	37	37		37	97.29%
2010-13	+3Arts Sans.Elective	39	39		39	100%
2011-14	+3Arts Sans.Elective	31	31		31	96.77%

27. Diversity of students :

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
Honours, pass,	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?: **Information not available**

29. Students progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	
PGtoPh.D.	
Ph.D. to Post-Doctoral	
Employed	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Campus selection	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of infrastructural facilities

a) Library : **Departmental seminar library and College library facility is available for the students.**

b) Internet facilities for Staff & Students: **Yes**

c) Class rooms with ICT facility: **Yes**

d) Laboratories: **N.A.**

31. Number of students receiving financial assistance from college, university, government or other agencies: **13**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: **One special lecture and four seminars are conducted every year in the Dept.**

33. Teaching methods adopted to improve student learning: **Along with traditional teaching method, we use LCD Projector and power point slides for interesting learning.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities: **Students of the department participate in NSS ,YRC, Eco-Club and other programmes of the institution.**

35. SWOC analysis of the department and Future plans
Strength:

- Dedicated and experienced faculty who have attended different Orientation and Refresher Courses, National & State Seminars and completed Minor Research Project.
- Sincere, efficient and affectionate teachers.
- Conduct of regular classes.
- Conduct of regular seminars.
- Departmental seminar library.

- Cordial relationship between teachers and students.
- Harmonious relationship between teachers and parents.

Weakness:

- The Department has no independent power point presentation (PPT).
- Financially weak students.
- Poor communicative skill of the students affects their learning and performance.

Opportunity:

- After completing the UG course the students get chance for higher studies in Tirupati University and other Universities with stipend. Being successful in competitive examinations got good jobs and achieved a better future.

Challenges:

- To involve the students for creating public awareness about **Swachha Bharat Mission**, Environment protection and Blood donation.

Future plan:

- Organization of student seminar competition.
- To establish hi-tech class room with A/v aids.
- To provide computer with internet facility.
- To organize different camps of students and involve them to educate common man.

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.


Signature of the Head of the institution
19.5.15
with seal **Principal**
N.P. Mahila Mahavidyalaya
NAYAGARH

Place: Nayagarh

Date: 14.05.2015

Annexure-I

Form No. 100



Certificate of Registration of Societies
ACT XXI OF 1860

No. PR 3434 1980-1981

I hereby certify that Establishment and
Management of Nayagarh Prajamandal Mahila
Mahavidyalaya At P.O. Nayagarh.
has this day been registered under the Societies
Registration Act (No. XXI of 1860).

Given under my hand at Puri
this Fourteenth day of November
One thousand nine hundred and Eighty

Addl. Registrar of Societies,
Puri, Orissa

OGP (Forms) 1269-23-30-3-1979

Annexure-II

(15) 30/11/90

Government of Orissa
Education and Youth Services Department

No.IVE/C-210/90 51097 /EYS..Dt. 23/11/90

From Capt. P.K. Satpathy, O.E.S.(I),
Deputy Secretary to Government

To The Director, Higher Education,
Orissa, Bhubaneswar.

Sub: Grant of permanent Govt. concurrence for
Three year Degree Course in Arts/ in
Praja Mandal Mahila Mahavidyalaya, Nayagarh,
in the district of Puri.

Sir,

I am directed to write a reference to your office letter No.4926-CH Dt.20.8.90 on the above subject and to say that after careful consideration, Government have been pleased to accord permanent concurrence for three year Degree Classes in Arts in Praja Mandal Mahila Mahavidyalaya, Nayagarh, in the district of Puri with effect from the academic session, 1990-91 with the same number of roll strength, subject and stream for which provisional Temporary concurrence was granted for, 1989-90 and subject to grant of affiliation by utkal university.

2. This order of concurrence of Government is subject to the following terms and conditions.

(a) Management of the College shall take steps to separate +2 wing of the College, if any from the degree college so that degree college becomes a separate entity with the following:

(i) Land registered in name of the degree college.

(ii) Buildings are on the land so registered in name of the degree college, i.e. atleast 2 halls and 4 class rooms for exclusive use of degree classes.

