#### NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA, NAYAGARH



ESTD: 1981

### Affiliated to Rama Devi Women's University, Vidya Vihar, Bhubaneswar-751022 NAAC Grade 'B' Accredited



### INTERNAL ACADEMIC AUDIT REPORT SESSION -2020-21

- Academic audit refers to a systematic way of reviewing the quality of education in an institute. It is aimed towards quality assurance and in bringing improvements in the education system of the college.
- It is a faculty-driven model of ongoing self-reflection, collaboration, team work. It is focused on a common goal to improve quality processes continuously in teaching and learning and thus enhance student success.

#### I. Objective:

The first and the foremost objective of Academic Audit is to encourage the departments to evaluate and analyze the teaching —learning process for imparting quality education, modify their methodology as and when required to strive for academic excellence.

This is an initiative taken by IQAC to conduct Internal Academic Audit (IAA) by forming the Internal Academic Audit Committee to prepare and submit an Audit report for the session 2020-21.

The Audit committee is comprised of the following members:

- 1. Mrs Rajashree Mohapatra. Principal, co-ordinator.
- 2. Mrs Basantilata Das, Reader in History, Member
- 3. Dr. Bidyutprava Mishra, Reader in Odia, Member.
- 4. Mrs Minakhi Bala Mishra, Lecturer in Physics ,Programme co-ordinator

#### II. Methodology

As per the resolution in IQAC meeting on date-23.10.2020, a common format for collecting baseline information was prepared by the Audit team and the departments were instructed to furnish the required information and documents as per that format during the physical inspection by the team.

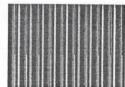
Further the IAA was conducted by the committee members in the Principal's chamber. All the registers and documents of the nine Honours subjects were verified as per the following schedule.

Date	Time	Name of the Department
27.07.2021	3.15P.m-3.50p.m	Economics
	3.50pm- 4.25pm	Education
	4.25pm-5p.m	English
28.07.2021	3.15P.m-3.50p.m	History
	3.50pm- 4.25pm	Home Science
	4.25pm-5p.m	Odia
	3.15P.m-3.50p.m	Political Science
29.07.2021		
	3.50pm- 4.25pm	Psychology
	4.25pm-5p.m	Sanskrit

- During the audit, elaborate discussion with all the faculty members of each department were the important part.
- ❖ Each department submitted all the documents as mentioned in the format ,earlier supplied to them.
- ❖ All the records connected with academic, co-curricular and extra- curricular activities of the department viz. Daily Departmental register ,Lesson Plan and Progress Register, Conduct of seminars, wall magazine ,Student success Rate Departmental activities ,CIE(Continuous Internal Evaluation ) were verified and Analysed by the Internal Academic Audit Team .
- ❖ The observations of the 9 departments were collected in a format designed by IQAC.
- These were done to suggest improvement in the existing practices and for achieving academic excellence in future.

NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA, NAYAGARH, ODISHA





#### INTERNAL QUALITY ASSURANCE CELL OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM

Department:- ECONOMICS

Date: - 27/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

SI No.	Observations	Remark				
		Lacking	Average	Good	Excellent	
1.	Teaching according to the academic schedule			6000		
2.	The arrangement of proctorial class			Good		
3.	The arrangement of mentorship class			+ verag	e	
4.	Organization of PPT class			1 achin	0/	
5.	Organization of seminars		(	Good.	0	
6.	Monthly Test		/	Good		
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course		1000 00 100 00 00 00 00 00 00 00 00 00 0	Avera	9.0	
8.	Updation of lesson plan and progress register			crood	1	
9.	Research Projects of the department.		10	cking		
10.	No. of Publication			cking		
11.	Success rate of the student		A	nerage	)	
12.	Employment of Student			ackin		
13.	Alumni data base		A	vovad	0	
14.	Teacher's diary			Suo	7	
15.	Departmental Profile			chore	)	
16.	Departmental Annual Report.		()-	1000		
17.	Student's feedback on curriculum	-	en	1000.		
18.	Continous Internal Evalution (CIE) register		,	1000	1	

