

NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA, NAYAGARH



ESTD: 1981

Affiliated to Rama Devi Women's University, Vidya Vihar, Bhubaneswar-751022
NAAC Grade 'B' Accredited



INTERNAL ACADEMIC AUDIT REPORT
SESSION -2020-21

Internal Academic Audit (IAA)

- Academic audit refers to a systematic way of reviewing the quality of education in an institute. It is aimed towards quality assurance and in bringing improvements in the education system of the college.
- It is a faculty-driven model of ongoing self-reflection, collaboration, team work. It is focused on a common goal to improve quality processes continuously in teaching and learning and thus enhance student success.

I. Objective:

The first and the foremost objective of Academic Audit is to encourage the departments to evaluate and analyze the teaching –learning process for imparting quality education, modify their methodology as and when required to strive for academic excellence.

This is an initiative taken by IQAC to conduct Internal Academic Audit (IAA) by forming the Internal Academic Audit Committee to prepare and submit an Audit report for the session 2020-21 .

The Audit committee is comprised of the following members:

1. Mrs Rajashree Mohapatra. Principal, co-ordinator.
2. Mrs Basantilata Das, Reader in History, Member
3. Dr. Bidyutprava Mishra, Reader in Odia , Member.
4. Mrs Minakhi Bala Mishra, Lecturer in Physics ,Programme co-ordinator

II. Methodology

As per the resolution in IQAC meeting on date-23.10.2020, a common format for collecting baseline information was prepared by the Audit team and the departments were instructed to furnish the required information and documents as per that format during the physical inspection by the team.

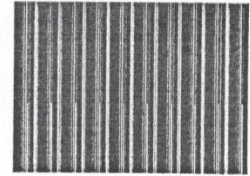
Further the IAA was conducted by the committee members in the Principal's chamber. All the registers and documents of the nine Honours subjects were verified as per the following schedule.

Date	Time	Name of the Department
27.07.2021	3.15P.m-3.50p.m	Economics
	3.50pm- 4.25pm	Education
	4.25pm-5p.m	English
28.07.2021	3.15P.m-3.50p.m	History
	3.50pm- 4.25pm	Home Science
	4.25pm-5p.m	Odia
29.07.2021	3.15P.m-3.50p.m	Political Science
	3.50pm- 4.25pm	Psychology
	4.25pm-5p.m	Sanskrit

- ❖ During the audit , elaborate discussion with all the faculty members of each department were the important part.
- ❖ Each department submitted all the documents as mentioned in the format ,earlier supplied to them.
- ❖ All the records connected with academic, co-curricular and extra- curricular activities of the department viz. Daily Departmental register ,Lesson Plan and Progress Register, Conduct of seminars, wall magazine ,Student success Rate Departmental activities ,CIE(Continuous Internal Evaluation) were verified and Analysed by the Internal Academic Audit Team .
- ❖ The observations of the 9 departments were collected in a format designed by IQAC.
- ❖ These were done to suggest improvement in the existing practices and for achieving academic excellence in future.

Internal Academic Audit (IAA)

**NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA,
NAYAGARH, ODISHA**



**INTERNAL QUALITY ASSURANCE CELL
OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM**

Department:- ECONOMICS

Date:- 27/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

Sl No.	Observations	Remark			
		Lacking	Average	Good	Excellent
1.	Teaching according to the academic schedule			Good	
2.	The arrangement of proctorial class			Good	
3.	The arrangement of mentorship class			Average	
4.	Organization of PPT class			Lacking	
5.	Organization of seminars			Good	
6.	Monthly Test			Good	
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course			Average	
8.	Updation of lesson plan and progress register			Good	
9.	Research Projects of the department.			Lacking	
10.	No. of Publication			Lacking	
11.	Success rate of the student			Average	
12.	Employment of Student			Lacking	
13.	Alumni data base			Average	
14.	Teacher's diary			Good	
15.	Departmental Profile			Good	
16.	Departmental Annual Report.			Good	
17.	Student's feedback on curriculum			Good	
18.	Continous Internal Evaluation (CIE) register			Good	

Any suggestions: More P classes through PPT should be done.
Efforts should be made for research publications.