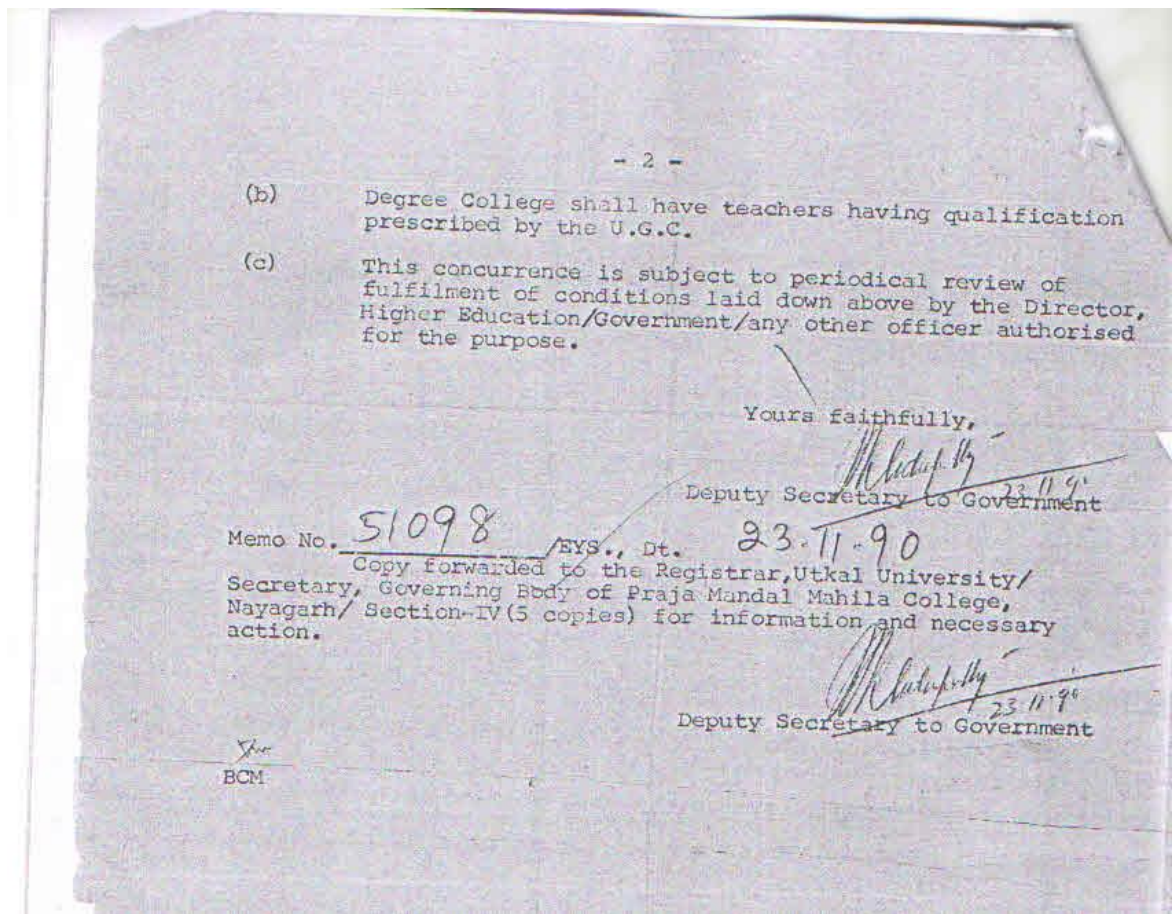
(iii) College shall have a separate Governing Body.

(iv) Teaching staff of the college shall be identified and shown against degree work load with information to the Director, Higher Education/Government

(v) Library of the degree college should have at least 1000 text books and 500 reference books for exclusive use of degree students.

(vi) Security Deposit of Rs.50,000/- may be kept as fixed deposit for a period of 10 years.

Contd....2



Annexure-III

UNIVERSITY GRANT COMMISSION
BAHADUR SAHA ZAFAR MARG ,
NEW DELHI - 110 002 .

No.F.-1/93 (PP - I)

May, 1994

The Registrar,
Utkal University
Rhubneswar - 753004
(Orissa)

Sub :-List of College prepared under Section 2 (f) of the
UGC Act,1956-Inclusion of New Colleges.