Any suggestions: Move & classes through PPT

Signature of the members of Internal Academic Audit

Prof. Basantilata Das, Reader in History

Co-ordinator, IQAC

Coordinator, NAAC

Mrs. Rajashree Mohaparra Principal-cum-Chairperson

Philospal Acum Chairporson WAC

## NAYAGARH PRAMANDAL MAHILA DEGREE MAHAVIDYALAYA,





### INTERNAL QUALITY ASSURANCE CELL OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM

Department:- Education

Date: - 27/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

SI No.	Observations	Remark				
		Lacking	Average	Good	Excellent	
1.	Teaching according to the academic schedule			Avera	al.	
2.	The arrangement of proctorial class		£	tverago		
3.	The arrangement of mentorship class		0	verage	*	
4.	Organization of PPT class		1	acking	3	
5.	Organization of seminars			nood "	0	
6.	Monthly Test			chood	,	
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course			Avera	age	
8.	Updation of lesson plan and progress register		- 10 - 10 - 10 - 10 - 10 - 10 - 10 - 10	Arroras	28,	
9.	Research Projects of the department.			Lackin	1g	
10.	No. of Publication		1	ack on	g,	
11.	Success rate of the student		(	nood	0	
12.	Employment of Student			none		
13.	Alumni data base			Avera	al.	
14.	Teacher's diary			Cross	8	
15.	Departmental Profile			Good	A	
16.	Departmental Annual Report.			0,000		
17.	Student's feedback on curriculum			Chood	4	
18.	Continous Internal Evalution (CIE) Register			Accord	al.	

Any suggestions: More number of classes through	PPT
should be done . Contacts should b	e established
with the alumni and efforts should research publications.	be on for
relearch publications:	

Signature of the members of Internal Academic Audit

1. Prof. Basantilata Das, Reader in History

2. Co-ordinator, IQAC ATT SE SE

3. Coordinator, NAAC

)

Principal -cum- Chairperson, IQAC

Principal-cum-Chairperson IQAC, N.P.M.M., Navagam

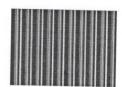
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# NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA,







INTERNAL QUALITY ASSURANCE CELL
OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM

Department:- English

Date:- 27/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

SI No.	Observations	Remark			
		Lacking	Average	Good	Excellen
1.	Teaching according to the academic schedule			1000	Bacchen
2.	The arrangement of proctorial class			1000	
3.	The arrangement of mentorship class			1	
4.	Organization of PPT class			2000	
5.	Organization of seminars			acke	9
6.	Monthly Test			0000	
7.	Faculty participation in Seminar/FDP/			17000	
	orientation programme /Refresher course		0	760	. 0
8.	Updation of lesson plan and progress register			Ver de	) ·
9.	Research Projects of the department.		1	chood	-
10.	No. of Publication			acker	9
11.	Success rate of the student			ack	2
12.	Employment of Student		-	verag	65
13.	Alumni data base			Avera	ge!
14.	Teacher's diary			2000	4
15.	Departmental Profile			4000	
16.	Departmental Annual Report.			6000	
17.	Student's feedback on curriculum			4000	A
18.	Continous Internal Evalution (CIE) Register			h voe	,
	Evaration (CIL) Register			0000	) ,

Any suggestions: More PPT class should be organised.

Efforts should be on for recearch publications.

Signature of the members of Internal Academic Audit

1. Prof. Basantilata Das, Reader in History

2. Co-ordinator, IQAC Mossis al

3. Coordinator ,NAAC

Dhuff, 21

Mrs. Rajashree Mohapatra,

Principal -cum- Chairperson, IQAC

Principal-cum-Chairperson IOAC, N.P.M.M., Nayagarh

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NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA, Degree Mayagarh, Odisha





### OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM

Department:- History

Date: - 28/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

SI No.	Observations	Remark				
		Lacking	Average	Good	Excellent	
1.	Teaching according to the academic schedule			6700d		
2.	The arrangement of proctorial class			cood		
3.	The arrangement of mentorship class			0,000		
4.	Organization of PPT class			Lacki	ng	
5.	Organization of seminars			000 e	) )	
6.	6. Monthly Test			cross		
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course			Good		
8.	Updation of lesson plan and progress register			4000		
9.	Research Projects of the department.			Lackin	9.	
10.	No. of Publication			ackin	90 .	
11.	Success rate of the student		C	nood	0 .	
12.	Employment of Student			trerag	e	
13.	Alumni data base			you		
14.	Teacher's diary			0,000		
15.	Departmental Profile			5000		
16.	Departmental Annual Report.		*	Good	) ^	
17.	Student's feedback on curriculum			400	e) ·	
18.	Continous Internal Evalution (CIE) Register		je.	500	0	

Any suggestions: Efforts	should	be made for e	organization
of PPT class	more in	number " Steps	should be
taken for	Mesearch	publications!	