Signature of the members of
Internal Academic Audit

1. Prof. Basantilata Das, Reader in History
2. Co-ordinator, IQAC
3. Coordinator, NAAC

Basanti Das
29.7.21

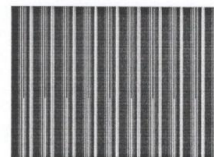
[Signature]
27.07.2021

Ch. B. Mishra
27/07/21 Program Co-ordinator
IAAC

[Signature]
27/07/21
Mrs. Rajashree Mohapatra,
Principal-cum-Chairperson
Principal cum Chairperson, IQAC

Internal Academic Audit (IAA)

**NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA,
NAYAGARH, ODISHA**



**INTERNAL QUALITY ASSURANCE CELL
OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM**

Department:- Education

Date:- 27/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

Sl No.	Observations	Remark			
		Lacking	Average	Good	Excellent
1.	Teaching according to the academic schedule			Average	
2.	The arrangement of proctorial class			Average	
3.	The arrangement of mentorship class			Average	
4.	Organization of PPT class			Lacking	
5.	Organization of seminars			Good	
6.	Monthly Test			Good	
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course			Average	
8.	Updation of lesson plan and progress register			Average	
9.	Research Projects of the department.			Lacking	
10.	No. of Publication			Lacking	
11.	Success rate of the student			Good	
12.	Employment of Student			Good	
13.	Alumni data base			Average	
14.	Teacher's diary			Good	
15.	Departmental Profile			Good	
16.	Departmental Annual Report.			Good	
17.	Student's feedback on curriculum			Good	
18.	Continous Internal Evaluation (CIE) Register			Average	

Any suggestions: More number of classes through PPT
should be done. Contacts should be established
with the alumni and efforts should be on for
research publications.

Signature of the members of
Internal Academic Audit

1. Prof. Basantilata Das, Reader in History
2. Co-ordinator ,IQAC
3. Coordinator ,NAAC

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27-07-2021

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27/07/21
Program Co-ordinator
IQAC

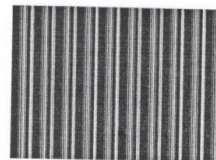
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27/7/21

Mrs. Rajashree Mohapatra
Principal -cum- Chairperson, IQAC

Principal-cum-Chairperson
IQAC, N.P.M.M., Nayagam

Internal Academic Audit (IAA)

**NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA,
NAYAGARH, ODISHA**



**INTERNAL QUALITY ASSURANCE CELL
OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM**

Department:- English

Date:- 27/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

Sl No.	Observations	Remark			
		Lacking	Average	Good	Excellent
1.	Teaching according to the academic schedule			Good	
2.	The arrangement of proctorial class			Good	
3.	The arrangement of mentorship class			Good	
4.	Organization of PPT class			Lacking	
5.	Organization of seminars			Good	
6.	Monthly Test			Good	
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course			Average	
8.	Updation of lesson plan and progress register			Good	
9.	Research Projects of the department.			Lacking	
10.	No. of Publication			Lacking	
11.	Success rate of the student			Average	
12.	Employment of Student			Average	
13.	Alumni data base			Good	
14.	Teacher's diary			Good	
15.	Departmental Profile			Good	
16.	Departmental Annual Report.			Good	
17.	Student's feedback on curriculum			Good	
18.	Continous Internal Evaluation (CIE) Register			Good	

Any suggestions: More PPT class should be organised.

Efforts should be on for research publications.

Signature of the members of
Internal Academic Audit

1. Prof. Basantilata Das, Reader in History
2. Co-ordinator ,IQAC
3. Coordinator ,NAAC

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27/07/2021

Dr. B. B. Dash
28/07/2021
Program Co-ordinator
IQAC

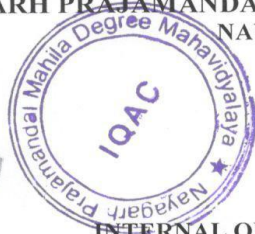
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27/7/21
Mrs. Rajashree Mohapatra,

Principal -cum- Chairperson, IQAC

Principal-cum-Chairperson
IQAC, N.P.M.M., Nayagarh

Internal Academic Audit (IAA)

**NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA,
NAYAGARH, ODISHA**



**INTERNAL QUALITY ASSURANCE CELL
OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM**

Department:- History

Date:- 28/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

Sl No.	Observations	Remark			
		Lacking	Average	Good	Excellent
1.	Teaching according to the academic schedule			Good	
2.	The arrangement of proctorial class			Good	
3.	The arrangement of mentorship class			Good	
4.	Organization of PPT class			Lacking	
5.	Organization of seminars			Good	
6.	Monthly Test			Good	
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course			Good	
8.	Updation of lesson plan and progress register			Good	
9.	Research Projects of the department.			Lacking	
10.	No. of Publication			Lacking	
11.	Success rate of the student			Good	
12.	Employment of Student			Average	
13.	Alumni data base			Good	
14.	Teacher's diary			Good	
15.	Departmental Profile			Good	
16.	Departmental Annual Report.			Good	
17.	Student's feedback on curriculum			Good	
18.	Continous Internal Evaluation (CIE) Register			Good	

Any suggestions: Efforts should be made for organization of PPT class more in number & steps should be taken for research publications.