Sir,

I am directed to refer to your letter No. Ad(P) /Dev-I /16//53986 & Ad (P) / Dev-I/16//3004 dated 27th April , 1993 & 28th January , 1994 on the above subject and to say that the names of the following college(s) have been included in the above list under Non-Govt. College teaching upto Bachelor's Degree :-

Name of the college	Year of Estt	Remarks
1. Paramananda College,Bolgarh Dist. Puri (Shri N.C.Pattnaik)	1981	The Colleges are eligible to receive central assistance in terms of the rules framed under section 12-B of the UGC,Act, 1956.
2. Nayagarh Prajamandal Mahila Mahavidyalaya,Nayagarh, Dist. Puri (Dr.Bijayalaxmi Parida)	1981	

Yours faithfully ,

(R.L. SONDHI)
UNDER SECRETARY

Copy forwarded to :----

1. The Principal ,Paramananda College Bolagarh , Dist.Puri
2. The Principal,Nayagarh Prajamandal Mahila Mahavidyalaya Nayagarh , Dist . Puri.
3. The Secretary,Govt. of India,Ministry of Human Resource Development (Deptt.of Education, T-14 Section), New Delhi.
4. All Officers/Sections in the UGC Office.
5. S.O , FILIII/CD IV UGC Office.
6. Incharge Computer Cell ,UGC.
7. Guard File.

Attested
dk
8.2.03
Principal
P. Mahila Mahavidyalaya
NAYAGARH

Annexure-IV

UTKAL UNIVERSITY
VANI VIHAR: BHUBANESWAR-751004

NOTIFICATION No. Aff/ 3927 /92, Dated. 27.3.92

It is notified for information of all concerned that the Vice-Chancellor has been pleased to grant permanent affiliation at +3 Degree Arts stage with number of seats and subject mentioned below in Nayagarh Prajamandal Mahila Mahavidyalaya in the District of Puri from the session 1990-91 subject to fulfilment of conditions laid down in the Statute, Govt. concurrence and Report of the Inspectors.

SUBJECTS +3 ARTS

<u>CORE</u>	<u>COMPULSORY</u>
1. Pol. Science	1. English
2. Economics	2. M.I.L (O)
3. History	
4. Psychology	
5. Education	
6. Sanskrit	
7. Oriya	
8. Home Science.	

<u>FOUNDATION COURSE</u>	<u>ANCILLIARY SUBJECT</u>
Gr.A- 1. Evolution of life	1. Rural Industrialisation
2. Science in Everyday Life	2. Social Work
	3. Rural Banking
Gr.B- 1. Social & Cultural History of India	
2. History of Freedom movement in India & National Integration.	

With 128 seats from the session 1990-91.

By Order
Sd/-
REGISTRAR

Memo No. APP./ 3928 /92, Dated. 27.3.92

Copy forwarded to:

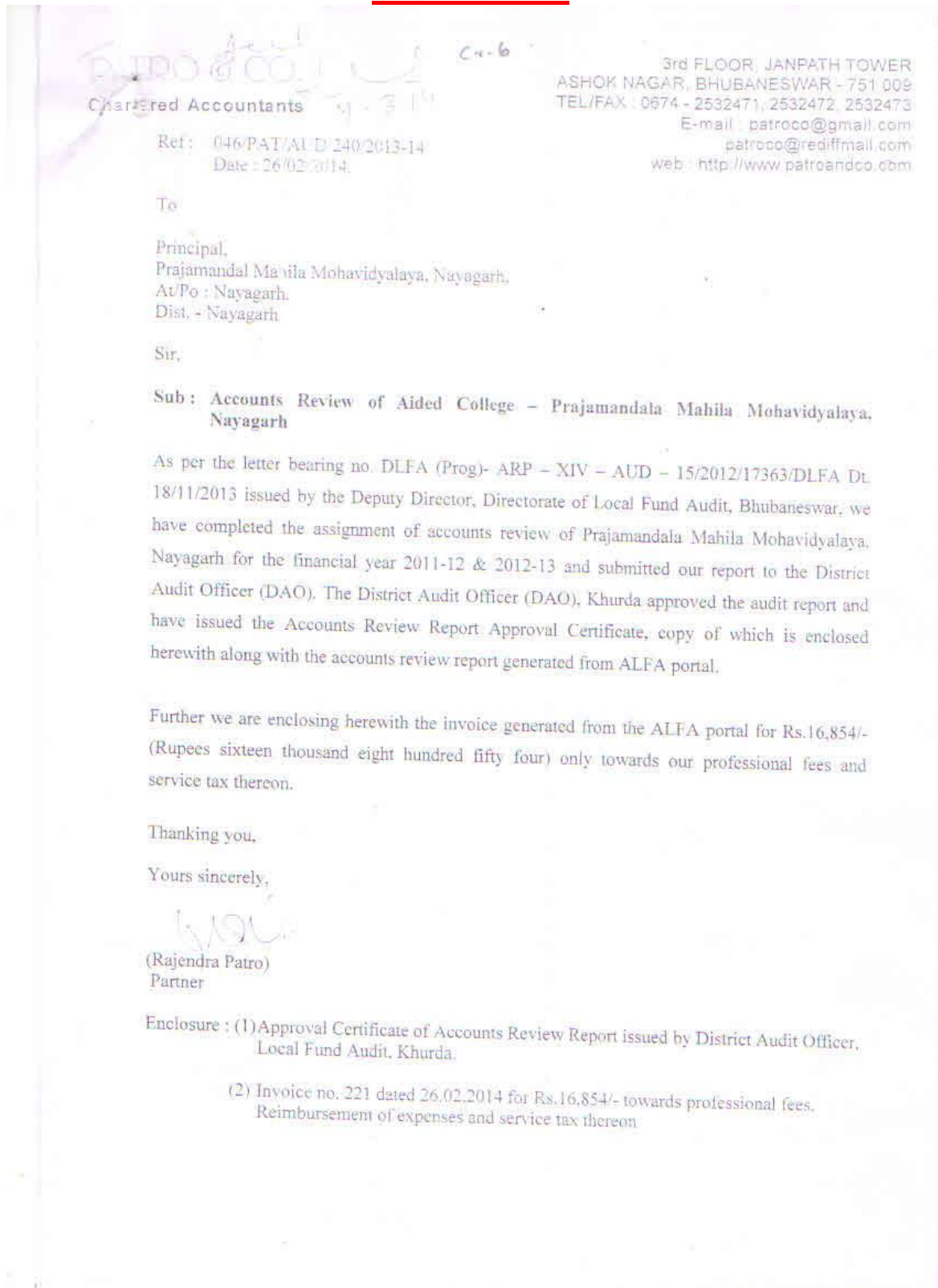
BY REGD. POST

1. The Secretary, Nayagarh Prajamandal Mahila Mahavidyalaya, Nayagarh, Puri, for information.
2. The Joint Secretary to Govt. Education Department Orissa, Bhubaneswar for information;
3. The Director, Higher Education, Orissa, Bhubaneswar, for information;
4. The Controller of Examinations, Utkal University, for information;
5. The Section Officers of all the Examinations, General and Dev-I/Public Compliance Unit, Utkal University for information; and
6. Guard Files.

LNK/26.3.92

REGISTRAR

Annexure-V



DLFA

(Invoice
(For the College)

Invoice No.	221
Invoice Date	26-02-2014
PAN No.	AABFP0759Q
Service Tax No.	AABFP0759QST001
CA firm Registration with ICAI No.	310100E-1393401004

To	From
The Principal, Prajamandal Mahila Mohavidyalaya Nayagarh College At/Po- Nayagarh, Dist-Nayagarh	Name of the CA firm: PATRO AND CO-310100E Address: 3RD FLOOR, JANPATH TOWER ASHOK NAGAR

Allotment Letter No. (issued by the Directorate of Local Fund)	DLFAPROG-ARP-XIV-AUD-15/2012/17363/DLFA
Name of the College and Address	PRAJAMANDAL MAHILA MOHAVIDYALAYA NAYAGARH AT/PO- NAYAGARH, DIST-NAYAGARH
Category of College	C
Period/Year(s) of Review	2012-2013
Distance from College to the office of the CA firm:	Up-to 100Kms.


Details of Claim	
Professional fee(Rs)	Amount
Service Tax @ 12.36%	15000
Total	1854
Travel, Accommodation and Subsistence cost (Rs)	16854
Total	0
	16854
	(Sixteen Thousand Eight Hundred and Fifty-Four)

Bank Account number	004811011002468
IFSC Code:	ANDB00000048
Name of the Account Holder:	M/S PATRO & CO
Name of the Bank Branch and Address.	ANDHRA BANK, 7 & 8 , JANPATH, BAPUJI NAGAR, BHUBANESWAR - 751 009.

I certify that the amounts claimed in this invoice have been wholly and necessarily incurred for the purpose of accounts review of **PRAJAMANDAL MAHILA MOHAVIDYALAYA NAYAGARH** for the financial year(s) **2012-2013** and have not been claimed before.

Date: 26-02-2014

Signature of the CA with seal



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MASTER PLAN