Signature of the members of Internal Academic Audit

1. Prof. Basantilata Das, Reader in History

2. Co-ordinator ,IQAC AND OF

3. Coordinator, NAAC

Mrs. Rajashree Mohapatr

Principal-cum-Chairperson Principal Aum Chairperson IQAQarh 

## NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA, NAYAGARH, ODISHA





## OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM

Department:- Home Science

Date: - 28/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

SI No.	Observations	Remark				
		Lacking	Average	Good	Excellent	
1.	Teaching according to the academic schedule		(	31000		
2.	The arrangement of proctorial class			5000 d		
3.	The arrangement of mentorship class		E	Grown		
4.	Organization of PPT class			Lackin	-91	
5.	Organization of seminars			novel	0	
6.	Monthly Test			Good		
7.	Faculty participation in Seminar/FDP/			700		
	orientation programme /Refresher course			Crose		
8.	Updation of lesson plan and progress register			(mas)		
9.	Research Projects of the department.		1	Compo	×	
10.	No. of Publication		P	ec wit	a ·	
11.	Success rate of the student			10000	0	
12.	Employment of Student			10 :FA	2	
13.	Alumni data base			COM	2	
14.	Teacher's diary			1-0	2	
15.	Departmental Profile			0)00	2 .	
16.	Departmental Annual Report.			(000	2 .	
17.	Student's feedback on curriculum		C	Dand		
18.	Continous Internal Evalution (CIE) Register		120	(000)	-	

Any suggestions:	eachers	. Should	tage	Mone	cla	sses -	through
		Should					0
rese	arch	publica	tions!				

Signature of the members of Internal Academic Audit

1. Prof. Basantilata Das, Reader in History

2. Co-ordinator, IQAC Grange 9.96

3. Coordinator, NAAC

7-21

Mrs. Rajashree Monapatra.
Principal-cum-Chairperson
Principal cum-Chairperson

## NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA, NAYAGARH, ODISHA





### INTERNAL QUALITY ASSURANCE CELL OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM

Department:- ODIA

Date:- 28/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

SI No.	Observations	Remark				
		Lacking	Average	Good	Excellent	
1.	Teaching according to the academic schedule		G	000		
2.	The arrangement of proctorial class			2000		
3.	The arrangement of mentorship class		Cs	jood.		
4.	Organization of PPT class		1	ackin	9	
5.	Organization of seminars		0	7000	Ü	
6.	Monthly Test		C	good'		
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course		13	rood		
8.	Updation of lesson plan and progress register		0	600		
9.	Research Projects of the department.		Lo	eckins	9	
10.	No. of Publication		1	ackin	of 1	
11.	Success rate of the student			0000	0,	
12.	Employment of Student		A	Ieras	je '	
13.	Alumni data base			0000	) ,	
14.	Teacher's diary			3000	*	
15.	Departmental Profile		(	(000)	,	
16.	Department Annual Report			nooè	)	
17.	Student's feedback on curriculum			good	) -	
18.	Continous Internal Evaluation (CIE) register			Good		

Any s	suggestions: More	c lasses	through P	PT Show	d be ta	Ren
	by the	teachers	through p	the te	achers	must
	try has	of for	research	public	ation	15.
	ignature of the member				0	
	nternal Academic Audit		00.	Em	olm 28/7/21	
1	. Prof. Basantilata Das	, Reader in History	Days T. 21	Mrs. Rajash	ree Mohapatra	
2	Co-ordinator IOAC	ENA 0.	26		cipal-cum-Ch	

3. Co-ordinator, NAAC

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NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA,
NAYAGARH, ODISHA





#### OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM

Department:- Political Science

Date: - 29/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

SI No.	Observations	Remark				
		Lacking	Average	Good	Excellen	
1.	Teaching according to the academic schedule		0	7000	-1	
2.	The arrangement of proctorial class	choiced				
3.	The arrangement of mentorship class			6700d		
4.	Organization of PPT class			Lacki	na ·	
5.	Organization of seminars			bood	. /	
6.	Monthly Test		9	0000	,	
7.	Faculty participation in Seminar/FDP/			100	X.	
	orientation programme /Refresher course		C	1000		
8.	Updation of lesson plan and progress register		(	Geron	•	
9.	Research Projects of the department.		1	ackin	19 '	
10.	No. of Publication		1	ackins		
11.	Success rate of the student			6000	J	
12.	Employment of Student			novo	*	
13.	Alumni data base			2009		
14.	Teacher's diary			2000	,	
15.	Departmental Profile			(DODO)	,	
16.	Departmental Annual Report.			CORRE	,	
17.	Student's feedback on curriculum			Composition	,	
18.	Continous Internal Evalution (CIE) Register		12.5	nood		