Signature of the members of
Internal Academic Audit

1. Prof. Basantilata Das, Reader in History
2. Co-ordinator ,IQAC
3. Coordinator ,NAAC

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Devesh
28/07/21
Program Co-ordinator
IQAC

Rajashree
28/7/21

Mrs. Rajashree Mohapatra

Principal-cum-Chairperson

Principal-cum-Chairperson, IQAC

Internal Academic Audit (IAA)

**NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA,
NAYAGARH, ODISHA**



**INTERNAL QUALITY ASSURANCE CELL
OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM**

Department:- Home Science

Date:- 28/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

Sl No.	Observations	Remark			
		Lacking	Average	Good	Excellent
1.	Teaching according to the academic schedule			Good	
2.	The arrangement of proctorial class			Good	
3.	The arrangement of mentorship class			Good	
4.	Organization of PPT class			Lacking	
5.	Organization of seminars			Good	
6.	Monthly Test			Good	
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course			Good	
8.	Updation of lesson plan and progress register			Good	
9.	Research Projects of the department.			Good	
10.	No. of Publication			Lacking	
11.	Success rate of the student			Good	
12.	Employment of Student			Good	
13.	Alumni data base			Good	
14.	Teacher's diary			Good	
15.	Departmental Profile			Good	
16.	Departmental Annual Report.			Good	
17.	Student's feedback on curriculum			Good	
18.	Continous Internal Evaluation (CIE) Register			Good	

Any suggestions: Teachers should take more classes through PPT and should make efforts for research publications.

Signature of the members of
Internal Academic Audit

1. Prof. Basantilata Das, Reader in History
2. Co-ordinator, IQAC
3. Coordinator, NAAC

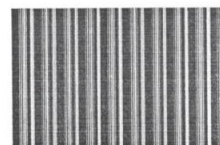
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28/7/21

28/07/2021
Co-ordinator, Program Co-ordinator
IQAC

28/7/21
Mrs. Rajashree Mohapatra
Principal-cum-Chairperson
IQAC N.P.M.M. Nayagarh
Principal-cum-Chairperson, IQAC

Internal Academic Audit (IAA)

**NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA,
NAYAGARH, ODISHA**



**INTERNAL QUALITY ASSURANCE CELL
OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM**

Department:- ODIA

Date:- 28/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

Sl No.	Observations	Remark			
		Lacking	Average	Good	Excellent
1.	Teaching according to the academic schedule			Good	
2.	The arrangement of proctorial class			Good	
3.	The arrangement of mentorship class			Good	
4.	Organization of PPT class			Lacking	
5.	Organization of seminars			Good	
6.	Monthly Test			Good	
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course			Good	
8.	Updation of lesson plan and progress register			Good	
9.	Research Projects of the department.			Lacking	
10.	No. of Publication			Lacking	
11.	Success rate of the student			Good	
12.	Employment of Student			Average	
13.	Alumni data base			Good	
14.	Teacher's diary			Good	
15.	Departmental Profile			Good	
16.	Department Annual Report			Good	
17.	Student's feedback on curriculum			Good	
18.	Continous Internal Evaluation (CIE) register			Good	

Any suggestions: More classes through PPT should be taken by the teachers and all the teachers must try hard for research publications.

Signature of the member of
Internal Academic Audit

1. Prof. Basantilata Das, Reader in History

B. Das
28.7.21

2. Co-ordinator, IQAC

S. Das
28.7.21

3. Co-ordinator, NAAC

S. Das
28.07.2021

De. Basantilata Das
28/07/21
Program Co-ordinator
IAAC

Rajashree Mohapatra
28/7/21

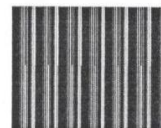
Mrs. Rajashree Mohapatra

Principal-cum-Chairperson

Principal, IQAC, Nayagarh, Odisha

Internal Academic Audit (IAA)

**NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA,
NAYAGARH, ODISHA**



**INTERNAL QUALITY ASSURANCE CELL
OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM**

Department:- Political Science

Date:- 29/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

Sl No.	Observations	Remark			
		Lacking	Average	Good	Excellent
1.	Teaching according to the academic schedule			Good	
2.	The arrangement of proctorial class			Good	
3.	The arrangement of mentorship class			Good	
4.	Organization of PPT class			Lacking	
5.	Organization of seminars			Good	
6.	Monthly Test			Good	
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course			Good	
8.	Updation of lesson plan and progress register			Good	
9.	Research Projects of the department.			Lacking	
10.	No. of Publication			Lacking	
11.	Success rate of the student			Good	
12.	Employment of Student			Good	
13.	Alumni data base			Good	
14.	Teacher's diary			Good	
15.	Departmental Profile			Good	
16.	Departmental Annual Report.			Good	
17.	Student's feedback on curriculum			Good	
18.	Continous Internal Evaluation (CIE) Register			Good	

Any suggestions: More number of classes through PPT should be taken by the faculties and teachers should endeavour for contribution of research publications.

Signature of the members of
Internal Academic Audit

1. Prof. Basantilata Das, Reader in History
2. Co-ordinator ,IQAC
3. Coordinator ,NAAC

Basanti Das
29.7.21

Dr. B. B. Das
29.7.2021

Mrs. Rajashree Mohapatra
29/7/21
Principal-cum-Chairperson
IQAC N.P.M.M., Nayagarh

Dr. B. B. Das
29/07/2021
Co-ordinator
IQAC

Internal Academic Audit (IAA)

**NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA,
NAYAGARH, ODISHA**



**INTERNAL QUALITY ASSURANCE CELL
OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM**

Department:- Psychology

Date:- 29/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

Sl No.	Observations	Remark			
		Lacking	Average	Good	Excellent
1.	Teaching according to the academic schedule			Good	
2.	The arrangement of proctorial class			Good	
3.	The arrangement of mentorship class			Good	
4.	Organization of PPT class			Lacking	
5.	Organization of seminars			Good	
6.	Monthly Test			Good	
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course			Average	
8.	Updation of lesson plan and progress register			Lacking	
9.	Research Projects of the department.			Lacking	
10.	No. of Publication			Good	
11.	Success rate of the student			Good	
12.	Employment of Student			Average	
13.	Alumni data base			Good	
14.	Teacher's diary			Good	
15.	Departmental Profile			Good	
16.	Departmental Annual Report.			Good	
17.	Student's feedback on curriculum			Good	
18.	Continous Internal Evaluation (CIE) Register			Good	

Any suggestions: More classes should be taken through PPT by the faculties. The teachers should attend more refresher courses and seminars and should try for research publications.

Signature of the members of
Internal Academic Audit

1. Prof. Basantilata Das, Reader in History
2. Co-ordinator ,IQAC
3. Coordinator ,NAAC

Basanti
29-7-21

Basanti
29.07.2021

Rajashree
29/07/2021
Program Coordinator
IQAC

Rajashree
29/7/21
Mrs. Rajashree Mohapatra.
Principal-cum-Chairperson
IQAC N.P.M.

Internal Academic Audit (IAA)

**NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA,
NAYAGARH, ODISHA**



**INTERNAL QUALITY ASSURANCE CELL
OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM**

Department:- Sanskrit

Date:- 29/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

Sl No.	Observations	Remark			
		Lacking	Average	Good	Excellent
1.	Teaching according to the academic schedule			Good	
2.	The arrangement of proctorial class			Good	
3.	The arrangement of mentorship class			Good	
4.	Organization of PPT class			Lacking	
5.	Organization of seminars			Good	
6.	Monthly Test			Good	
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course			Average	
8.	Updation of lesson plan and progress register			Good	
9.	Research Projects of the department.			Lacking	
10.	No. of Publication			Lacking	
11.	Success rate of the student			Good	
12.	Employment of Student			Average	
13.	Alumni data base			Good	
14.	Teacher's diary			Good	
15.	Departmental Profile			Good	
16.	Departmental Annual Report.			Good	
17.	Student's feedback on curriculum			Good	
18.	Continous Internal Evaluation (CIE) Register			Good	

Any suggestions: Organization of PPT classes should be done more in number. The faculties should participate in refresher courses and should make efforts for research publications.

Signature of the members of
Internal Academic Audit

1. Prof. Basantilata Das, Reader in History
2. Co-ordinator ,IQAC
3. Coordinator ,NAAC

Bas
29-7-21

Wm
29/07/2021

Dr. Basantlata
29/07/21
Program Co-ordinator
IQAC

Rajashree
29/07/21

Mrs. Rajashree Mohapatra

Principal-cum-Chairperson
IQAC, N.P.M.M., Nayagarh

Internal Academic Audit (IAA)

Photos during conduct of Audit



Department of Economics



Department of Education



Department of English



Department of History



Department of Home Science

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