Any suggestions: More number of classes through PPT should be taken by the faculties and teachers should endeavour for contribution of research publications

Signature of the members of Internal Academic Audit

- 1. Prof. Basantilata Das, Reader in History
- 2. Co-ordinator, IQAC

3. Coordinator, NAAC

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Mrs. Rajashree Mohapatra.
Principal-cum-Chairperson

Principal Cunt Pharparsonal Count

20 Destrongramordinator

NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA, NAYAGARH, ODISHA

> AL QUALITY ASSURANCE CELL OBSERVATIONS OF INTERNAL ACADEMIC AUDIT TEAM

Department:- Psychology

Date: - 29/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

SI No.	Observations	Remark			
		Lacking Average Good Excellent			
1.	Teaching according to the academic schedule	01000			
2.	The arrangement of proctorial class	Good			
3.	The arrangement of mentorship class	Good.			
4.	Organization of PPT class	Lacking			
5.	Organization of seminars	cross.			
6.	Monthly Test	6000			
7.	Faculty participation in Seminar/FDP/				
	orientation programme /Refresher course	Average.			
8.	Updation of lesson plan and progress register	Lacking			
9.	Research Projects of the department.	Lacking			
10.	No. of Publication	CA 000 .			
11.	Success rate of the student	Good.			
12.	Employment of Student	Ayovado			
13.	Alumni data base	COCO			
14.	Teacher's diary	(2000)			
15.	Departmental Profile	Good			
16.	Departmental Annual Report.	Grood			
17.	Student's feedback on curriculum	0,000			
18.	Continous Internal Evalution (CIE) Register	Grove			

Any suggestions: More classes	should be	tagen 4	rough PPT	by
the faculties. The	s teachers	should	altend	_ (
more refresher courses publications.	and seminar	s and shou	ld try for researe	h posts
publications.				1
Signature of the members of			Emoting	
Internal Academic Audit	00 .	Mrs.	Rajashree Mohapatra.	

Prof. Basantilata Das, Reader in History

Co-ordinator ,IQAC

Coordinator, NAAC

Principal-cum-Chaimerson

Prillipal - Charperson, 10AC

## NAYAGARH PRAJAMANDAL MAHILA DEGREE MAHAVIDYALAYA, NAYAGARH, ODISHA



INTERNAL QUALITY ASSURANCE CERTIFICATIONS OF INTERNAL ACADEMIC AUDIT TEAM

Department:-

Sanskrit

Date: - 29/07/2021

After reviewing the information submitted by the department for the academic session 2020-21 and interacting with faculties of the department, the following observations were made.

SI No.	Observations	Remark			
		Lacking	Average	Good	Excellent
1.	Teaching according to the academic schedule	Good			
2.	The arrangement of proctorial class		G	1000	
3.	The arrangement of mentorship class		G	1000	
4.	Organization of PPT class		1	ackin	9.
5.	Organization of seminars			4000	U
6.	Monthly Test	61000			
7.	Faculty participation in Seminar/FDP/ orientation programme /Refresher course			tverag	٥.
8.	Updation of lesson plan and progress register			Good	
9.	Research Projects of the department.	Lacking.			
10.	No. of Publication		Lo	rcking	,
11.	Success rate of the student		G	1000	/
12.	Employment of Student			verag	e,
13.	Alumni data base			61000	,
14.	Teacher's diary			G000	1
15.	Departmental Profile		(	nood	*
16.		G1000			
17.		G1000 '			
18.	Continous Internal Evalution (CIE) Register			G1000	,

Any suggestions: Organization of PPT C	lasses should be done
MORE in Number of The facult	es should Participate
in refresher courses and show	12 mare efforts for research
publications.	12 mohing
Signature of the members of	15 monn

Signature of the members of

Internal Academic Audit

1. Prof. Basantilata Das, Reader in History

2. Co-ordinator, IQAC Grand

3. Coordinator, NAAC

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Principal-cum-Chairperson Principal tempt Chairpersonad AC

Mrs. Rajashree Mohapara

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#### Photos during conduct of Audit



Department of Economics



Department of Education



Department of English



Department of History



Department of Home Science

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